

NORTH READING PUBLIC SCHOOLS
North Reading, Massachusetts

Regular Meeting of the School Committee
Open Session

Date: February 27, 2017
Time: 6:00 p.m.
Place: Distance Learning Lab

School Committee Members Present

Clifford Bowers
Julie Koepke
Janene Imbriano
Gerald Venezia
Mel Webster

Staff Members Present

Jon Bernard – Superintendent of Schools
Michael Connelly – Director of Finance and Operations
Cindy Elmore – Recording Secretary

Visitors: Mr. Michael Tyrell (Student Representative), Ms. Anna McGovern (NR Food Services Director), Mr. Christopher Callahan (Regional Director, Chartwells Dining Services), Dr. Daniel Downs (Coordinator of Digital Learning), Mr. Scott Buckley (NR Resident), Mr. Dan Tomasello (of the North Reading Transcript)

I. Call to Order Open Session:

Chairman Bowers called the Open Session to order at 6:00 p.m.

Executive Session:

The Committee voted on a motion by Mr. Webster and seconded by Ms. Imbriano pursuant to Massachusetts General Laws, Chapter 30A, Section 21, to go into Executive Session to review collective bargaining strategies and a pending legal matter, and to return to Open Session. Motion passed 5-0 on a roll call vote.

At 6:28 p.m., the Committee voted on a motion by Mr. Webster and seconded by Ms. Imbriano to return to Open Session. Motion passed 5-0 on a roll call vote.

Open Session:

Chairman Bowers called the Open Session back to order at 6:34 p.m.

II. A. Public Input:

Mr. Scott Buckley advised the School Committee that the Little School fundraiser this year will be a Stand-Up Comedy Show on Friday, March 10, 2017 at 7:00 p.m. at the Moose Lodge in North Reading.

II. B. Student Input:

Mr. Michael Tyrell gave the student report and presented a sample of his class work.

II. C.1. MSBA/SSBC Update

- a. The Ockers Company will be accessing the AV systems throughout the Middle/High school.
- b. The outstanding punchlist items are continually being addressed. The Superintendent will be having conversations with Gilbane this week.
- c. The next SSBC meeting is scheduled for February 28, 2017.

II. D.1. Presentation: Chartwells Dining Services

Ms. Anna McGovern, North Reading Food Services Director, and Mr. Christopher Callahan, Regional Director, Chartwells Dining Services, gave their annual presentation on the Food Services Program in the North Reading Public Schools. There was an increase of overall program participation by 3% over last year to date. The year to date subsidy amount has dropped from \$24,644 January 2016 to \$7,519 January 2017.

II. D.2. Presentation: Dr. Daniel Downs, Coordinator of Digital Learning Superintendent's Professional Practice Goal #1

Dr. Daniel Downs, Coordinator of Digital Learning, presented an update on the Digital Learning work that is taking place across the school district.

II. E.1. Minutes:

The Committee voted on a motion by Mr. Webster and seconded by Ms. Imbriano to approve the January 23, 2017 Executive Session minutes as written. Motion passed 5-0.

The Committee voted on a motion by Mr. Webster and seconded by Ms. Imbriano to approve the January 23, 2017 Open Session minutes as written. Motion passed 5-0.

The Committee voted on a motion by Mr. Webster and seconded by Ms. Imbriano to approve the February 6, 2017 Executive Session minutes as written. Motion passed 5-0.

The Committee voted on a motion by Mr. Webster and seconded by Ms. Imbriano to approve the February 6, 2017 Open Session minutes as amended. Motion passed 5-0.

Amendment: Page 4 – Section IV.: Change the last meeting date from February 27, 2017 to April 10, 2017.

II. E.2. Budget Update:

Mr. Michael Connelly, Director of Finance and Operations, provided an update on the FY17 budget.

Mr. Connelly also provided an update on the District's compliance with the "Relations with Booster Support Groups" and "Student Activity" policies of the School Committee.

II. E.3. Staffing:

There were no staffing updates.

II. E.4. Bids and Donations:

Superintendent Bernard requested the acceptance of the following donations:

- Mr. and Mrs. Stephen Tingley; \$100.00 donation to support the costs associated with the Washington, DC trip for grade 8 students.

The Committee voted on a motion by Ms. Koepke and seconded by Ms. Imbriano to accept with gratitude a \$100.00 donation from Stephen and Adrienne Tingley to support costs associated with the 8th grade Washington, DC trip for the Middle School. Motion passed 5-0.

- North Reading Touchdown Club; Donation of new football jerseys valued at \$480.10.

The Committee voted on a motion by Ms. Koepke and seconded by Ms. Imbriano to accept with gratitude a donation from the North Reading Touchdown Club of \$480.10 to purchase new football jerseys.

- Various donations totaling \$945.00 to support the costs associated with the Washington, DC trip for 8th grade students.

Donor	Amount
Rogério Silva and Adraina Greggio	\$50.00
James and Barbara Thorstad	\$50.00
Richard and Carrie Bryk	\$25.00
James and Judith Brown	\$50.00
Christine Bird	\$25.00
David and Jerrilyn Rinaldi	\$200.00
Zaur and Gyulyara Rzakhanov	\$50.00
Nasima Ilias (behalf of the Alam Family)	\$50.00
Phillip and Carolyn Copelas	\$250.00
Deanna Capone	\$50.00
David and Kathleen Danis	\$20.00
Christopher and Andrea Hanson	\$25.00
Stephen and Lauren Kay	\$100.00

The Committee voted on a motion by Ms. Koepke and seconded by Mr. Imbriano to accept with gratitude a total donation of \$945.00 from the Middle School parents listed above to offset the costs associated with the 8th grade Washington, DC trip. Motion passed 5-0.

- Fit Revolution; donation of two new basketball backboards valued at \$1,959.66 for the J.T. Hood Elementary School gymnasium.

The Committee voted on a motion by Ms. Koepke and seconded by Ms. Imbriano to accept with gratitude a donation from Fit Revolution of \$1,959.66 for two new basketball backboards for the Hood Elementary School gymnasium. Motion passed 5-0.

E. Ethel Little School PTO: \$75,067.58 donation to support the funding of a new playground at the Little School (total donated amount to date is \$100,067.58). The dedication of the playground will be May 12, 2017.

The Committee voted on a motion by Ms. Koepke and seconded by Ms. Imbriano to accept with gratitude a \$75,067.58 donation from the E. Ethel Little School PTO to support funding of a new playground at the Little School. Motion passed 5-0.

II. F.1. Subcommittee Reports:

Mr. Venezia gave an update from the Athletic Subcommittee meeting held on February 3, 2017.

Mr. Venezia and Mr. Bowers gave an update from the February 16, 2017 Finance Planning Team meeting.

Ms. Koepke provided an update of the Evaluation Subcommittee meeting held on February 22, 2017. Ms. Koepke also distributed an agenda with dates for the School Committee and Superintendent's evaluations.

Subcommittee Meeting Schedule:

a)	SSBC	February 28, 2017	5:30 PM
b)	Athletic Facilities Committee	March 2, 2017	7:00 PM
c)	Athletic Subcommittee	March 7, 2017	12:30 PM
d)	Finance Planning Team	March 10, 2017	8:15 AM
e)	Policy Subcommittee	March 16, 2017	2:30 PM
f)	Evaluation Subcommittee	March 29, 2017	3:00 PM
g)	Evaluation Subcommittee	April 6, 2017	3:00 PM

II. F.2. Administrative Report:

- **Little School Roof Update**
Superintendent's District Improvement Goal #3

The Little School Roof closeout process continues to go smoothly. Additional items were addressed during the February vacation including both interior and exterior work. HAKS intends to submit a final closeout package, inclusive of the comments on Stanley's closeout documents and all as-built documents, by March 6, 2017.

- **Community Impact Team Update**
Superintendent's Professional Practice Goal

Superintendent Bernard serves as both a member of the Community Impact Team's (CIT) Board of Directors and as the Chairman of the CIT's K-12 Action Team. In 2017, the following events have been planned for the school district and/or the community under the direction of the CIT's K-12 Action Team.

- * John Morello: "DIRT: A One Man Show of Substance Abuse and Choices," Monday, April 3, 2017 (rescheduled due to snow day on February 13, 2017); 6:30 p.m. in the PAC
- * "North Reading Night Off"; Tuesday, March 14, 2017
- * Dr. Ruth Potee; "What Every Parent Must Know About Tween-Teen Brain Development"; Thursday, May 18, 2017 at 6:30 p.m. in the PAC

- **Northeast Massachusetts Youth Orchestra Performance Superintendent's Professional Practice Goal**

The Northeast Massachusetts Youth Orchestra will again perform in the North Reading Middle/High School Performing Arts Center on Sunday, May 7, 2017.

II. F.3. Correspondence:

No correspondence at this time.

III. Future Business:

March 6, 2017	6:30 PM	Regular Meeting – Distant Learning Lab, NRMS/HS Fiscal Year 2018 Preliminary Budget Presentation
March 13, 2017	6:30 PM	Town Meeting/Pre-Meeting – Superintendent's Conference Room
March 13, 2017	7:00 PM	Town Meeting – NRMS/HS Performing Arts Center
March 23, 2017	3:30 PM	Fiscal Year 2018 Budget Workshop - Superintendent's Conference Room
March 27, 2017	6:30 PM	Regular Meeting – J.T. Hood Elementary School Presentation J.T. Hood Elementary School Library
April 10, 2017	6:30 PM	Regular Meeting – Distance Learning Lab, NRMS/HS Fiscal year 2018 Public Budget Hearing

IV. Adjournment:

The Committee voted on a motion made by Ms. Imbriano and seconded by Ms. Koepke to adjourn at 8:41 pm. Motion passed 5-0.

Documents and Exhibits:

1. Little School Stand Up Comedy Show flyer
2. Student Representative – School Work
3. PowerPoint: Chartwells School Committee Update
4. PowerPoint: 2016-2017 North Reading Digital Learning Update
5. Minutes: January 23, 2017 – Executive Session Minutes
6. Minutes: January 23, 2017 – Open Session Minutes
7. Minutes: February 6, 2017 – Executive Session Minutes
8. Minutes: February 6, 2017 – Open Session Minutes
9. FY17 Budget Report
10. Gift Acceptance Memo – Mr. & Mrs. Stephen Tingley
11. Gift Acceptance Memo – North Reading Touchdown Club
12. Gift Acceptance Memo – Various Donors
13. Gift Acceptance Memo – Fit Revolution
14. Gift Acceptance Memo – E. Ethel Little School PTO
15. Evaluation Subcommittee Meeting Agenda
16. North Reading Night Off flyer
17. An Afternoon of Spring Concerts flyer