

**NORTH READING PUBLIC SCHOOLS**  
North Reading, Massachusetts

**Regular Meeting of the School Committee**  
*Open Session*

Date: June 8, 2015

Time: 6:30 PM

Place: Distance Learning Lab at North Reading High School

***School Committee Members Present***

Clifford Bowers

Julie Koepke

Janene Imbriano

Gerald Venezia

Mel Webster

***Staff Members Present***

Jon Bernard – Superintendent of Schools

Michael Connelly – Director of Finance and Operations

Cindy Elmore – Recording Secretary

**Visitors:** Ms. Gabrielle Lanzaro (Student Representative), Dr. Laurie Witts (NRPS Physician), Mr. Sean Killeen (Principal, Batchelder School), Mr. Glen McKay (Principal, Hood School), Mrs. Christine Molle (Principal, Little School), Mr. Dan Tomasello (of the North Reading Transcript)

**I. Executive Session**

At 6:33 p.m. the Committee voted on a motion by Mr. Venezia and seconded by Ms. Imbriano pursuant to Massachusetts General Laws, Chapter 30A, Section 21, to go into Executive Session for the purpose of discussing collective bargaining, and to return to Open Session. Motion passed 5-0 on a roll call vote.

At 6:50 p.m. the Committee voted on a motion by Mr. Venezia and seconded by Mr. Webster to return to Open Session. Motion passed 4-0.

**II. Call to Order Open Session:**

School Committee Chair, Janene Imbriano called the Open Session to order at 7:03 p.m.

**III. A. Public Input:**

There was no public input.

**III. B. Student Report:**

Ms. Gabrielle Lanzaro gave her student report.

**III. C.2. MSBA/SSBC Update:**

- a. Landscape plantings are currently being placed at the school facility.
- b. F building sprinkler lines have been installed and are ready for testing.
- c. Moisture mitigation process has begun in E building.
- d. Fine grading at tennis courts completed in preparation for bituminous binder being placed.
- e. Forming for installation of the plaza concrete, landscape wall footings, and flagpole footing in plaza area are far along in process.
- f. Balancing of air handling units in the middle school two story building is complete.
- g. Review of punchlist items at the high school is ongoing.
- h. Process for the move of the middle school is on schedule.
- i. The next SSBC meeting is June 9, 2015.

**III. C.2. Policy Manual Review/Revision—2nd Reading—DK and DK-R: Student Activities Funds**

A second reading was conducted of Policy DK and DK-R: Student Activities Funds.

*The Committee voted on a motion by Mr. Webster and seconded by Mr. Bowers to approve the second reading of Policy DK and DK-R: Fiscal Management / Student Activities Fund as written. Motion passed 5-0.*

**III. D.1. Dr. Laurie Witts, School District Physician**

Dr. Laurie Witts, School District Physician, gave a PowerPoint presentation on the associated work that has been done in the last year across the school district. This included an overview of the work of the school nurses and the role of the school physician, accomplishments of the past year, and goals for the coming school year.

**III. D.2. School Improvement Plan Presentation – Elementary Schools**

The three elementary school principals, Mrs. Christine Molle, Mr. Glen McKay and Mr. Sean Killeen presented to the Committee a joint review of the progress made to achieve their 2014-2015 School Improvement Plan goals and presented their 2015-2016 School Improvement Plans.

**III. D.3. Appointment to Board of Directors**

Legislation regarding Education Collaboratives in the State of Massachusetts mandates the following:

- One voting member is appointed annually by each member school committee from among its membership. A school committee may appoint its Superintendent.
- The Collaborative Board must hold a minimum of six meetings annually.
- Each board member must participate in training by the DESE within sixty (60) days of appointment.
- The appointment must be made prior to July 1.

The North Reading School District is a member of two Education Collaboratives (SEEM Collaborative and Northshore Education Consortium) and an appointment must be made for each. The Superintendent currently serves on both boards.

*The Committee voted on a motion by Mr. Bowers and seconded by Mr. Venezia to appoint Superintendent Jon Bernard as the NRPS Representative on the SEEM Collaborative. Motion passed 5-0.*

*The Committee voted on a motion by Mr. Bowers and seconded by Mr. Venezia to appoint Superintendent Jon Bernard as the NRPS- Representative on the Northshore Education Consortium. Motion passed 5-0.*

**III. D.4. Policy Manual Review/Revision—1st Reading—KGA and KGA-R – Use of North Reading Public School Buildings and Grounds and North Reading Public Schools Facility Use Fees and Regulations.**

Mr. Bowers and Ms. Koepke, representatives of the School Committee on the Policy Subcommittee, presented policy KGA and KGA-R – Use of North Reading Public School Buildings and Grounds and North Reading Public Schools Facility Use Fees and Regulations for a first reading.

*The Committee voted on a motion by Mr. Bowers and seconded by Mrs. Koepke to approve the first reading of Policy KGA and KGA-R – Use of North Reading Public School Buildings and Grounds and North Reading Public Schools Facility Use Fees and Regulations. Motion passed 5-0.*

**III. D.5. Summer Meeting Schedule**

The Committee agreed to the following July and August dates for the North Reading School Committee Meetings: July 27, 2015 – Regular Meeting – 7:00 PM; August 3, 2015 – Goal Setting Workshop – 6:00 PM; August 24, 2015 – 7:00 PM – Regular Meeting

**III. E.1. Minutes:**

*The Committee voted on a motion by Mr. Webster and seconded by Mr. Bowers to approve the May 11, 2015 Executive Session minutes as written. Motion passed 5-0.*

*The Committee voted on a motion by Mr. Webster and seconded by Mr. Bowers to approve the May 11, 2015 Open Session minutes as written. Motion passed 5-0.*

**III. E.2. Budget Update:**

Mr. Connelly gave an update on the FY15 budget.

**III. E.3. Staffing:**

Mr. Bernard announced that Ms. Nicole Orlando was hired to replace Thea Peach as the Secretary to the Assistant Superintendent, Patrick Daly.

**III. E.4. Bids and Donations:**

Superintendent Bernard requested the acceptance of the following donation:

- North Reading Middle School Parents' Association: \$4,759.00 donation to be used to help fund end of year activities, especially the costs associated with the annual "Legacy Day" event.

The Committee voted on a motion by Mr. Bowers and seconded by Mr. Webster to accept with gratitude a \$4,759.00 donation from the North Reading Middle School Parents' Association to be used to help fund end of year activities. Motion passed 5-0.

**III. F.1. Subcommittee Reports:****Subcommittee Schedule:**

a) SSBC	June 9, 2015	5:30 PM
b) Policy Subcommittee	June 11, 2015	3:00 PM
c) Finance Planning Team	June 19, 2015	8:15 AM
d) Athletic Subcommittee	June 23, 2015	12:30 PM
e) SSBC	June 23, 2015	5:30 PM
f) NORCAM BOAD	June 25, 2015	7:00 PM

**III. F.2. Administrative Report:**

- Update: Little School Roof Restoration Project/MSBA Reimbursement:  
On June 3, 2015, the Board of Directors of the Massachusetts School Building Authority invited North Reading into the next phase of the Accelerated Repair Program. North Reading has been identified as one of forty-four accepted Statements of Interest; school and town officials have begun to review the requirements necessary for working toward possible receipt of funds to reimburse the town for this project (estimated total cost is slightly more than \$263,000). The next phase of the process will be the feasibility study.

**III. F.3. Correspondence:** No correspondence at this time.**IV. Future Business:**

June 22, 2015      7:00 PM      Regular Meeting, NRHS DLL

**V. Adjournment:**

The Committee voted on a motion made by Mr. Venezia and seconded by Mr. Webster to adjourn at 8:27 pm. Motion passed 5-0.

**Documents and Exhibits:**

1. Student Work
2. Policies: Student Activities Fund – DK and DKR
3. PowerPoint – School Health – Dr. Laurie Witts
4. PowerPoint – Elementary School Improvement Plans 2015-2016
5. Policies: KGA and KGA-R – Use of North Reading Public School Buildings and Grounds and North Reading Public Schools Facility Use Fees and Regulations
6. Memo from Superintendent Bernard regarding DFC Grant and Student Surveys
7. Minutes: Executive Session – May 11, 2015
8. Minutes: Open Session – May 11, 2015
9. FY15 School Budget Update
10. Gift Acceptance memo: North Reading Middle School Parents' Association