

NORTH READING PUBLIC SCHOOLS
North Reading, Massachusetts

Regular Meeting of the School Committee
Open Session

Date: June 27, 2016

Time: 7:00 PM

Place: NRHS Distance Learning Lab

School Committee Members Present

Clifford Bowers

Julie Koepke

Janene Imbriano

Gerald Venezia

Mel Webster

Staff Members Present

Jon Bernard – Superintendent of Schools

Michael Connelly – Director of Finance and Operations

Cindy Elmore – Recording Secretary

Visitors: Dr. Laurie Witts (School District Physician), Mr. Evan Noce (NRHS Teacher and co-advisor to the International Travel Club), Ms. Catherine O'Connell (NRMS Principal), Ms. Claudia Brown (Health Education Specialist), Mr. A.J. Loprete (NRHS Principal), (Mr. Dan Tomasello (of the North Reading Transcript)

I. Call to Order Open Session:

Chairman Bowers called the Open Session to order at 7:00 PM.

II. A. Public Input:

No public input at this time.

II. B. Student Input:

No student report, as students are on vacation.

II. C.1. MSBA/SSBC Update:

- a. Hydroseeding, replacement of trees/shrubs, weeding of garden beds began on June 20th and continues.
- b. The Middle School warranty walkthrough took place today, June 27th. The punch list was reviewed and work will begin this week to complete the punch list items by the end of July.
- c. The next SSBC meeting is scheduled for July 12, 2016.

II. D.1. Presentation: Dr. Laurie Witts, School District Physician

Dr. Laurie Witts, School District Physician, made her annual presentation to the School Committee on her work and the school nurses' work in the district. Dr. Witts highlighted the number of visits to the school nurses, and the top reasons for the visits.

II. D.2. North Reading High School Trip Proposal: Norway, Denmark, Sweden; April 2017

Mr. Evan Noce, the co-advisor of the International Travel Club and NRHS teacher proposed a student trip to include travel to Norway, Denmark, and Sweden during the April 2017 school vacation week.

The Committee voted on a motion by Mr. Webster and seconded by Ms. Koepke to approve the April 2017 student trip with the International Travel Club going to Norway, Denmark, and Sweden. Motion passed 5-0.

II. D.3. Presentation: Middle School Health Education Curriculum

Ms. Catherine O'Connell, NRMS Principal, and Ms. Claudia Brown, Health Education Specialist, presented a proposal to add a "Healthy Relationships" component to the Health Education curriculum for North Reading Middle School students.

The Committee voted on a motion by Ms. Koepke and seconded by Ms. Imbriano to accept adding "Healthy Relationships" to the NRMS curriculum. Motion passed 5-0.

II. D.4. Presentation: School Improvement Plan

Ms. Catherine O'Connell, NRMS Principal, and Mr. A.J. Loprete, NRHS Principal reviewed the progress made to achieve their 2015-2016 School Improvement Plan goals and presented their 2016-2017 School Improvement Plans.

The Committee voted on a motion by Mr. Webster and seconded by Ms. Koepke to accept the North Reading Middle School 2016-2017 School Improvement Plan. Motion passed 5-0.

The Committee voted on a motion by Mr. Webster and seconded by Ms. Imbriano to accept the North Reading High School 2016-2017 School Improvement Plan. Motion passed 5-0.

At the June 20, 2016 School Committee meeting the Elementary Schools presented their 2016-2017 School Improvement Plans, but a vote wasn't taken to accept. The School Committee voted to accept the Elementary Schools' 2016-2017 School Improvement Plans at tonight's meeting.

The Committee voted on a motion by Ms. Koepke and seconded by Mr. Webster to accept the North Reading Elementary Schools 2016-2017 School Improvement Plans. Motion passed 5-0.

II. F.1. Minutes:

The Committee voted on a motion by Mr. Webster and seconded by Ms. Imbriano to approve the June 20, 2016 Open Session Minutes as written. Motion passed 5-0.

II. F.2. Budget Update:

Mr. Connelly presented an updated FY16 Budget Report and a year-end report of in-kind gifts and contributions to the school district.

II. F.3. Staffing:

No staffing updates at this time.

II. F.4. Bids and Donations:

Superintendent Bernard requested the acceptance of the following donations:

- Batchelder School Parents (individual donations); \$125.00 to support the cost of the teachers' appreciation luncheon. Mr. & Mrs. Capalbo \$30.00, Mr. & Mrs. Butler \$10.00, Ms. Karianne Bekier \$10.00, Mr. & Mrs. Andrusyshyn \$10.00, Mr. & Mrs. Fisher \$10.00, Ms. Kathleen Apigian \$50.00, and Ms. Amy Salomen and Mr. Matthew Deninger \$5.00.

The Committee voted on a motion by Mr. Venezia and seconded by Ms. Imbriano to accept with gratitude a donation from the Batchelder School Parents (as listed above) of \$125.00 to support the cost of the teachers' appreciation luncheon. Motion passed 5-0.

- Little School Parents' Association; donation of \$360.00 to support the cost of a grade four field trip to the Museum of Fine Arts.

The Committee voted on a motion by Mr. Venezia and seconded by Ms. Koepke to accept with gratitude a donation from the Little School Parents' Association of \$360.00 to support the cost of a grade four field trip to the Museum of Fine Arts. Motion passed 5-0.

- The Hood School Parents' Association; donation of \$1,405.00 to support the cost of year-end class field trips.

The Committee voted on a motion by Mr. Venezia and seconded by Ms. Imbriano to accept with gratitude a donation from the Hood School Parents' Association of \$1,405.00 to support the cost year-end field trips. Motion passed 5-0.

- The High School Parent Association; in-kind donations totaling \$1,600.00 to support enrichment activities.

The Committee voted on a motion by Mr. Venezia and seconded by Ms. Imbriano to accept with gratitude a donation from the High School Parents' Association of in-kind donations totaling \$1,600.00 to support enrichment activities. Motion passed 5-0.

- Middle School Parents' Association; in-kind donations totaling \$2,633.00 to support enrichment activities.

The Committee voted on a motion by Ms. Koepke and seconded by Mr. Webster to accept with gratitude in-kind donations totaling \$2,633.00 from the Middle School Parents' Association to support enrichment activities. Motion passed 5-0.

- North Reading Youth Football; donation of \$3,000.00 to support costs associated with upgrades to the North Reading Middle/High School athletic facilities, including a new irrigation sprinkler system.

The Committee voted on a motion by Ms. Koepke and seconded by Mr. Webster to accept with gratitude a donation from the North Reading Youth Football of \$3,000.00 to support costs associated with upgrades to the North Reading Middle/High School athletic facilities, including a new irrigation sprinkler system. Motion passed 5-0.

- North Reading Youth Lacrosse; donation of \$3,000.00 to support costs associated with upgrades to North Reading Middle/High School athletic fields, including a new irrigation sprinkler system.

The Committee voted on a motion by Ms. Koepke and seconded by Mr. Webster to accept with gratitude a donation from the North Reading Youth Lacrosse of \$3,000.00 to support costs associated with upgrades to the North Reading Middle/High School athletic facilities, including a new irrigation sprinkler system. Motion passed 5-0.

- The Hood School Parents' Association; In-kind donations totaling \$10,926.96 to support teacher reimbursement expenses, enrichment activities, general school supplies and other items during the 2015-2016 school year.

The Committee voted on a motion by Mr. Venezia and seconded by Ms. Koepke to accept with gratitude in-kind donations from the Hood School Parents' Association totaling \$10,926.96 to support teacher reimbursement expenses, enrichment activities, general school supplies and other items during the 2015-2016 school year. Motion passed 5-0.

- The Batchelder School Parents' Organization; in-kind donations totaling \$14,358.00 to support teacher reimbursement expenses, enrichment activities, general school supplies and other items during the 2015-2016 school year.

The Committee voted on a motion by Mr. Venezia and seconded by Ms. Koepke to accept with gratitude in-kind donations totaling \$14,358.00 from the Batchelder School Parents' Organization to support teacher reimbursement expenses, enrichment activities, general school supplies and other items during the 2015-2016 school year. Motion passed 5-0.

- The Little School Parents' Association; in-kind donations totaling \$15,769.81 to support teacher reimbursement expenses, enrichment activities, general school supplies and other items during the 2015-2016 school year.

The Committee voted on a motion by Mr. Venezia and seconded by Ms. Koepke to accept with gratitude in-kind donations totaling \$15,769.81 from the Little School Parents' Association to support teacher reimbursement expenses, enrichment activities, general school supplies and other items during the 2015-2016 school year. Motion passed 5-0.

II. G.1. Subcommittee Reports:

Athletic Facilities Committee: While the Athletic Facilities Committee has not met recently, Mr. Webster provided a report on the status of the middle/high school athletic fields project.

Subcommittee Schedule:

a) SSBC	July 12, 2016	5:30 PM
b) Athletic Subcommittee	July 19, 2016	12:30 PM
c) NORCAM BOD	July 28, 2016	7:00 PM
d) Finance Planning Team	August 9, 2016	8:15 AM
e) Athletic Facilities Comm	TBD	1:00 PM
f) Policy Subcommittee	TBD	2:30 PM
g) Evaluation Subcommittee	TBD	3:15 PM

II. G.2. Administrative Report:

- Little School Roof Replacement Project Update (Superintendent's District Goal #3): The Little School Roof Replacement Project construction began on Thursday, June 23, 2016. Daily reports submitted by the assigned Project Manager indicate good progress at this early time. The project remains on schedule. The Superintendent, Director of Finance and Operations, and Supervisor of Buildings and Grounds toured the site today and will continue to monitor the progress on this project.

- Update: Plan to Install Modesty/Individual Changing Stations in locker rooms at North Reading Middle/High School: At the May 23, 2016 meeting of the North Reading School Committee, members requested that the Superintendent explore the installation of modesty/individual changing stations in the locker rooms at North Reading Middle/High School. The Superintendent and the Supervisor of Buildings and Grounds have met and reviewed options to install modesty/individual changing stations in each of the Middle/High School locker rooms as follows: three stations in each of the two Middle School locker rooms and two stations in each of the High School locker rooms. Installations will be completed for the start of the 2016-2017 school year.
- Reflections on the 2015-2016 School Year: The Superintendent reports that the 2015-2016 school year concluded very smoothly. Appreciation is expressed to all for a fine school year. Best wishes to all for an enjoyable summer vacation.

II. G.3. Correspondence:

No correspondence at this time.

III. Future Business:

July 25, 2016	5:00 PM	Goals Workshop Superintendents Conference Room
	6:30 PM	Regular Meeting, Distance Learning Lab
August 29, 2016	5:00 PM	Goals Workshop Superintendents Conference Room
	6:30 PM	Regular Meeting, Distance Learning Lab

IV. Adjournment:

The Committee voted on a motion made by Ms. Imbriano and seconded by Ms. Koepke to adjourn at 8:53 pm. Motion passed 5-0.

Documents and Exhibits:

1. PowerPoint: School Health 2015-2016 Report
2. April 2017 Trip Proposal
3. PowerPoint: Middle/High School Improvement Plans
4. PowerPoint: Building a Healthy Relationships Curriculum in NRMS
5. Minutes: June 20, 2016 – Open Session
6. FY16 Budget Report
7. FY16 Gifts and Donations
8. Gift Acceptance memo: Batchelder School parents
9. Gift Acceptance memo: Little School Parents' Association
10. Gift Acceptance memo: Hood School Parents' Association
11. Gift Acceptance memo: High School Parents' Association
12. Gift Acceptance memo: Middle School Parents' Association
13. Gift Acceptance memo: North Reading Youth Football
14. Gift Acceptance memo: North Reading Youth Lacrosse
15. Gift Acceptance memo: Hood School Parents' Association
16. Gift Acceptance memo: Batchelder School Parents' Organization
17. Gift Acceptance memo: Little School Parents' Association