

**NORTH READING PUBLIC SCHOOLS**  
North Reading, Massachusetts

**Regular Meeting of the School Committee**  
*Open Session*

Date: March 7, 2016

Time: 7:00 PM

Place: NRHS Distance Learning Lab

***School Committee Members Present***

Clifford Bowers

Julie Koepke

Janene Imbriano

Gerald Venezia

Mel Webster

***Staff Members Present***

Jon Bernard – Superintendent of Schools

Michael Connelly – Director of Finance and Operations

**Visitors:** Nicolas O’Connell (Student Representative – Class of 2016), Mr. Bob Turosz (of the North Reading Transcript)

**I. Call to Order Open Session:**

Chair Janene Imbriano called the Open Session to order at 7:00 PM.

**II. A. Public Input:**

No public input at this time.

**II. B. Student Input:**

Nicolas O’Connell, Class of 2016 provided the student report and presented his class work.

**II. C.1. MSBA/SSBC Update:**

- a. Contractors have remobilized at the athletic field area (February 29, 2016)
- b. Removal of water at the site has begun in order to prepare for site work
- c. Fence work at the athletic fields area continues
- d. The next SSBC meeting is scheduled for April 12, 2016.

**II. D.1. Fiscal Year 2017 Preliminary Budget Presentation  
Superintendent's Professional Practice Goal**

Superintendent Bernard and Michael Connelly, Director of Finance and Operations, reviewed the Fiscal Year 2017 Preliminary Budget for the North Reading Public Schools with a PowerPoint presentation.

**II. D.2. Recommendation: Food Services Provider**

Michael Connelly, Director of Finance and Operations, reviewed a recommendation for a two-year extension of the contract with Chartwells, the food services provider for the school district.

The Committee voted on a motion by Mr. Webster and seconded by Ms. Koepke to approve a two-year extension of the food service agreement with Chartwells under the same terms beginning July 1, 2016 through June 30, 201. Motion passed 5-0.

**II. E.1. Minutes:**

The Committee voted on a motion by Mr. Webster and seconded by Ms. Koepke to approve the February 1, 2016 Open Session minutes as written. Motion passed 5-0.

**II. E.2. Budget Update:**

No budget update at this time.

**II. E.3. Staffing:**

No staffing update at this time.

**II. E.4. Bids and Donations:**

Superintendent Bernard requested the acceptance of the following donations:

- Anonymous Donor; donation of \$435.01 to support the development and design expenses for the production of "A Christmas Story".

The Committee voted on a motion by Ms. Koepke and seconded by Mr. Bowers to accept with gratitude a donation of \$435.01 from an Anonymous Donor to support the development and design expenses for the production of "A Christmas Story". Motion passed 5-0.

- North Reading Touchdown Club; donation of \$914.90 for the purchase of high school athletic football jersey t-shirts.

The Committee voted on a motion by Mr. Venezia and seconded by Ms. Koepke to accept with gratitude a donation of \$914.90 from the North Reading Touchdown Club for the purchase of high school athletic football jersey t-shirts. Motion passed 5-0.

- Anonymous Donor; donation of \$1,500.00 to support costs associated with upgrades to North Reading athletic facilities (pursuant to the scope of the project being undertaken by the North Reading Middle/High School Athletic Facilities Committee)

The Committee voted on a motion by Mr. Webster and seconded by Mr. Bowers to accept with gratitude a donation of \$1,500.00 from an Anonymous donor to support costs associated with upgrades to North Reading athletic facilities (pursuant to the scope of the project being undertaken by the North Reading Middle/High School Athletic Facilities Committee) Motion passed 5-0.

- Anonymous Donor; donation of \$2,500.00 to support costs associated with upgrades to North Reading athletic facilities (pursuant to the scope of the project being undertaken by the North Reading Middle/High School Athletic Facilities Committee)

The Committee voted on a motion by Mr. Venezia and seconded by Mr. Webster to accept with gratitude a donation of \$2,500.00 from an Anonymous donor to support costs associated with upgrades to North Reading athletic facilities (pursuant to the scope of the project being undertaken by the North Reading Middle/High School Athletic Facilities Committee) Motion passed 5-0.

## **II. F.1. Subcommittee Reports:**

Mr. Webster and Mr. Venezia gave an update of the Athletic Facilities Committee meeting held on February 23, 2016.

Mr. Venezia gave an update of the NORCAM Board of Directors meeting.

Mr. Venezia gave an update of the Athletic Facilities Committee meeting held on March 1, 2016.

Ms. Imbriano gave an update of the Finance Planning Team meeting held on February 10, 2016.

### **Subcommittee Schedule:**

a)	Evaluation Subcommittee	March 10, 2016	3:15 PM
b)	Athletic Facilities Comm	March 16, 2016	1:00 PM
c)	NORCAM BOD	March 31, 2016	7:00 PM
d)	Finance Planning Team	April 1, 2016	8:15 AM
e)	Athletic Subcommittee	April 5, 2016	12:30 PM
f)	SSBC	April 12, 2016	5:30 PM

**II. F.2. Administrative Report:**

- Town Meeting Warrant Article: A copy of the Article to be submitted for the June 6, 2016 Town Meeting Warrant regarding the naming of the North Reading Middle School corridor, extending from “Main Street” to the District Administrative Offices, in honor of Mr. Charles Jones.
- “North Reading Nigh Off”: The Community Impact Team and K-12 Action Team, of which the Superintendent serves as Chairman, is sponsoring the second annual “North Reading Night Off” on March 15, 2016.
- Little School Roof Replacement Project Update: The Superintendent, Director of Finance and Operations, and Supervisor of Buildings and Grounds participated in conference calls with the assigned Project Manager, Architect, and cost estimators for this project on March 4, 2016 and March 7, 2016. The subject of discussion was the reconciliation of 60% design cost estimates. A site meeting is scheduled to take place on March 28, 2016 at the Little School.
- ALICE School Safety and Security Program: Due to the fact that schools were closed on February 5, 2016 due to inclement weather, and this was the date that the ALICE School Safety and Security Program was to be introduced to the district’s faculty and staff, the introduction has been rescheduled to take place during a half professional development day for staff on April 15, 2016.

**II. F.3. Correspondence:**

- Copy of letter sent to Ms. Dorothy Presser, President, Suburban Coalition regarding the Chapter 70 Foundation Budget Review Commission.

**III. Future Business:**

March 14, 2016	7:00 PM	School Committee Budget Workshop
March 21, 2016	7:00 PM	Regular Meeting, Hood School Library
April 4, 2016	7:00 PM	Fiscal Year 2017 Public Hearing, NRHS Distance Learning Lab

**IV. Adjournment:**

The Committee voted on a motion made by Mr. Bowers and seconded by Ms. Koepke to adjourn at 9:27 pm. Motion passed 5-0.

**Documents and Exhibits:**

1. Student work
2. PowerPoint Presentation: FY17 Budget Review
3. March 2, 2016 – Memo Re: Food Services Contract Recommendation
4. Minutes: Open Session – February 1, 2016
5. Gift Acceptance memo: Anonymous Donor - \$435.01
6. Gift Acceptance memo: North Reading Touchdown Club - \$914.90
7. Gift Acceptance memo: Anonymous Donor - \$1,500.00
8. Gift Acceptance memo: Anonymous Donor - \$2,500.00
9. March 7, 2016 – Memo Re: Town Meeting Warrant Article regarding naming of corridor at North Reading Middle/High School
10. Letter to Dorothy Presser, President, Suburban Coalition