

NORTH READING PUBLIC SCHOOLS
North Reading, Massachusetts

Regular Meeting of the School Committee
Open Session

Date: May 11, 2015

Time: 7:00 PM

Place: J. Turner Hood School Library

School Committee Members Present

Clifford Bowers

Julie Koepke

Janene Imbriano

Gerald Venezia

Mel Webster

Staff Members Present

Jon Bernard – Superintendent of Schools

Michael Connelly – Director of Finance and Operations

Cindy Elmore – Recording Secretary

Visitors: Ms. Jackie Lanzaro (Student Representative), Mr. Glen McKay (Principal, Hood School), students, teachers and parents from the Hood School, Mr. Dan Tomasello (of the North Reading Transcript)

I. Executive Session

At 6:30 p.m. the Committee voted on a motion by Mr. Webster and seconded by Ms. Imbriano pursuant to Massachusetts General Laws, Chapter 30A, Section 21, to go into Executive Session for the purpose of discussing collective bargaining and potential litigation and to return to Open Session. Motion passed 5-0 on a roll call vote.

At 6:56 p.m. the Committee voted on a motion by Ms. Imbriano and seconded by Ms. Koepke to return to Open Session. Motion passed 4-0.

II. Call to Order Open Session:

By policy, an annual reorganization meeting takes place on the first Monday following the Town election. Superintendent Bernard acted as Chairperson for this portion of the meeting, and called the meeting to order at 7:01 p.m.

III. A. Reorganization of the North Reading School Committee:

Mr. Venezia welcomed Julie Koepke as the newly elected member of the School Committee. Mr. Bernard congratulated Mr. Venezia on his re-election to the School Committee.

Election of Officers:

The Committee voted on a motion by Mr. Webster and seconded by Mr. Bowers to appoint Ms. Janene Imbriano as Chair of the North Reading School Committee. Motion passed 5-0.

The Committee voted on a motion by Ms. Imbriano and seconded by Ms. Koepke to appoint Mr. Mel Webster as Vice Chair of the North Reading School Committee. Motion passed 5-0.

The Committee voted on a motion by Mr. Venezia and seconded by Mr. Webster to appoint Mr. Cliff Bowers as Secretary of the North Reading School Committee. Motion passed 5-0.

The Committee voted on a motion by Mr. Webster and seconded by Mr. Venezia to appoint Ms. Julie Koepke as Legislative Representative of the North Reading School Committee.

After the Reorganization Mrs. Imbriano assumed the position of Chair of the meeting.

Subcommittee Assignments:

The Committee voted on a motion by Mr. Venezia and seconded by Mr. Webster to appoint Mr. Bowers and Ms. Koepke to the Policy Subcommittee. Motion passed 5-0.

The Committee voted on a motion by Mr. Venezia and seconded by Mr. Webster to appoint Mr. Webster and Mr. Venezia to the Athletic Subcommittee. Motion passed 5-0.

The Committee voted on a motion by Mr. Venezia and seconded by Mr. Webster to appoint Ms. Koepke and Mr. Webster to the Evaluation Subcommittee. Motion passed 5-0.

The Committee voted on a motion by Mr. Venezia and seconded by Mr. Webster to appoint Ms. Imbriano and Mr. Webster to the Finance Planning Team. Motion passed 5-0.

The Committee voted on a motion by Mr. Venezia and seconded by Mr. Webster to appoint Mr. Venezia to the NORCAM Advisory Board. Motion passed 5-0.

The Committee voted on a motion by Mr. Venezia and seconded by Mr. Webster to appoint Mr. Bowers and Ms. Imbriano to the Capital Improvement Planning Committee. Motion passed 5-0.

III. B. Public Input:

There was no public input.

III. C. Student Report:

Ms. Jackie Lanzaro gave her final student report before graduating in June.

III. E.1. J. Turner Hood School Presentation:

This was the final presentation held in the schools across the district this year. Mr. Glen McKay, Principal, and students and staff of the Hood School provided the presentation.

School Committee Awards of Appreciation: Mr. McKay has nominated two parents to receive Awards of Appreciation from the School Committee for their support of the “Building Our Kid’s Success” or “BOKS” program. The awards went to Mrs. Gretchen Daley and Mrs. Ann Marie Eng.

III. D.1. Fiscal Year 2016 Budget:

Mr. Connelly and Superintendent Bernard reviewed the changes to the FY16 Budget that was voted on at the May 5, 2015 Budget Workshop/Open Session Meeting. A revised modified level service FY16 Budget of \$27,495,074 which represents a 2.7% increase over FY15 was approved. This leaves a deficit of unidentified reductions of \$277,695. A proposed reduction list was identified and will be approved if needed prior to the June 1, 2015 Town Meeting.

III. D.2. MSBA/SSBC Update:

- a) E Building (two story) classrooms have been laid with VCT. Beginning floor prep for corridors of same.
- b) All doors hung and hardware installed in E building.
- c) F Building is 80% taped and joint compounded.
- d) Ceramic mosaic bathroom floor and wall base tile is being installed in E building.
- e) Curtain walls and storefronts have been installed at the front and rear entrances.
- f) Electrical receptacles/switches and fire alarm devices are being installed throughout E building.
- g) 80% of ceiling tile grid has been hung in classrooms and corridors in E building: 40% in F building.
- h) Site contractor has cut down northwest corner of site to sub grade and begun spreading dense grade for tennis courts.
- i) High School concrete plaza work has begun; temporary entrance walkway removed, excavating to sub grade, spreading dense grade, and compacting in preparation for concrete work.
- j) Painters are completing finish coats in E building; F building is about 60% complete with primer coat of paint.
- k) Meetings to prepare for the move of Central Office operations to the High School (temporary location) are ongoing.
- l) A meeting was held on May 7, 2015 to review plans for access to the athletic fields during the period of razing the middle school/former high school.
- m) The next regular meeting of the SSBC is scheduled for May 12, 2015.

III. E.2. 2014-2015 School Committee Self-Evaluation:

Mr. Webster and Ms. Imbriano of the Evaluation Subcommittee presented the composite of the self-evaluation results and facilitated a discussion about the use of these results during a goal setting workshop to be held in the summer. There was a discussion among the members of items on the evaluation that may warrant being removed and others possibly being added in next year's evaluations. These items will be furthered discussed at the goal setting workshop.

III. F.1. Minutes:

The Committee voted on a motion by Mr. Webster and seconded by Mr. Bowers to approve the April 13, 2015 Open Session minutes as written. Motion passed 4-0-1, Ms. Koepke abstained.

The Committee voted on a motion by Mr. Webster and seconded by Mr. Venezia to approve the April 13, 2015 Executive Session minutes as written. Motion passed 4-0-1, Ms. Koepke abstained.

III. F.2. Budget Update:

Mr. Michael Connelly, Director of Finance and Operations, presented a FY15 budget update.

III. F.3. Staffing:

There was no staffing update.

III. F.4. Bids and Donations:

Superintendent Bernard requested the acceptance of the following donations:

- Reading Co-Operative Charitable Foundation, Inc.: Donation of \$1,000.00 for a student scholarship to be awarded to a member of the senior class.

The Committee voted on a motion by Mr. Webster and seconded by Mr. Bowers to accept with gratitude a \$1,000.00 donation from the Reading Co-Operative Charitable Foundation, Inc. for a student scholarship to be awarded to a member of the senior class. Motion passed 5-0.

- Private Donation: Donation of 500.00 awarded to the North Reading Middle School to be spent at the discretion of the Middle School Principal in support of Education.

The Committee voted on a motion by Mr. Venezia and seconded by Mr. Bowers to accept with gratitude a \$500.00 donation from a private donor, to be spent at the Middle School Principal's discretion in support of education. Motion passed 5-0.

- E. Ethel Little School Parents' Association: \$1,500.00 donation to support expenses associated with school field trips to the Lowell Mills, Children's Museum and Commonwealth Museum.

The Committee voted on a motion by Mr. Bowers and seconded by Ms. Koepke to accept with gratitude a \$1,500.00 donation from the Little School Parents' Association to support expenses associated with upcoming school trips including a 4th grade trip to Lowell Mills, 3rd grade trip to the Commonwealth Museum and a 1st grade trip to the Children's Museum. Motion passed 5-0.

- High School Music Boosters: \$4,808.00 to purchase instruments and equipment for the High School music program.

The Committee voted on a motion by Mr. Bowers and seconded by Mr. Venezia to accept with gratitude a \$4,808.00 donation from the High School Music Boosters to purchase instruments and equipment for the High School music program. Motion passed 5-0.

III. G.1. Subcommittee Reports:

Mr. Venezia and Mr. Webster provided a report on the last Athletic Subcommittee Meeting.

Mr. Venezia provided a report on the last Finance Planning Team meeting held on April 30, 2015.

Subcommittee Schedule:

a) SSBC	May 12, 2015	5:30 pm
b) Policy Subcommittee	May 18, 2015	3:00 pm
c) Finance Planning Team	May 22, 2015	8:15 am
d) Athletic Subcommittee	May 26, 2015	12:30 pm
e) NORCAM BOD	May 28, 2015	7:00 pm

III. G.2. Administrative Report:

- Massachusetts School Building Authority Visit to the E. Ethel Little School: Representatives of the MSBA visited the Little School May 5, 2015, for the purpose of conducting a preliminary review of the facility as it relates to the recently filed Statement of Interest seeking financial assistance with the restoration of the school's roof. Those in attendance were informed that there were sixty-one SOI's filed of which forty-five are currently under review. Notification of "next steps" in the process, which include an invitation into the "pipeline" for further consideration, would be made available in late May for the June 4, 2015 meeting of the MSBA. If selected by the MSBA the district would then have 90 days to accept the plan and acknowledge the funding is available on the District's end. The reimbursement rate from MSBA is approximately 46.58%.

III. G.3. Correspondence:

No correspondence at this time.

IV. Future Business:

May 26, 2015 (TUESDAY)	7:00 PM	Regular Meeting, NRHS Distance Learning Lab SEPAC/PPS Presentation
June 1, 2015	6:00 PM	Regular Meeting, NRHS followed by Town Meeting
June 8, 2015	7:00 PM	Regular Meeting, NRHS Distance Learning Lab

V. Adjournment:

The Committee voted on a motion made by Mr. Webster and seconded by Mr. Bowers to adjourn at 9:08 pm. Motion passed 5-0.

Documents and Exhibits:

1. Policies: School Committee Operations – BBABA, BBABB, BBABC, BBAB
2. J. Turner Hood School Presentation Agenda and PowerPoint
3. FY16 School Budget Update
4. 2014-2015 NR School Committee Self-Evaluation Results
5. Minutes: Executive Session – April 13, 2015
6. Minutes: Open Session – April 13, 2015
7. Gift Acceptance memo: Reading Co-Operative Charitable Foundation, Inc.
8. Gift Acceptance memo: Private Donor
9. Gift Acceptance memo: Little School Parents' Association
10. Gift Acceptance memo: High School Music Boosters
11. FY15 Budget Report