

**NORTH READING PUBLIC SCHOOLS**  
North Reading, Massachusetts

**Regular Meeting of the School Committee**  
*Open Session*

Date: June 20, 2016

Time: 7:00 PM

Place: NRHS Distance Learning Lab

***School Committee Members Present***

Clifford Bowers

Julie Koepke

Janene Imbriano

Gerald Venezia

Mel Webster

***Staff Members Present***

Jon Bernard – Superintendent of Schools

Michael Connelly – Director of Finance and Operations

Cindy Elmore – Recording Secretary

**Visitors:** Ms. Gabrielle Lanzaro (Student Representative – Class of 2017), Mr. Sean Killeen (Principal, Batchelder School), Ms. Christine Molle (Principal, Little School), Mr. Glen McKay (Principal, Hood School), Mr. John Friberg (NR Resident), Mrs. Mary Hatton (NR Resident), Mr. Eric Evans (Member, Batchelder School Council), (Mr. Dan Tomasello (of the North Reading Transcript)

**I. Call to Order Open Session:**

Chair Clifford Bowers called the Open Session to order at 7:00 PM.

**II. B. Public Input:**

No public input at this time.

**II. C. Student Input:**

Gabrielle Lanzaro, Class of 2017 provided the final student report for the 2015-2016 school year.

**II. D.1. MSBA/SSBC Update:**

- a. New art tables were received on June 13<sup>th</sup>
- b. Training of AV systems began in earnest on June 15<sup>th</sup> with the DLL; additional trainings to be scheduled
- c. Hydroseeding, replacement of trees/shrubs, weeding of garden beds to take place between June 17<sup>th</sup> and June 24<sup>th</sup>
- d. Middle School Warranty Walkthrough scheduled for June 27<sup>th</sup>
- e. The next SSBC meeting is scheduled for July 12, 2016.

**II. D.1. Presentation: School Committee Awards of Appreciation**

Mr. Sean Killeen, Principal of the L.D. Batchelder School, nominated two individuals to receive the School Committee Awards of Appreciation. Certificates were presented to Mr. John Friberg for his contribution of taking photographs at North Reading High School sporting events and sharing them with the students; and Mrs. Mary Hatton for the donation of her time and experience in supporting science education at the Batchelder School.

**II. D.2. Presentation: Elementary School Improvement Plans  
Superintendent's Student Learning Goal  
Superintendent's District Improvement Goal #1**

The principals of the three elementary schools reviewed the progress made to achieve their 2015-2016 School Improvement Plan goals and presented their 2016-2017 School Improvement Plans.

**II. F.1. Minutes:**

The Committee voted on a motion by Mr. Webster and seconded by Ms. Koepke to approve the May 9, 2016 Open Session minutes as amended. Motion passed 4-0. Ms. Imbriano abstained.

Amendment; May 9, 2016 – Page 4, 2<sup>nd</sup> paragraph to read “Members of the Committee” rather than “Mr. Webster.”

The Committee voted on a motion by Mr. Webster and seconded by Ms. Koepke to approve the May 23, 2016 Executive Session Minutes as written. Motion passed 4-0. Ms Imbriano abstained.

The Committee voted on a motion by Mr. Webster and seconded by Ms. Imbriano to approve the May 23, 2016 Open Session Minutes as written. Motion passed 5-0.

The Committee voted on a motion by Ms. Koepke and seconded by Mr. Webster to approve the June 6, 2016 Executive Session Minutes as written. Motion passed 4-0. Ms. Imbriano abstained.

The Committee voted on a motion by Mr. Webster and seconded by Mrs. Imbriano to approve the June 6, 2016 Open Session Minutes as amended. Motion passed 5-0.

Amendment: Remove (arrived at 6:20 pm) after Janene Imbriano's name.

**II. F.2. Budget Update:**

No budget update at this time.

**II. F.3. Staffing:**

No staffing updates at this time.

**II. F.4. Bids and Donations:**

Superintendent Bernard requested the acceptance of the following donations:

- Kevin Nigro with PMA Consultants; donation of \$100.00 to benefit the High School art department.

The Committee voted on a motion by Mr. Webster and seconded by Ms. Koepke to accept with gratitude a donation from Mr. Kevin Nigro with PMA Consultants, our Middle/High School Project Manager, to benefit the High School art department. Motion passed 5-0.

- Maryann Murray; donation of \$500.00 from proceeds received through a private dance to be used towards the Batchelder School Grade 5 Canobie Lake Park field trip.

The Committee voted on a motion by Ms. Imbriano and seconded by Mr. Venezia to accept with gratitude a donation from Maryann Murray of \$500.00, from proceeds received through a private dance to be used towards the Batchelder Grade 5 Canobie Lake Park field trip. Motion passed 5-0.

- The Batchelder School Parent Organization; donation of \$581.00 to be used to support the cost of transportation of a 3<sup>rd</sup> grade field trip to Salem Geocaching (\$360), and a 2<sup>nd</sup> grade field trip to Butterfly Place in Westford, MA (\$221.).

The Committee voted on a motion by Ms. Imbriano and seconded by Ms. Koepke to accept with gratitude a donation from the Batchelder School Parent Organization of \$581.00 to be used to support the cost of transportation of a 3<sup>rd</sup> grade field trip to the Salem Geocaching site (\$360) and for a 2<sup>nd</sup> grade field trip to the Butterfly Place in Westford, MA (\$221). Motion passed 5-0.

- The Hood School Parent Association; donation of \$600.00 to be used to support the cost of transportation of a 4<sup>th</sup> grade field trip (\$300), and for a 1<sup>st</sup> grade field trip (\$300).

The Committee voted on a motion by Ms. Koepke and seconded by Mr. Webster to accept with gratitude a donation from the Hood School Parents Association of \$600 to be used to support the cost of transportation of a 4<sup>th</sup> grade field trip (\$300) and a 1<sup>st</sup> grade field trip (\$300). Motion passed 5-0.

- Reading Co-operative Charitable Foundation Inc.; donation of \$1,000 to provide a scholarship to a graduation senior(s) at North Reading High School pursuing a

degree in business or finance. The awarding senior(s) will be selected by the High School Administration

The Committee voted on a motion by Ms. Imbriano and seconded by Ms. Koepke to accept with gratitude a donation from the Reading Co-Operative Charitable Foundation Inc. of \$1,000 to provide a scholarship to a graduating senior(s) at North Reading High School pursuing a degree in business or finance. Motion passed 5-0.

- North Reading Touchdown Club; donation of \$2,927 towards the purchase of football concussion helmets.

The Committee voted on a motion by Mr. Venezia and seconded by Mr. Webster to accept with gratitude a donation from North Reading Touchdown Club of \$2,927 towards the purchase of football concussion helmets. Motion passed 5-0.

- The Middle School Parents Association; donation of \$5,750 to support expenses associated with the following activities; \$2,500 for the 8<sup>th</sup> grade Washington D.C. trip, \$1,500 for Legacy Day, and \$1,750 for the 6<sup>th</sup> grade Canobie Lake field trip.

The Committee voted on a motion by Mr. Webster and seconded by Ms. Imbriano to accept with gratitude a donation from the Middle School Parents Association of \$5,750 to support expenses associated with the following activities; \$2,500 for the 8<sup>th</sup> grade Washington D.C. trip, \$1,500 for Legacy Day, and \$1,750 for the 6<sup>th</sup> grade Canobie Lake Park field trip. Motion passed 5-0.

## **II. G.1. Subcommittee Reports:**

Mr. Venezia did not make the last NORCAM meeting on May 26, 2016 but has recommended adding to a future meeting's agenda the possibility of making a proposal to NORCAM regarding recording availability in the Gym and Performing Arts Center.

Mr. Bowers provided an update of the June 3, 2016 Finance Planning Team meeting.

Mr. Venezia and Mr. Webster provide an update on the June 14, 2016 Athletic Subcommittee meeting.

Mr. Venezia provided an update on the June 14, 2016 SSBC meeting.

**Subcommittee Schedule:**

a) NORCAM BOD	June 23, 2016	7:00 PM
b) SSBC	July 12, 2016	5:30 PM
c) Athletic Subcommittee	July 19, 2016	12:30 PM
d) Finance Planning Team	August 9, 2016	8:15 AM
e) Athletic Facilities Comm	TBD	1:00 PM
f) Policy Subcommittee	TBD	2:30 PM
g) Evaluation Subcommittee	TBD	3:15 PM

**II. G.2. Administrative Report:**

- Little School Roof Replacement Project Update (Superintendent's District Goal #3): The Little School Roof Replacement Project has a construction start date of Thursday, June 23, 2016. The project preparations have been going well and the project remains on schedule.
- Update Global Child: There are 33 students registered for Global Child Foreign Language Programs set to begin in the fall of 2016. Registration is open through July 15, 2016.

**II. G.3. Correspondence:**

No correspondence at this time.

**III. Future Business:**

June 27, 2016	7:00 PM	Regular Meeting, DLL
July 25, 2016	5:00 PM	Goals Workshop Superintendents Conference Room
	6:30 PM	Regular Meeting, DLL
August 29, 2016	5:00 PM	Goals Workshop Superintendents Conference Room
	6:30 PM	Regular Meeting, DLL

**IV. Adjournment:**

The Committee voted on a motion by Ms. Imbriano and seconded by Ms. Koepke to adjourn at 8:49 pm. Motion passed 5-0.

**Documents and Exhibits:**

1. PowerPoint: Elementary School Improvement Plans
2. Minutes: May 9, 2016 – Open Session
3. Minutes: May 23, 2016 – Executive Session
4. Minutes: May 23, 2016 – Open Session
5. Minutes: June 6, 2016 – Executive Session
6. Minutes: June 6, 2016 – Open Session/Town Meeting
7. Gift Acceptance memo: Kevin Nigro
8. Gift Acceptance memo: Ms. Maryann Murray
9. Gift Acceptance memo: Batchelder School Parents' Organization
10. Gift Acceptance memo: Hood Schools' Parents Association
11. Gift Acceptance memo: Reading Co-operative Bank Charitable Foundation
12. Gift Acceptance memo: North Reading Touchdown Club
13. Gift Acceptance memo: North Reading Middle School Parents' Association