

**North Reading Public Schools**  
North Reading, Massachusetts

**Regular Meeting of the School Committee**  
*Open Session*

Date: November 5, 2020

Time: 6:30 PM

Place: Distance Learning Lab, North Reading High School

Virtual Meeting (+1 470-327-0958 / PIN: 782 497 396#) [meet.google.com/tpc-coiq-wmc](https://meet.google.com/tpc-coiq-wmc)

***School Committee Members Present***

Scott Buckley

Janene Imbriano

Chris Pappavaseli

Rich McGowan

Dyana Boutwell (not present)

***Staff Members Present***

Patrick Daly – Superintendent of Schools

Michael Connelly – Assistant Superintendent of Finance  
and Operations

Cindy Elmore –Recording Secretary

**I. Call to Order Open Session**

Chair Scott Buckley called the Open Session to order at 6:32 pm.

**II. A. Public Input:** There was no public input.

**II. B. Student Report:**

Ms. Sophia Galuppo, Class of 2022, shared the student report and her class work.

**II. C.1. Reopening Update:**

Dr. Daly addressed updates on the progress of our schools in reopening for the fall in the hybrid model. Updates included communication about the Covid-19 community level data, hybrid model, extra-curricular activities, and athletics. He also gave a brief update on the Professional Development Day on November 3, 2020.

**II. C.2. Large Capital Presentation:**

Mr. Michael Connelly, Assistant Superintendent of Finance and Operations, provided an update to the Large Capital five-year plan discussed at the October 19, 2020 meeting. The final proposal and recommended priority list was approved by the School Committee.

Priority proposals from each department must be submitted to the Capital Improvements Planning Committee (CIPC) by the end of November.

*The Committee voted on a motion by Mr. McGowan and seconded by Ms. Imbriano to approve the large capital improvement projects and in the priority order presented by the Administration to the Capital Improvement Planning Committee for fiscal year 2022, 2023, and 2024. Motion passed 4-0 on a roll call vote.*

**II. D.1. School Calendar:**

Dr. Daly made recommendations to consider changes to the calendar for the days leading up to Thanksgiving holiday and Winter break.

The Committee voted on a motion by Ms. Imbriano and seconded by Mr. McGowan to amend the current school calendar to allow for remote learning for the days preceding Thanksgiving and Winter break. Motion passed 4-0 on a roll call vote.

**II. D.2. Civics Project Update:**

Dr. Daly reviewed the Civic Projects students will be participating in vs. Community Service. Both are critical for students and can be overlapped. This will be a non-partisan activity.

There are six stages of Civics Projects. A high-quality student-led civics project aligned to the 2018 History and Social Science Curriculum Framework and Chapter 296 of the Acts of 2018 should include these six stages. Depending on the time available, educators may decide to break down each of the six stages into a larger number of steps.

Stage 1: Examine Self and Civic Identity

Stage 2: Identifying an Issue

Stage 3: Researching and Investigating

Stage 4: Developing an Action Plan

Stage 5: Taking Action

Stage 6: Reflecting and Showcasing

**II. D.3. First Reading: Policies**

The School Committee conducted a first reading of two policies. The grievance procedures for each policy will be reviewed at future meeting.

The Committee voted on a motion by Mr. Pappavaselio and seconded by Ms. Imbriano to approve the first reading of the Non-Discrimination and Harassment policy labeled AC. Motion passed 4-0 on a roll call vote.

The Committee voted on a motion by Mr. Pappavaselio and seconded by Ms. Imbriano to approve the first reading of the Title IX of the Education Amendments of 1972 update to our present handbook. Motion passed 4-0 on a roll call vote.

**II. D4. School Cancellation and Delay Procedures:**

Dr. Daly reviewed the district's updated School Cancellation and Delayed Opening Procedures.

The Committee voted on a motion by Mr. Pappavaselio and seconded by Mr. McGowan to approve the School Cancellation and Delay Opening Procedures for this year. Motion passed 4-0 on a roll call vote.

**II. E.1 Minutes:** No minutes to be approved.

**II. E.2. Budget Update:**

Mr. Connelly, Assistant Superintendent of Finance and Operations presented the FY21 budget update reflecting financial activity through the end of October. He also updated the status of Federal Grants associated with the COVID-19 pandemic.

**II. E.3 Staffing:**

Dr. Daly provided a list of new staff hired since September 24, 2020:

<b>Batchelder</b>		Cynthia Wilkenson		Special Education Teacher (LT Sub)
		Michelle Rosenthal		General Paraprofessional (Half Day Kindergarten) (.5)
		Pamela Elis		Remote Learning Support Assistant
<b>Middle</b>		Benjamin Kelleher		Special Education Paraprofessional (LT Sub)
		Janice Wilk		Special Education Paraprofessional (LT Sub)
<b>High</b>		Michael Fitzpatrick		Building Custodian
<b>District</b>		Tasha Wilder		HR Liaison

**II. E.4. Bids and Donations:**

- Haibo Shang & Yan Wu Shang: \$1,000.00 donation to be used at the Middle School at the Principal's discretion.

*The Committee voted on a motion by Mr. McGowan and seconded by Ms. Imbriano to accept with gratitude a generous donation of \$1,000.00 from Haibo Shang and Yan Wu Shang to be used at the Principal's discretion at North Reading Middle School. Motion passed 4-0 on a roll call vote.*

- Haibo Shang & Yan Wu Shang: \$1,000.00 donation to be used at the High School at the Principal's discretion.

*The Committee voted on a motion by Mr. McGowan and seconded by Ms. Imbriano to accept with gratitude a generous donation of \$1,000.00 from Haibo Shang and Yan Wu Shang to be used at the Principal's discretion at North Reading High School. Motion passed 4-0 on a roll call vote.*

- NRHS Class of 2020: \$1,000.00 donation to fund the purchase of a new electric sign at the High School.

*The Committee voted on a motion by Mr. McGowan and seconded by Ms. Imbriano to accept with gratitude a donation of \$1,000.00 from the North Reading High School Class of 2020 to fund the purchase of a new electric sign at North Reading High School. Motion passed 4-0 on a roll call vote.*

**II. F.1. Subcommittee Update:**

Mr. McGowan reported on a conversation he had with Select Board Member Richard Wallner regarding North Reading and how to keep North Reading Seniors in town.

Mr. Buckley provided an update on the September 30, 2020 Finance Planning Team meeting.

Future Subcommittee Schedule:

- |                          |                   |         |         |
|--------------------------|-------------------|---------|---------|
| • Athletics Subcommittee | November 18, 2020 | 1:00 PM | Virtual |
| • Fine Arts Subcommittee | November 18, 2020 | 3:30 PM | Virtual |
| • Finance Planning Team  | December 1, 2020  | 8:00 AM | Virtual |

**II. F.2 Administrative Report:** No administrative report.**II. F.3. Correspondence:** No correspondence.**III. Future Business:**

November 19, 2020	6:30 PM	Regular Meeting – Virtual
December 10, 2020	6:30 PM	Regular Meeting – Virtual

**IV. Adjournment:**

The Committee voted on a motion made by Ms. Imbriano and seconded by Mr. McGowan to adjourn at 8:46 pm. Motion passed 4-0 on a roll call vote.

**Documents and Exhibits:**

1. FY22-24 Large Capital Project Priority List
2. Policy AC – Non-Discrimination and Harassment
3. Policy – Title IX of the Education Amendments of 1972
4. Procedure – Civil Rights Grievance Procedure
5. Procedure – Title IX Sexual Harassment Grievance Procedure
6. School Cancellation and Delay Procedures
7. FY21 Budget Report
8. NRPS New Staff 2020-2021
9. Gift Acceptance Memo – Haibo Shang & Yan Wu Shang
10. Gift Acceptance Memo – Haibo Shang & Yan Wu Shang
11. Gift Acceptance Memo – North Reading High School Class of 2020