

**NORTH READING PUBLIC SCHOOLS**  
North Reading, Massachusetts

**Regular Meeting of the School Committee**  
*Open Session*

Date: March 21, 2016

Time: 7:06 PM

Place: J.T. Hood Elementary School Library

***School Committee Members Present***

Clifford Bowers

Julie Koepke

Janene Imbriano

Gerald Venezia

Mel Webster

***Staff Members Present***

Jon Bernard – Superintendent of Schools

Dr. Patrick Daly – Assistant Superintendent of Schools

Michael Connelly – Director of Finance and Operations

Cindy Elmore – Recording Secretary

**Visitors:** Nicolas O’Connell (Student Representative – Class of 2016), J.T. Hood School Faculty, Students and Parents, Mr. Glen McKay (Principal,), Dr. Daniel Downs (Digital Learning Coordinator), Ms. Claudia Brown (Curriculum Specialist for Health and Physical Education), Mr. Dan Tomasello (of the North Reading Transcript).

At 6:30 p.m. the Committee voted on a motion by Mr. Webster and seconded by Mr. Bowers pursuant to Massachusetts General Laws, Chapter 30A, Section 21, to go into Executive Session to discuss contract negotiations with the Food Services employees as well as members of the Administration and to reconvene in Open Session. Motion passed 5-0 on a roll call vote.

**I. Call to Order Open Session:**

Chair Janene Imbriano called the Open Session to order at 7:06 PM.

**II. A. Public Input:**

No public input at this time.

**II. B. Student Input:**

Nicolas O’Connell, Class of 2016 provided the student report and presented his class work.

**II. D.1. Presentation: J.T. Hood Elementary School Faculty and Students**

This was the fourth of the five school presentations made to the School Committee in the 2015-2016 school year. Mr. Glen McKay, Principal, and members of the J.T. Hood Elementary School faculty and students provided a presentation to the School Committee.

**II. D.2. Presentation: Digital Learning Program  
Superintendent's Student Learning Goal**

Dr. Daniel Downs, Digital Learning Coordinator for the North Reading Public Schools provided an informational presentation/update on the Digital Learning Program that is occurring across the school district and which was introduced at the start of the 2015-2016 school year.

**II. D.4. Presentation: Pilot - Kindergarten Full-Day/Half-Day Hybrid Model**

Superintendent Bernard and Michael Connelly provided a presentation on a model for a full-day/half-day hybrid for Kindergarten students at the E. Ethel Little Elementary School for the 2016-2017 school year.

*The Committee voted on a motion by Mr. Venezia and seconded by Mr. Bowers to approve a Pilot Program for the E. Ethel Little Elementary School, full-day/half-day Kindergarten program. Motion passed 5-0.*

**C.1. MSBA/SSBC Update:**

- a. Backfilling of the softball field to subgrade has begun in preparation of the drainage installation
- b. Breaking of ledge at the site of the former high school is approximately 40% complete
- c. Installation of drain lines continues at the site of the former high school (run from manhole under SW parking lot to area drain between discus and softball field)
- d. The chain link fabric at the new athletic field has been installed
- e. Punch list work continues (a meeting was held with school administration on March 11, 2016.
- f. AV equipment training (round two) scheduled for March 24, 2016
- g. The next SSBC meeting is scheduled for April 12, 2016.

**II. D.3. Invitation to Participate: Springfield College Physical Education and Health Education Study**

Superintendent Bernard introduced an invitation to participate in a Physical Education and Health Education Study extended by Springfield College. Ms. Claudia Brown, Curriculum Specialist for Health and Physical Education for the North Reading Public Schools, will elaborate on the invitation and its value.

*The Committee voted on a motion by Mr. Webster and seconded by Mr. Venezia to enable the Little School to participate in the Springfield College Physical Education and Health Education Study, contingent with the request that a consent form be obtained from each student. Motion passed 5-0.*

**II. D.5. Northshore Education Consortium; Proposed Amendment to the Collaborative Agreement**

Superintendent Bernard presented a proposed amendment to the Collaborative Agreement of the Northshore Education Consortium. This proposed amendment has received the endorsement of the Northshore Education Consortium's Board of Directors, of which the Superintendent is a member, through two readings at public meetings.

The Committee voted on a motion by Mr. Webster and seconded by Ms. Koepke to approve the changes to the Article of Agreement of the Northshore Education Consortium. Motion passed 5-0.

**II. D.6. Second Reading: Policy GAN - Social Media Policy for Staff**

The Committee voted on a motion by Mr. Webster and seconded by Mr. Bowers to approve the Second Reading of Policy GAN: Social Media Policy for Staff. Motion passed 5-0.

**II. D.7. Fiscal Year 2017 Budget Discussion**

The School Committee held its Fiscal Year 2017 Budget Workshop on March 14, 2016. An updated FY17 budget document that reflects the discussion held at the Budget Workshop was reviewed.

**II. D.8. School Committee Self-Evaluation**

Ms. Koepke and Mr. Webster discussed the evaluation process that has been determined. Tonight the School Committee Evaluation documents were distributed. Below is the schedule for completing the School Committee's Self-Evaluation for 2015-2016.

March 21, 2016	School Committee Evaluation Documents Distributed
April 11, 2016	Collect Individual Evaluations
April 14, 2016	Evaluation Subcommittee Meeting; Compilation of Individual Evaluations
April 25, 2016	Present and discuss at the School Committee meeting

**II. E.1. Minutes:**

No minutes at this time.

**II. E.2. Budget Update:**

Mr. Michael Connelly, Director of Finance and Operation, presented a fiscal year 2016 budget update.

**II. E.3. Staffing:**

No staffing updates at this time.

**II. E.4. Bids and Donations:**

Superintendent Bernard requested the acceptance of the following donation:

- North Reading Music Boosters; donation of \$1,975.00 to support the purchase of 90 locks and a rolling rack to store marching band uniforms.

The Committee voted on a motion by Mr. Webster and seconded by Ms. Koepke to accept with gratitude a donation from the North Reading Music Boosters of \$1,975.00 to support the purchase of 90 locks and a rolling rack to store marching band uniforms. Motion passed 5-0.

**II. F.1. Subcommittee Reports:**

Mr. Webster gave an update on the Middle/High School Athletic Facilities Committee meeting held on March 16, 2016.

**Subcommittee Schedule:**

a) Finance Planning Team	March 25, 2016	8:15 AM
b) NORCAM BOD	March 31, 2016	7:00 PM
c) Athletic Subcommittee	April 5, 2016	12:30 PM
d) Athletic Facilities Comm	April 6, 2016	1:00 PM
e) SSBC	April 12, 2016	5:30 PM
f) Evaluation Subcommittee	April 14, 2016	3:15 PM
g) Policy Subcommittee	TBD	2:30 PM

**II. F.2. Administrative Report:**

No Administrative Report at this time.

**II. F.3. Correspondence:**

No correspondence at this time.

**III. Future Business:**

April 4, 2016	7:00 PM	Public Budget Hearing, NRHS DLL
April 11, 2016	7:00 PM	Regular Meeting, NRHS DLL
April 25, 2016	7:00 PM	Regular Meeting, NRHS DLL

**IV. Adjournment:**

The Committee voted on a motion made by Ms. Koepke and seconded by Mr. Webster to adjourn at 10:30 pm. Motion passed 5-0.

**Documents and Exhibits:**

1. J. Turner Hood Elementary School Presentation Agenda
2. PowerPoint: North Reading Public Schools Digital Learning Model
3. Springfield College Invitation to Participate letter
4. Proposed Pilot – Hybrid Kindergarten Program
5. Northshore Education Consortium amended Collaborative Agreement – Letter
6. Policy GAN – Social Media Policy for Staff
7. FY17 Budget Update
8. FY16 Budget Report
9. Gift Acceptance memo: North Reading Music Boosters