

NORTH READING PUBLIC SCHOOLS
North Reading, Massachusetts

Regular Meeting of the School Committee
Open Session

Date: September 26, 2016
Time: 6:30 PM
Place: Distance Learning Lab

School Committee Members Present

Clifford Bowers
Julie Koepke
Janene Imbriano
Gerald Venezia
Mel Webster

Staff Members Present

Jon Bernard – Superintendent of Schools
Michael Connelly – Director of Finance and Operations
Cindy Elmore – Recording Secretary

Visitors: Mr. Jenson Kaithamattam (Student Representative), Ms. Catherine O’Connell (Principal, Middle School), Mr. Michael Maloney (Vice Principal, Middle School), Mr. Scott Buckley (NR Resident), Ms. Elizabeth Rymill (NR Resident), Mr. Dan Tomasello (of the North Reading Transcript)

I. Call to Order Open Session:

Chair Cliff Bowers called the Open Session to order at 6:30 PM.

II. A. Public Input:

No public input at this time.

II. B. Student Input:

Jenson Kaithamattam gave the student report and presented his class project.

II. C.1. MSBA/SSBC Update:

- a. Work continues with soil replacement at the site of the former high school as needed
- b. Testing of drainage lines continues; awaiting a plan to remedy associated issues
- c. Punchlist items continue to be addressed
- d. Update on practice field and start of irrigation.
- e. The next SSBC meeting is scheduled for October 25, 2016.

**II. C.2. 2016-2017 School Committee Goals:
Superintendent’s Professional Practice Goal**

The School Committee’s goals for 2016-2017, which were developed at the Goals Workshop on July 25, 2016 and August 29, 2016 were reviewed and approved.

The Committee voted on a motion by Mr. Venezia and seconded by Ms. Koepke to approve the North Reading School Committee Goals and Action Plan for 2016-2017. Motion passed 5-0.

II. C.3. Fiscal Year 2018 North Reading Public School's Capital Improvements Plan

The School Committee reviewed the FY18 Capital Improvement Plan and the priority list. The Capital Improvement Plan needs to be submitted to the Capital Improvement Planning Committee by October 1, 2016.

The Committee voted on a motion by Mr. Venezia and seconded by Ms. Imbriano to approve the three year Capital Improvement Plan as submitted with the exception of #5 - to move the Hood School modular demolition to FY19 for consideration. Motion passed 5-0.

II. D.1. Proposal: North Reading Middle School Washington, D.C. Trip

Ms. O'Connell (Principal, NRMS) presented a proposal for a Grade 8 student trip to Washington, D.C. (June 12-16, 2017).

The Committee voted on a motion by Mr. Venezia and seconded by Ms. Imbriano to approve the annual Grade 8 Washington, D.C. trip from June 12-16, 2017 and the alternative day trips for those not attending the Washington, D.C. trip. Motion passed 5-0.

II. D.2. North Reading Middle School General Arts Schedule

Ms. O'Connell (Principal, NRMS) and Mr. Maloney (Vice Principal, NRMS) reviewed the North Reading Middle School General Arts Schedule that has been recently developed.

II. D.3. Proposal: North Reading High School Student Council Conference; Hyannis, MA

Superintendent Bernard reviewed a letter from Ms. Amy St. Arnaud, North Reading High School Teacher and Student Council Faculty Advisor, requesting permission for students to attend the annual conference of the Massachusetts Association of Student Councils (MASC) in Hyannis, MA on March 8-10, 2017.

The Committee voted on a motion by Ms. Koepke and seconded by Mr. Venezia to approve the North Reading High School Student Council's trip to the annual MASC Conference in Hyannis, MA on March 8-10, 2017. Motion passed 5-0.

II. D.4. Fiscal Year 2018 School Committee Budget Goals

Mr. Connelly (Director of Finance and Operations) gave a presentation on the Fiscal Year 2018 Budget Goals. The Committee members discussed amendments to the goals.

The Committee voted on a motion by Mr. Venezia and seconded by Ms. Imbriano to approve the Fiscal Year 2018 School Committee Budget Goals as amended. Motion past 5-0.

II. D.5. Proposal: Naming of a School Facility

The Secondary Schools Building Committee has provided a consensus to move forward with the proposal that the Distance Learning Lab at the North Reading Middle/High School be named in honor of former Superintendent of Schools Dr. David S. Troughton.

The next steps that the School Committee will take are to (1) establish a subcommittee to review and evaluate all the suggested names to be considered; (2) establish a deadline of submission of names to said Screening Committee (the deadline date was established as October 28, 2016); (3) set a date for a public hearing for the purpose of garnering input from the community with respect to the naming of a school facility. Persons interested in participating on the Screening Committee should send written request to Superintendent Bernard.

The Committee voted on a motion by Mr. Venezia and seconded by Ms. Imbriano to approve the formation of a Screening Committee to consider the renaming of the North Reading Middle/High School Distance Learning Lab. Motion passed 5-0.

II. E.1. Minutes:

The Committee voted on a motion by Ms. Koepke and seconded by Ms. Imbriano to approve the September 12, 2016 Open Session minutes as written. Motion passed 5-0.

II. E.2. Budget Update:

Mr. Michael Connelly, Director of Finance and Operations, gave a Fiscal Year 2017 Budget Report.

II. E.3. Staffing:

No hiring updates at this time.

II. E.4. Bids and Donations:

Superintendent Bernard requested the acceptance of the following donations:

- Ms. Janine Imbriano; \$150.00 donation to support the proposed improvements to the athletic facilities at North Reading Middle/High School.

The Committee voted on a motion by Mr. Venezia and seconded by Ms. Koepke to accept with gratitude a \$150.00 donation from Ms. Janine Imbriano to support the proposed improvements to the athletic facilities at North Reading Middle/High School. Motion passed 5-0.

- Honorable Bradley Jones, State Representative; \$250.00 donation to support the proposed improvements to the athletic facilities at North Reading Middle/High School.

The Committee voted on a motion by Mr. Venezia and seconded by Ms. Koepke to accept with gratitude a \$250.00 donation from the Honorable Bradley Jones, State Representative to support the proposed improvements to the athletic facilities at North Reading Middle/High School. Motion passed 5-0.

- Little School Parents' Association \$390.00 to support the costs associated with two field trips for Kindergarten students, one to Smolak Farms (October) and one to the Stone Zoo (June)

The Committee voted on a motion by Mr. Venezia and seconded by Ms. Koepke to accept with gratitude a \$390.00 donation to support the costs associated with two field trips for Kindergarten students. Motion passed 5-0.

- Ms. Ellen Mague; in-kind contribution of children's books to supplement classrooms and libraries at the elementary schools; estimated value \$500.00.

The Committee voted on a motion by Mr. Venezia and seconded by Ms. Koepke to accept with gratitude an in-kind contribution from Ms. Ellen Mague of children's books to supplement classrooms and libraries at the elementary schools; estimated value of \$500.00. Motion passed 5-0.

- Mr. and Mrs. Mel Webster; \$2,500.00 donation to support the proposed improvements to the athletic facilities at North Reading Middle/High School.

The Committee voted on a motion by Mr. Venezia and seconded by Ms. Koepke to accept with gratitude a \$2,500.00 donation from Mr. and Mrs. Mel Webster to support the proposed improvements to the athletic facilities at North Reading Middle/High School. Motion passed 5-0.

- North Reading Youth softball; \$3,000.00 donation to support the proposed improvements to the athletic facilities at North Reading Middle/High School.

The Committee voted on a motion by Mr. Venezia and seconded by Ms. Koepke to accept with gratitude a \$3,000.00 donation from North Reading Youth Softball to support the proposed improvements to the athletic facilities at North Reading Middle/High School. Motion passed 5-0.

- Middle School Parents' Association; \$4,300.00 to support the purchase of equipment for the Video Production class including cameras, tripods, and other video equipment.

The Committee voted on a motion by Mr. Venezia and seconded by Ms. Koepke to accept with gratitude a \$4,300.00 donation from the Middle School Parents' Association to support the purchase of equipment for the Video Production class, including cameras, tripods, and other video equipment. Motion passed 5-0.

- North Reading High School Hall of Fame Association; in-kind contribution of three trophy/display cases at North Reading Middle/High School; value: \$5,422.00

The Committee voted on a motion by Mr. Venezia and seconded by Ms. Koepke to accept with gratitude an in-kind contribution from North Reading High School Hall of Fame Association of three trophy/display cases at North Reading Middle/High School; value: \$5,422.00. Motion passed 5-0.

- North Reading Youth Soccer; \$75,000.00 donation to support the proposed improvements to the athletic facilities at North Reading Middle/High School.

The Committee voted on a motion by Mr. Venezia and seconded by Ms. Koepke to accept with gratitude a \$75,000.00 donation from North Reading Youth Soccer to support the proposed improvements to the athletic facilities at North Reading Middle/High School. Motion passed 5-0.

II. F.1. Subcommittee Reports:

The Athletic Facilities Committee has not met recently, but Mr. Webster gave an update on the status of the sod and irrigation project at the North Reading Middle/High School.

Mr. Venezia gave a report of the Athletic Subcommittee meeting held on September 23, 2016.

Subcommittee Schedule:

a) Policy Subcommittee	September 27, 2016	9:00 AM
b) Finance Planning Team	October 12, 2016	8:15 AM
c) Athletic Subcommittee	October 25, 2016	12:30 PM
d) SSBC	October 25, 2016	5:30 PM
e) NORCAM BOD	October 27, 2016	7:00 PM
f) Evaluation Subcommittee	TBD	3:15 PM

II. F.2. Administrative Report:

- **Little School Roof Replacement Project Update:**
Superintendent's District Goal #3
The Little School Roof Replacement Project construction work continues. The project remains on schedule and on budget.
- **North Reading High School's 2016 SAT Score Report**
Superintendent's Professional Practice Goal
Superintendent's Student Learning Goal
The 2016 SAT Score Report was distributed to the School Committee
- **Go Open Summit**
Superintendent's Professional Practice Goal
Superintendent Bernard provided an update of the North Reading School District hosted *Go Open Summit* that was held at the Amazon Headquarters in Cambridge on September 23, 2016.
- **School Safety and Security Protocols Update**
Superintendent's Professional Practice Goal
Superintendent's District Improvement Goal #1
Superintendent's District Improvement Goal #2
A copy of the recent communication regarding school safety and security protocols that was recently disseminated across the school district to staff and families.

- **Release of School and District Assessment and Accountability Data**
Superintendent's Professional Practice Goal
Superintendent's Student Learning Goal

A copy of a letter, which was distributed across the school district with regard to the Department of Elementary and Secondary Education's release of School and District Assessment and Accountability Data.

II. F.3. Correspondence:

No correspondence at this time.

III. Future Business:

October 11, 2016	6:30 PM	Regular Meeting – NRMS/HS Distance Learning Lab
October 17, 2016	6:30 PM	Town Meeting – Superintendent's office
November 7, 2016	6:30 PM	Regular Meeting – NRMS/HS Distance Learning Lab
November 21, 2016	6:30 PM	Regular Meeting – NRMS/HS Distance Learning Lab

IV. Adjournment:

The Committee voted on a motion made by Ms. Imbriano and seconded by Ms. Koepke to adjourn at 8:41pm. Motion passed 5-0.

Documents and Exhibits:

1. North Reading School Committee Goals and Action Plan 2016-2017
2. Large Capital Project Priority List FY18
3. Information regarding Washington, D.C. Middle School Trip
4. General Arts Courses at the Middle School
5. Request for NRHS Student Council to attend MASC Spring Conference
6. FY18 School Committee Budget Goals
7. Request to rename Distance Learning Lab at the North Reading Middle/High School
8. Minutes: Open Session – September 12, 2016
9. FY17 Budget Report
10. Gift Acceptance Memo – Ms. Janene Imbriano
11. Gift Acceptance Memo – Mr. Brad Jones, State Representative
12. Gift Acceptance Memo – Little School Parents' Association
13. Gift Acceptance Memo – Ms. Ellen Mague
14. Gift Acceptance Memo – Mr. and Mrs. Mel Webster
15. Gift Acceptance Memo – North Reading Youth Softball
16. Gift Acceptance Memo – Middle School Parents' Association
17. Gift Acceptance Memo – North Reading High School Hall of Fame Association
18. Gift Acceptance Memo – North Reading Youth Soccer
19. North Reading High School SAT Score Data
20. Letter to District families and staff regarding ALICE
21. Letter to District families and staff regarding DESE release of School and District Assessment and Accountability Data