

NORTH READING PUBLIC SCHOOLS
North Reading, Massachusetts

Regular Meeting of the School Committee
Open Session

Date: September 11, 2017

Time: 6:30 PM

Place: Superintendent's Conference Room and Distance Learning Lab

School Committee Members Present

Scott Buckley

Julie Koepke

Janene Imbriano

Gerald Venezia

Mel Webster

Staff Members Present

Jon Bernard – Superintendent of Schools

Michael Connelly – Director of Finance and Operations

Cindy Elmore – Recording Secretary

Visitors: Ms. Maureen Doherty (of the North Reading Transcript)

I. Call to Order Open Session:

Chairman Mel Webster called the meeting to order at 5:07 p.m.

Executive Session:

The Committee voted on a motion by Mr. Venezia and seconded by Ms. Imbriano pursuant to Massachusetts General Laws, Chapter 30A, Section 21, to enter into Executive Session for the purpose of hearing a grievance filed by the North Reading Federation of Paraprofessionals (Step 3) and to reconvene in Open Session. Motion passed 5-0 on a roll call vote.

At 6:30 p.m., Mr. Venezia offered a motion to conclude Executive Session and enter into Open Session. The motion was seconded by Ms. Koepke. Motion passed 5-0 on a roll call vote.

Open Session:

Chairman Webster called the Open Session back to order at 6:37 p.m.

II. A. Public Input:

No public input at this time.

II. B. Student Input: No student report until September 25, 2017.

II. C.1. MSBA/SSBC Update

- Hydro seeding of remaining identified areas is scheduled to take place later this month.

- The landscape consultant was on site the week of September 4th and identified the need for three tree replacements...these and other outstanding plant items will be monetized for consideration by the SSBC (that is, to accept the plant replacements or the monetary value).
- A meeting is set for September 19th with principal parties to further review the status of punch-list items of the North Reading Middle/High School project.
- Ockers is continuing to work with the district on the AV system in the PAC.

II. D.1. Report: Opening Day

Superintendent Bernard updated the committee on the opening of the 2017-2019 school year and discussed the preliminary in-district enrollment report taken from the first day of school. The official enrollment will be given at the October 16th meeting.

II. D.2. Fiscal Year 2019 North Reading Public Schools' Capital Improvement Plan Presentation

Each year the School Committee needs to review preliminary Large Capital Improvement project list for the school district and for the School Committee to begin to consider priority projects to move forward to the town's Capital Improvements Planning Committee (CIPC). Identification of priority projects is scheduled to take place at the September 25, 2017 School Committee meeting.

Michael Connelly, Director of Finance and Operations, reviewed the five-year plan, shared the history of the funded capital improvement projects over the last five years, and provided the rationale for fiscal year 2019 large capital needs.

Priority proposals from each department must be submitted to the CIPC by October 13, 2017. The Director of Finance and Operations will take the priorities set by the School Committee at this meeting and develop the CIPC proposals as required. The final proposals will be shared with the School Committee at the September 25, 2017 meeting at which time a vote to approve to submit should take place.

II. E.1. Minutes:

The Committee voted on a motion by Ms. Imbriano and seconded by Ms. Koepke to approve the August 28, 2017 Open Session – Goals Workshop minutes as written. Motion passed 5-0.

The Committee voted on a motion by Ms. Imbriano and seconded by Ms. Koepke to approve the August 28, 2017 Executive Session minutes as written. Motion passed 5-0.

The Committee voted on a motion by Ms. Imbriano and seconded by Ms. Koepke to approve the August 28, 2017 Open Session minutes as written. Motion passed 5-0.

II. E.2. Budget Update:

No budget update at this time.

II. E.3. Staffing:

No staffing update at this time.

II. E.4. Bids and Donations:

No bids or donations at this time.

II. F.1. Subcommittee Reports:

Mr. Webster gave an update on the Athletic Subcommittee.

Mr. Venezia gave an update of the September 11, 2017 The Finance Planning Team meeting.

Subcommittee Schedule:

a) Athletic Subcommittee	September 12, 2017	3:00 PM
b) Policy Subcommittee	September 14, 2017	7:00 AM
c) SSBC	September 18, 2017	5:30 PM
d) NORCAM BOD	September 28, 2017	7:00 PM
e) Finance Planning Team	September 28, 2017	8:00 AM

II. F.2. Administrative Report:

* September 21, 2017 (Thursday): Eleanor Dell Plaque Dedication Ceremony on Main Street at NRM/HS (adjacent to the Visual Arts Classrooms); 4:00 p.m.

* September 23, 2017 (Saturday): L.D. Batchelder Elementary School 100th Birthday Celebration; 9:30 a.m. – 11:00 a.m. at the Batchelder School.

* October 17, 2017 (Tuesday): David Troughton Plaque Dedication Ceremony; Distance Learning Lab at NRM/HS; 4:00 p.m.

II. F.3. Correspondence: No correspondence at this time.**III. Future Business:**

September 25, 2017	6:30 PM	Regular Meeting – Distance Learning Lab, NRMS/HS
October 2, 2017	6:30 PM	Town Meeting – Superintendent's Conference Room
October 16, 2017	6:30 PM	Regular Meeting – Distance Learning Lab, NRMS/HS
October 30, 2017	6:30 PM	Regular Meeting – Distance Learning Lab, NRMS/HS

IV. Adjournment:

The Committee voted on a motion made by Ms. Koepke and seconded by Ms. Imbriano to adjourn at 7:46 pm. Motion passed 5-0.

Documents and Exhibits:

1. NRPS – Preliminary In-District Enrollment 2017-2018
2. NRPS – Proposed Large Capital Plan, Fiscal Years 2019-2023
3. NRPS – Large Capital 5 Year Request Summary
4. Minutes: August 28, 2017 – Open Session – Goals Workshop
5. Minutes: August 28, 2017 – Executive Session
6. Minutes: August 28, 2017 – Open Session