

**NORTH READING PUBLIC SCHOOLS**  
North Reading, Massachusetts

**Regular Meeting of the School Committee**  
*Open Session*

Date: February 6, 2017

Time: 6:00 p.m.

Place: North Reading Middle/High School Distance Learning Lab

***School Committee Members Present***

Clifford Bowers

Julie Koepke

Janene Imbriano

Gerald Venezia

Mel Webster

***Staff Members Present***

Jon Bernard – Superintendent of Schools

Michael Connelly – Director of Finance and Operations

Cindy Elmore – Recording Secretary

**Visitors:** Ms. Kate Pecora (Student Representative), Ms. Catherine O’Connell (Principal, North Reading Middle School), Faculty, Students and Parents of North Reading Middle School, Mr. Scott Buckley (NR Resident), Mr. Dan Tomasello (of the North Reading Transcript)

**I. Call to Order Open Session:**

Chairman Cliff Bowers called the Open Session to order at 6:00 p.m.

**Executive Session:**

*The Committee voted on a motion by Mr. Webster and seconded by Ms. Imbriano pursuant to Massachusetts General Laws, Chapter 30A, Section 21, to go into Executive Session to review collective bargaining strategies and a pending legal matter, and to reconvene in Open Session. Motion passed 5-0 on a roll call vote.*

*At 6:28 p.m., the Committee voted on a motion by Mr. Webster and seconded by Ms. Imbriano to return to Open Session. Motion passed 5-0 on a roll call vote.*

**Open Session:**

Chairman Bowers called the Open Session back to order at 6:35 p.m.

**II. A. Public Input:**

No public input at this time.

**III. B. Student Input:**

Ms. Kate Pecora gave the student report and presented a sample of her class work.

**III. D.1. Presentation: North Reading Middle School Faculty and Students Superintendent's Professional Practice Goal**

Tonight represented the third of the five school presentations made to the School Committee in the 2016-2017 school year. Ms. Catherine O'Connell, Principal, and members for the North Reading Middle School faculty and students gave their presentation to the School Committee.

**III. C.1. MSBA/SSBC Update**

- a. Manafort Precision has finished the repairs inside of the team room to prevent water infiltration; there is still a need to grade the rear exterior landscape and this is anticipated to be completed by February 17, 2017.
- b. The February school vacation has been identified as the time to resolve a number of outstanding punchlist items.
- c. The next SSBC meeting is scheduled for February 28, 2017.

**III. D.2. School Committee's 2016-2017 Goals Update**

As the School Committee looks to its annual evaluation in the spring of 2017, the School Committee reviewed their efforts to meet its goals to date.

**III. E.1. Minutes:**

The Committee voted on a motion by Mr. Webster and seconded by Ms. Imbriano to approve the January 9, 2017 Executive Session minutes as written. Motion passed 5-0.

The Committee voted on a motion by Mr. Webster and seconded by Ms. Imbriano to approve the January 9, 2017 Open Session minutes as amended. Motion passed 5-0.

Amendment: Section III. D. 1. 2<sup>nd</sup> paragraph – delete the paragraph regarding Northeast Metro Tech working with North Reading High School on the North Reading Little League field.

Amendment: Section III. F. 2. 2<sup>nd</sup> bullet – Change date of John Morello to "February" from "Friday."

**III. E.2. Budget Update:**

No budget update at this time.

**III. E.3. Staffing:**

There were no staffing updates.

**III. E.4. Bids and Donations:**

Superintendent Bernard requested the acceptance of the following donations:

- North Reading High School PTO; \$100.00 donation to support expenses associated with the Students to End Alzheimer's Disease (SEAD) Club at North Reading High School.

The Committee voted on a motion by Ms. Koepke and seconded by Ms. Imbriano to accept with gratitude a \$100.00 donation from the North Reading High School PTO to support expenses associated with the new Students to End Alzheimer's Disease (SEAD) Club at North Reading High School. Motion passed 5-0.

- Anonymous Donor; in-kind donation of costume materials valued at \$551.00 for the fall musical 'Oliver' at North Reading High School.

The Committee voted on a motion by Ms. Koepke and seconded by Ms. Imbriano to accept with gratitude an in-kind donation of costume materials valued at \$551.00 for the fall musical 'Oliver' at North Reading High School. Motion passed 5-0.

- Donors Choose; \$2,092.87 donation of classroom materials and technology equipment for the RISE program at the Hood Elementary School funded through the Donors Choose with a total value of \$2,092.87.

The Committee voted on a motion by Ms. Koepke and seconded by Mr. Imbriano to accept with gratitude a donation of classroom materials and technology equipment for the RISE program at the Hood Elementary School funded through Donors Choose with a total value of \$2,092.87. Motion passed 5-0.

- NOAA Fisheries; donation of 10 used 3<sup>rd</sup> generation iPads with cases and accessories from NOAA Fisheries of Gloucester, MA with a value of \$3,300.00 for students at the Middle School.

The Committee voted on a motion by Ms. Koepke and seconded by Ms. Imbriano to accept with gratitude a donation of ten used 3<sup>rd</sup> generation iPads with cases and accessories from NOAA Fisheries of Gloucester, MA with a value of \$3,300.00 for students at the Middle School. Motion passed 5-0.

### **III. F.1. Subcommittee Reports:**

Mr. Venezia gave an update from the January 27, 2017 Finance Planning Team meeting.

Mr. Venezia gave an update from the January 31, 2017 Secondary School Building Committee meeting.

Mr. Webster gave an update from the Athletic Facilities Committee meeting held on January 31, 2017.

Mr. Venezia and Mr. Webster gave an update from the Athletic Subcommittee meeting held on January 3, 2017.

### **Subcommittee Schedule:**

a)	Athletic Subcommittee	February 7, 2017	12:30 PM
b)	Evaluation Subcommittee	February 13, 2017	3:00 PM
c)	Finance Planning Team	February 16, 2017	8:15 AM
d)	SSBC	February 28, 2017	5:30 PM

**III. F.2. Administrative Report:**

- **Invitation to Attend the 2016 Massachusetts Commendation Schools Ceremony**  
**Superintendent's Professional Practice Goal**  
**Superintendent's Student Learning Goal**  
**Superintendent's District Improvement Goal #1**

The Massachusetts Department of Elementary and Secondary Education hosted a ceremony at the Massachusetts State House on February 1, 2017 to honor the 2016 Massachusetts Commendation Schools, 2016 National Title I Distinguished Schools, and the 2016 National Blue Ribbon Schools. Chairman Bowers, Superintendent Bernard, Assistant Superintendent, Dr. Patrick Daly and Batchelder School Principal Mr. Sean Killeen attended the ceremony to celebrate the Batchelder School's distinction as a 2016 "Commended for High Achievement School."

**III. F.3. Correspondence:**

No correspondence at this time.

**IV. Future Business:**

February 27, 2017	6:30 PM	Regular Meeting – Distance Learning Lab NRMS/HS
March 6, 2017	6:30 PM	Regular Meeting – Distance Learning Lab NRMS/HS Fiscal Year 2018 Preliminary Budget Presentation
March 13, 2017	6:30 PM	Town Meeting/Pre-Meeting – Superintendent's Conference Room
March 13, 2017	7:00 PM	Town Meeting – NRMS/HS Performing Arts Center
March 23, 2017 (Thursday)	3:30 PM	Fiscal Year 2018 Budget Workshop Superintendent's Conference Room
March 27, 2017	6:30 PM	Regular Meeting – J.T. Hood Elementary School Presentation J.T. Hood Elementary School Library
April 10, 2017	6:30 PM	Regular Meeting – Distance Learning Lab NRMS/HS Fiscal year 2018 Budget Public Hearing

**V. Adjournment:**

The Committee voted on a motion made by Ms. Imbriano and seconded by Ms. Koepke to adjourn at 8:31 p.m. Motion passed 5-0.

### **Documents and Exhibits:**

1. Student Representative – School Work
2. North Reading Middle School Presentation Agenda
3. North Reading School Committee Goals Action Plan 2016-2017
4. Minutes: January 9, 2017 – Executive Session Minutes
5. Minutes: January 9, 2017 – Open Session Minutes
6. Gift Acceptance Memo – North Reading High School PTO
7. Gift Acceptance Memo – Anonymous Donor
8. Gift Acceptance Memo – Donors Choose
9. Gift Acceptance Memo – NOAA Fisheries
10. Gift Acceptance Memo – Class of 2016
11. MADESE – 2016 Massachusetts Commendation Schools Ceremony – Agenda and List of Schools Honored – Photo of NRPS Attendees