

**NORTH READING PUBLIC SCHOOLS**  
North Reading, Massachusetts

**Regular Meeting of the School Committee**  
*Open Session*

Date: May 15, 2017

Time: 6:00 p.m.

Place: North Reading Middle/High School Distance Learning Lab

***School Committee Members Present***

Scott Buckley

Julie Koepke

Janene Imbriano

Gerald Venezia

Mel Webster

***Staff Members Present***

Jon Bernard – Superintendent of Schools

Michael Connelly – Director of Finance and Operations

Cindy Elmore – Recording Secretary

**Visitors:** Mr. Jenson Kaithamattam (Student Representative, Class of 2017), Mr. Steve McManus (NR SEPAC Chairperson), Ms. Vicki Labriola (NR SEPAC member), Ms. Cynthia Conant (Director of Pupil Personnel Services), Mr. Dan Tomasello (of the North Reading Transcript)

**I. Call to Order Open Session:**

Chair Mel Webster called the Open Session to order at 6:00 PM.

**Executive Session**

*The Committee voted on a motion by Ms. Koepke and seconded by Ms. Imbriano pursuant to Massachusetts General Laws, Chapter 30A, Section 21, to go into Executive Session to review collective bargaining strategies and the status of a collective bargaining agreement with the North Reading Federation of Paraprofessionals, to review the status of a collective bargaining grievance, to discuss potential legal matters, and to reconvene in Open Session. Motion passed 5-0 on a roll call vote.*

*At 6:40 p.m., the Committee voted on a motion by Ms. Imbriano and seconded by Ms. Koepke to return to Open Session. Motion passed 5-0 on a roll call vote.*

**Open Session**

Chairman Webster called the Open Session back to order at 6:46 p.m.

**II. A. Public Input:** No public input at this time.

**III. B. Student Input:**

Mr. Jenson Kaithamattam gave the student report and presented a sample of his class work.

**III. C.1. MSBA/SSBC Update**

- a. Repairs to the drainage system continue to progress well and are ahead of schedule with an anticipated completion date of May 19, 2017; final inspection scheduled for June 12, 2017
- b. Landscaping;
  - Fertilizer applied at lower site in areas surrounding athletic fields (May 10<sup>th</sup>)
  - Hydro-seeding of bare patches at the lower site (May 11<sup>th</sup>)
  - Identified plantings at lower site replaced (Week of May 8<sup>th</sup> through 12<sup>th</sup>)
  - Tree and shrub replacements identified; Gilbane Co. has indicated “we are on track for the 30<sup>th</sup> of May.” Some tree and shrub replacements scheduled for the week of May 15<sup>th</sup>
  - The Superintendent has elicited the input of SSBC member and arborist Steve Nathan to review the open items planting punch list with the landscape contractor. Site walkthrough scheduled for May 17<sup>th</sup>.

**III. D.1. Presentation: Special Education Parent Advisory Council (SEPAC) and Pupil Personnel Services (PPS)**

The SEPAC receives its statutory authority from Chapter 71B, Section 3 of the Massachusetts General Laws. This authority is also codified in the Code of Massachusetts Regulations (CMR), 603 CMR 28.07 (4). The Chairperson of the SEPAC gives an annual report to the School Committee.

North Reading SEPAC Chairperson, Mr. Steve McManus, provided a presentation regarding the SEPAC’s accomplishments in 2016-2017 as well as an overview of plans for the future. Ms. Cynthia Conant, Director of Pupil Personnel Services also presented and thanked Mr. McManus and all the SEPAC members for their dedication and hard work.

**III. D.2. Superintendent’s Educator Goals  
Superintendent’s Professional Practice Goal**

Superintendent Bernard presented his Educator Goals for the next evaluation cycle.

**III. E.1. Minutes:**

The Committee voted on a motion by Ms. Koepke and seconded by Mr. Venezia to approve the April 10, 2017 Open Session/FY18 Public Budget Hearing minutes as written. Motion passed 4-0-1, Mr. Buckley abstained.

The Committee voted on a motion by Ms. Koepke and seconded by Mr. Venezia to approve the April 24, 2017 Open Session/Budget Workshop minutes as written. Motion passed 3-0-2, Mr. Webster and Mr. Buckley abstained.

**III. E.2. Budget Update:**

Mr. Connelly, Director of Finance and Operations, provided an update on the status of the district’s receipt of request for proposals and bid packages for a partial privatization of custodial services in the North Reading Public Schools. The North Reading School District will continue to provide the custodial service, and not pursue a privatized cleaning contract.

Superintendent Bernard and Mr. Connelly presented the approved Fiscal Year 2018 budget for the SEEM Collaborative, of which North Reading is a member district.

**III. E.3. Staffing:** There were no staffing updates.

**III. E.4. Bids and Donations:**

Superintendent Bernard requested the acceptance of the following donations:

- NRMS Parent's Association; \$50.00 donation to offset the cost of the NRMS Staff Meeting Winners Luncheon.

*The Committee voted on a motion by Ms. Imbriano and seconded by Ms. Koepke to accept with gratitude a \$50.00 donation from NRMS Parents' Association to offset the cost of the NRMS Staff Meeting Winners Luncheon. Motion passed 5-0.*

- DonorsChoose.org; \$122.77 donation of cleaning and organization supplies for Jolene Danian's classroom at the Middle School.

*The Committee voted on a motion by Ms. Koepke and seconded by Ms. Imbriano to accept with gratitude cleaning and organization supplies with a total value of \$122.77 from DonorsChoose.org for Jolene Danian's classroom at the Middle School. Motion passed 5-0.*

- Batchelder Parents; \$840.00 for their teacher appreciation luncheon.

Scott and Jennifer Berkley		\$5.00
Stephanie and Brad MacGregor		\$5.00
Alana and Tony Ricca		\$10.00
D. Sullivan and A. Tarassiouk		\$10.00
Karianne Bekier		\$10.00
Kaitlin and Nick Ward		\$10.00
Ann Berkley		\$10.00
Sarah and Andrew Stetson		\$10.00
Katherine Sullivan		\$20.00
Marc and Alana Spada		\$20.00
Vikram and Mugdha Bhosle		\$25.00
Josepy and Erin Lanzi		\$30.00
Alberto and Sandra Russo		\$25.00
Yuriy and Nataliya Andrusyshyn		\$10.00
Richard and Tracy DeGregorio		\$50.00
Val DePerrio		\$50.00

*The Committee voted on a motion by Ms. Koepke and seconded by Mr. Imbriano to accept with gratitude a total donation of \$300.00 (in checks) and \$540.00 in cash for a total of \$840.00 from the Batchelder Parents listed above (check names only) for their teacher appreciation luncheon. Motion passed 5-0.*

- North Reading Music Boosters; \$1,989.00 donation to assist with costs associated with the Music in the Park trip scheduled for May 12, 2017.

The Committee voted on a motion by Ms. Koepke and seconded by Ms. Imbriano to accept with gratitude a gift of \$1,989.00 from the North Reading Music Boosters to assist with costs associated with the Music in the Park trip scheduled for May 12, 2017. Motion passed 5-0.

- Hood School Parents' Association; \$2,130.00 donation to support cost for multiple grade level field trips.

The Committee voted on a motion by Ms. Koepke and seconded by Ms. Imbriano to accept with gratitude a gift of \$2,130.00 from the Hood School Parent's Association to support costs for multiple grade level field trips. Motion passed 5-0.

- North Reading Middle School Drama Club; \$2,956.00 in-kind production cost to offset cost associated with set, costume, prop materials and advertising for the February 3<sup>rd</sup> and 4<sup>th</sup> production of Alice in Wonderland.

The Committee voted on a motion by Ms. Koepke and seconded by Ms. Imbriano to accept with gratitude an in-kind production cost offset of set, costume, prop materials and advertising for the February 3<sup>rd</sup> and 4<sup>th</sup> production of Alice in Wonderland valued at \$2,956.00 from the North Reading Middle School Drama Club. Motion passed 5-0.

- North Reading High School Lacrosse Boosters; \$3,582.19 donation to benefit the NRHS girls' lacrosse team.

The Committee voted on a motion by Ms. Koepke and seconded by Ms. Imbriano to accept with gratitude a donation of \$3,582.19 from North Reading High School Lacrosse Boosters to benefit the girls' lacrosse team. Motion passed 5-0.

### III. F.1. Subcommittee Reports:

Mr. Venezia gave an update from the May 8, 2017 Finance Planning Team meeting.

#### Subcommittee Schedule:

a)	SSBC	May 16, 2017	5:30 PM
b)	Athletic Subcommittee	May 23, 2017	12:30 PM
c)	Finance Planning Team	June 2, 2017	8:15 AM
d)	Athletic Facilities Committee	June 2, 2017	3:00 PM

### III. F.2. Administrative Report:

- **Congratulations, North Reading Middle School Educator Mr. Charles Osgood! Superintendent's Professional Practice Goal**

Congratulations to North Reading Middle School Instructional Technology/Robotics teacher Mr. Charles "Chip" Osgood, for having been selected as one of the May 2017 "MassCue (Massachusetts Computer Using Educators) Featured Educators."

- **Update: Northshore Education Consortium and SEEM Collaborative Superintendent's Professional Practice Goal**

The Northshore Education Consortium and SEEM Collaborative Executive Director's Reports were distributed.

- **Presentation: Dr. Ruth Potee: "What Every Parent Must Know About Tween-Teen Brain Development"**  
**Superintendent's Professional Practice Goal**

The North Reading Community Impact Team's (CIT) K-12 Action Team is hosting a presentation by Dr. Ruth Potee on "What Every Parent Must Know About Tween-Teen Brain Development"

**III. F.3. Correspondence:** No correspondence at this time.

**IV. Future Business:**

May 30, 2017 (TUESDAY)	6:30 PM	Regular Meeting E. Ethel Little School Presentation E. Ethel Little School Cafeteria
June 5, 2017	6:30 PM	Town meeting; Performing Arts Center Pre-Meeting; Superintendent's Conference Room
June 12, 2017	6:30 PM	Regular Meeting Distance Learning Lab at North Reading Middle/High School
June 19, 2017	6:30 PM	Regular Meeting Distance Learning Lab at North Reading Middle/High School

**V. Adjournment:**

The Committee voted on a motion made by Ms. Koepke and seconded by Ms. Imbriano to adjourn at 8:10 pm. Motion passed 5-0.

**Documents and Exhibits:**

1. Student Representative – School Work
2. Superintendent Goals: May 2017 through April 2018
3. Minutes: April 10, 2017 – Open Session/FY18 Public Budget Hearing
4. Minutes: April 24, 2017 – Open Session/Budget Workshop
5. Privatized Cleaning Proposal Results & Recommendations – Memo dated May 8, 2017
6. SEEM Collaborative Approved FY2018 Budget and Supplemental Material
7. Gift Acceptance Memo – NRMS Parents Association
8. Gift Acceptance Memo – DonorsChoose.org
9. Gift Acceptance Memo – Various Batchelder Parents
10. Gift Acceptance Memo – North Reading Music Boosters
11. Gift Acceptance Memo – Hood School Parents Association
12. Gift Acceptance Memo – NRMS Drama Club
13. Gift Acceptance Memo – NRHS Lacrosse Boosters
14. Letter of congratulations to Mr. Charles Osgood from Superintendent Bernard dated May 1, 2017
15. NEC Executive Director's Report: April 2017
16. SEEM Collaborative Executive Directors Report 4-7-17
17. Flyer – NR Community Impact Team presentation by Dr. Ruth Potee