

**NORTH READING PUBLIC SCHOOLS**  
North Reading, Massachusetts

**Regular Meeting of the School Committee**  
*Open Session*

Date: May 26, 2015

Time: 7:00 PM

Place: Distance Learning Lab at North Reading High School

***School Committee Members Present***

Clifford Bowers

Julie Koepke

Janene Imbriano

Gerald Venezia

Mel Webster

***Staff Members Present***

Jon Bernard – Superintendent of Schools

Michael Connelly – Director of Finance and Operations

Cindy Elmore – Recording Secretary

**Visitors:** Mr. Zachary Mullin-Bernstein (Student Representative), Mr. Steve McManus (SEPAC, Chair), Dr. Valerie Flynn (Interim Director PPS), Mr. Bob Turosz (of the North Reading Transcript)

**I. Executive Session**

At 6:30 p.m. the Committee voted on a motion by Mr. Bowers and seconded by Mr. Webster pursuant to Massachusetts General Laws, Chapter 30A, Section 21, to go into Executive Session for the purpose of discussing collective bargaining and potential litigation, and to return to Open Session. Motion passed 5-0 on a roll call vote.

At 7:00 p.m. the Committee voted on a motion by Mr. Webster and seconded by Mr. Venezia to return to Open Session. Motion passed 4-0.

**II. Call to Order Open Session:**

School Committee Chair, Janene Imbriano called the Open Session to order at 7:00 PM.

**III. A. Public Input:**

No public input at this time.

**III. B. Student Report:**

Mr. Zachary Mullin-Bernstein gave his final student report before graduating in June.

**III. C.2. MSBA/SSBC Update:**

- a. Taping and joint compounding is at 90% complete in both E + F buildings.
- b. E2 level flooring complete (one exception being the slab repair spot); ceiling tile being installed; lockers being installed.
- c. AHU and VAV controls pretesting ongoing, 40% complete.
- d. Bituminous sidewalks around F building, concrete handicap ramps and high school turnaround concrete being placed.
- e. Team building at the turf field site work has resumed; permanent power has been installed and water service has been connected.
- f. Tennis court drainage piping is currently being installed.
- g. Millwork is 90% complete in two story E building.
- h. The next SSBC meeting is June 9, 2015.

**III. D.1. North Reading Special Education Parent Advisory Council (SEPAC) Presentation**

The SEPAC receives its statutory authority from Chapter 71B, Section 3 of the Massachusetts General Laws. This authority is also codified in the Code of Massachusetts Regulations (CMR), 603 CMR 28.07(4). The SEPAC Chairperson should make an annual report to the School Committee.

North Reading SEPAC Chairperson Mr. Steve McManus provided a presentation regarding the SEPAC's accomplishments this year as well as an overview of plans for the future. Mr. McManus also thanked Dr. Valerie Flynn, Interim Director of Pupil Personnel Services, for her support.

**III. D.2. Drug Free Communities Grant/Additional Survey Data**

The Superintendent, in his role as a member of the Board of Directors of the Community Impact Team, was seeking authorization to administer a brief survey to students in grades 7, 9, and 11 that will assist in gathering additional data to be used to support both a grant initiative and for planning programs to assist students in making healthy decisions. This survey supplements the Youth Health Survey and the Youth Risk Behavior survey that was administered previously at the Middle School and High School respectively. Parents will be notified prior to the survey and parents and students will have the choice to participate.

The Committee voted on a motion by Mr. Bowers and seconded by Webster to endorse the Youth Health Survey and the Youth Risk Behavior survey taken at the Middle School and High School. Motion passed 5-0.

**III. D.3. Policy Manual Review/Revision—1st Reading—DK and DK-R: Student Activities Funds**

Mr. Bowers and Ms. Koepke, representatives of the School Committee on the Policy Subcommittee, presented policy DK and DK-R: Student Activities Funds for a first reading.

The Committee voted on a motion by Mr. Webster and seconded by Mr. Venezia to approve the first reading of Policy DK and DK-R: Fiscal Management / Student Activities Fund as written. Motion passed 5-0.

**III. E.1. Minutes:**

The Committee voted on a motion by Mr. Webster and seconded by Mr. Venezia to approve the April 27, 2015 Executive Session minutes as written. Motion passed 4-0-1, Mrs. Koepke abstained.

The Committee voted on a motion by Mr. Webster and seconded by Mr. Bowers to approve the April 27, 2015 Open Session minutes as amended. Motion passed 4-0-1, Mrs. Koepke abstained.

Amendment: Section III C.1 – First Paragraph – Change “purposed” to “proposed”  
FY16....

The Committee voted on a motion by Mr. Bowers and seconded by Mr. Webster to approve the May 5, 2015 Open Session minutes as amended. Motion passed 4-0-1, Mrs. Koepke abstained.

Amendment: Section II. A. – Third Paragraph change “identified” to “unidentified”  
reduction....

The Committee voted on a motion by Mr. Webster and seconded by Mr. Bowers to approve the May 5, 2015 Executive Session minutes as written. Motion passed 4-0-1, Mrs. Koepke abstained.

**III. E.2. Budget Update:**

Superintendent Bernard and Mr. Connelly reviewed the current status of the Fiscal Year 2016 budget that has been voted upon. The Committee discussed removing the line item of unidentified reductions in the amount of \$277,695. The FY16 Budget to be presented at Town Meeting is \$27,495,074.

The Committee voted on a motion by Mr. Venezia and seconded by Mr. Bowers to remove from the FY16 Budget the line item of unidentified reductions in the amount of \$277,695 and approve the FY16 Budget in the amount of \$27,495,074 with the approval of the administration’s recommended reductions. Motion passed 5-0.

**III. E.3. Staffing:**

No Staffing update at this time.

**III. E.4. Bids and Donations:**

Superintendent Bernard requested the acceptance of the following donation:

- Chartwells donation of \$1,000 to provide a scholarship to a graduating senior at North Reading High School.

The Committee voted on a motion by Mr. Bowers and seconded by Mrs. Koepke to accept with gratitude a \$1,000.00 donation from Chartwells to provide a scholarship to a graduating senior of North Reading High School. Motion passed 5-0.

### III. F.1. Subcommittee Reports:

Mr. Venezia and Mr. Webster provided a report on the last Athletic Subcommittee meeting.

Mrs. Imbriano provided a report on the last Finance Planning Team meeting.

#### Subcommittee Schedule:

a) NORCAM BOD	May 28, 2015	7:00 PM
a) Policy Subcommittee	June 2, 2015	3:00 PM
b) SSBC	June 9, 2015	5:30 PM
c) Finance Planning Team	June 12, 2015	8:15 AM
d) Athletic Subcommittee	June 23, 2015	12:30 PM

### III. F.2. Administrative Report:

- Reminder: Change of Venue: Central Office Operations: The Central Office operations will commence working out of North Reading High School beginning Monday, June 1, 2015.
- School Committee Meeting / June 1, 2015: The School Committee meeting on June 1, 2015, prior to Town Meeting will begin at 6:00 p.m. in the conference room of the temporary Guidance Office at NRHS.
- North Reading High School Commencement Exercises: The Commencement Exercises of the NRHS Class of 2015 will take place on June 5, 2015 at 6:15 p.m. School Committee members participating are asked to please convene in the office of the high school principal by 5:45 p.m.

### III. F.3. Correspondence:

No correspondence at this time.

### IV. Future Business:

June 1, 2015	6:00 PM	Regular Meeting, NRHS followed by Town Meeting
June 8, 2015	7:00 PM	Regular Meeting, NRHS DLL
June 22, 2015	7:00 PM	Regular Meeting, NRHS DLL

### V. Adjournment:

The Committee voted on a motion made by Mr. Bowers and seconded by Mr. Venezia to adjourn at 8:37 pm. Motion passed 5-0.

**Documents and Exhibits:**

1. Policies: Student Activities Fund – DK and DK-R
2. Memo from Superintendent Bernard regarding DFC Grant and Student Surveys
3. Minutes: Executive Session – April 27, 2015
4. Minutes: Open Session – April 27, 2015
5. Minutes: Executive Session – May 5, 2015
6. Minutes: Open Session – May 5, 2015
7. FY16 School Budget Update
8. Gift Acceptance memo: Chartwells \$1000.00 donation