

**North Reading Public Schools**  
North Reading, Massachusetts

**Regular Meeting of the School Committee**  
*Open Session*

Date: February 8, 2021  
Time: 6:30 PM  
Place: Distance Learning Lab, North Reading High School  
Virtual Meeting (+1 475-441-4825 / PIN: 932 356 195#) [meet.google.com/cxq-kauo-muy](https://meet.google.com/cxq-kauo-muy)

***School Committee Members Present***

Dyana Boutwell  
Scott Buckley  
Janene Imbriano  
Rich McGowan  
Chris Pappavaselio

***Staff Members Present***

Patrick Daly – Superintendent of Schools  
Michael Connelly – Assistant Superintendent of Finance  
and Operations  
Cindy Elmore –Recording Secretary

**I. Call to Order Open Session**

Chair Scott Buckley called the Open Session to order at 6:31 pm.

**II. A. Public Input:** There was no public input.

**II. B. Student Report:**

Ms. Sophia Galuppo, Class of 2022, shared the student report and her class work.

**II. C.1. Hybrid Learning:**

Superintendent Daly provided updates on the progress of our schools in the 2020-21 school year in the hybrid model. Updates included communication about the COVID-19 testing, Little School building temporarily closed due to COVID-19, Dashboard update and continuing the daily emails of COVID-19 cases and frequency of updates, school data, the hybrid model, and other related topics.

**II. D.1. First Reading: Policy JHFB-R**

The School Committee reviewed changes to policy JHFB-R, Late Night/Overnight Student Travel.

*The Committee voted on a motion by Mr. Pappavaselio and seconded by Ms. Imbriano to approve the first reading of Policy JHFB-R and to keep the “tracked changes” as delineated in the document. Motion passed 5-0 on a roll call vote.*

**II. D.2. Fiscal Year 2022 Budget: SEEM Collaborative**

Dr. Daly shared the SEEM Collaborative Fiscal Year 2022 budget highlights, which were adopted by the SEEM Collaborative Board of Directors.

**II. D.3. Mid-Year Update: School Improvement Plans**

Dr. Daly distributed the Mid-Year Update Report identifying the work that is being done to achieve the goals set forth in each of the School Improvement Plans.

**II. D.4. Mid-Year Update: School Committee Goals for 2020-21**

Dr. Daly recommended that the School Committee conduct a mid-year review of its progress toward meeting its established goals for the 2020-2021 school year. Relevant documents were reviewed to assist in facilitating a discussion among the members of the School Committee. The highlights of the goals document were inserted by Dr. Daly and reflect his determination of goals that the School Committee has addressed to date.

**II. D.5. Superintendent's Evaluation Update**

Dr. Daly gave an update on his Educator Evaluation process for this year along with his portfolio and artifacts to date.

**II. E.1 Minutes:** No minutes at this time.**II. E.2. Budget Update:**

Mr. Connelly, Assistant Superintendent of Finance and Operations gave an update of the FY21 Budget.

Mr. Connelly also provided an update on the latest information on the status of current and new COVID-19 relief grants available to the School District.

Mr. Connelly also provided an update on the results of the Invitation for Bid (IFB) for regular, athletic, and extra-curricular transportation that was due on January 28, 2021. The pricing information for the 3 and 5 year contract provided by the two bidders was shared and the District's options for awarding the contract were discussed.

*The Committee voted on a motion by Mr. McGowan and seconded by Ms. Boutwell to award the regular transportation contract to North Suburban Transportation from July 1, 2021 to June 30, 2024 contingent upon Mr. Connelly going back to them and negotiating on the final years four and five in the contract. Motion passed 5-0 on a roll call vote.*

**II. E.3 Staffing:** No staffing update.**II. E.4. Bids and Donations:** None at this time.**II. F.1. Subcommittee Updates:**

Mr. Pappavaselio and Ms. Imbriano gave an update of the February 5, 2021 Evaluation Subcommittee meeting.

Mr. Buckley and Mr. McGowan gave an update of the February 5, 2021 Finance Planning Team meeting.

Ms. Boutwell and Mr. Buckley gave an update of the February 8, 2021 Budget Subcommittee meeting.

## Future Subcommittee Schedule

- |                          |                |         |
|--------------------------|----------------|---------|
| • Finance Planning Team  | March 2, 2021  | 8:00 AM |
| • Athletic Subcommittee  | March 17, 2021 | 1:00 PM |
| • Fine Arts Subcommittee | March 17, 2021 | 3:30 PM |

**II. F.2 Administrative Report:**

- Dr. Daly shared the good news that the Charles E. Jones Excellence in Education award will be presented on February 12, 2021 at 9:01 – 9:30 AM (the 9:01 start time following in Mr. Jones' tradition of not starting on the hour.) This year's winner is Ms. Allison Kane, a performing arts teacher at North Reading High School.

**II. F.3. Correspondence:** No correspondence currently.**II. Future Business:**

Thursday, March 4, 2021	6:30 PM	FY 2022 Preliminary Budget Presentation – Virtual
Monday, March 22, 2021	6:30 PM	Middle School Presentation
Wednesday, March 31, 2021	3:00 PM	Fiscal Year 2022 Budget Workshop

**IV. Adjournment:**

*The Committee voted on a motion made by Mr. McGowan and seconded by Ms. Imbriano adjourn at 8:27 pm. Motion passed 5-0 on a roll call vote.*

**Documents and Exhibits:**

1. Policy – Late Night / Overnight Student Travel – JHBR-R
2. SEEM Collaborative – Approved FY2022 Budget Highlights
3. School Improvement Plans
4. Superintendent’s Goals
5. FY21 Budget Report
6. School Department COVID-19 Sources of Funding
7. Memo – Bus Transportation Bid/Contract Update