

**North Reading Public Schools**  
North Reading, Massachusetts

**Regular Meeting of the School Committee**  
*Open Session*

Date: November 8, 2021

Time: 6:30 PM

Place: Hybrid: Distance Learning Lab, North Reading High School  
and Virtual: (+1 475-441-4825 / PIN: 932 356 195#) [meet.google.com/cxq-kauo-muy](https://meet.google.com/cxq-kauo-muy)

***School Committee Members Present***

Dyana Boutwell

Scott Buckley

Janene Imbriano (not present)

Rich McGowan

Chris Pappavaselio

***Staff Members Present***

Patrick Daly – Superintendent of Schools

Michael Connelly – Assistant Superintendent of Finance  
and Operations

Cindy Elmore –Recording Secretary

**I. Call to Order Open Session**

Chair Scott Buckley called the Open Session to order at 6:33 pm.

**II. A. Public Input:** There was no public input.

**II. B. Student Report:**

Ms. Cassandra Fitts, Class of 2024, shared the student report and her class work.

**Dr. Daly recognized Ms. Tracy Nicholas, High School Nurse, for obtaining Professional Teacher Status after three years of service at North Reading High School.**

**II. D.1. North Reading High School Club Proposal** – Tabled at this time.

**II. D.2. COVID-19 Updates**

Dr. Daly and Mr. Connelly presented the latest information about reopening for Fall 2021 including updated DESE and DPH guidance, masking mandates, vaccination clinics, busing, COVID-19 testing, and school lunch.

**II. D.2. Large Capital Improvements Plan Recommendation and Vote**

Assistant Superintendent of Finance and Operations, Mr. Michael Connelly, reviewed the updated Large Capital five-year plan discussed at the last meeting. Priority proposals from each department must be submitted to the Capital Improvement Planning Committee (CIPC) in the coming weeks and our presentation is scheduled for December 2, 2021. The final proposal and recommended priority were reviewed and approved.

*The Committee voted on a motion by Mr. McGowan and seconded by Mr. Pappavaselio to approve the Large Capital Improvement Projects and in the priority order presented by the Administration to the Capital Improvement Planning Committee for fiscal year 23, 24, and 25. Motion passed 4-0.*

**II. E.1 Minutes:**

The Committee voted on a motion by Ms. Boutwell and seconded by Mr. Pappavaselio to approve the October 18, 2021 Open Session minutes as written. Motion passed 4-0.

**II. E.2. Budget Update:**

Mr. Michael Connelly, Assistant Superintendent of Finance and Operations, provided a FY22 budget update including relevant updates on Federal COVID-19 funding sources.

**II. E.3 Staffing:** No staffing update.**II. E.4. Bids and Donations:** No bids or donations.**II. F.1. Subcommittee Update:**

Mr. Buckley and Mr. McGowan gave an update of the October 29, 2021 Finance Planning Team meeting.

Mr. McGowan and Mr. Pappavaselio gave an update of the October 28, 2021 Fine Arts Subcommittee meeting.

**Future Subcommittee Schedule**

- |                          |                   |          |
|--------------------------|-------------------|----------|
| • Finance Planning Team  | December 3, 2021  | 8:15 PM  |
| • Fine Arts Subcommittee | December 8, 2021  | 3:15 AM  |
| • Athletic Subcommittee  | December 15, 2021 | 12:00 PM |

**II. F.2 Administrative Report:**

- Dr. Daly thanked Ms. Cynthia Conant for sending an invitation to all staff to participate in Gratitude Month. She initiated this to have staff send notes, emails, etc. to thank, encourage and recognize each other.

**II. F.3. Correspondence:** No correspondence.

- Dr. Daly shared an email he received from Masquers, thanking Dr. Daly and the School Committee for their support during the Haunted Playground 2021.

**III. Future Business:**

Monday	November 29, 2021	6:30 PM	Student Services Presentation
Monday	December 6, 2021	6:30 PM	NRPS 2025 Updates
Monday	January 10, 2022	6:39 PM	North Reading Middle School Presentation

**IV. Adjournment:**

The Committee voted on a motion made by Mr. Pappavaselio and seconded by Mr. McGowan to adjourn at 7:30 pm. Motion passed 4-0 on a roll call vote.

**Documents and Exhibits:**

1. FY23-27 Five Year Capital Improvement Plan
2. Minutes – October 18, 2021 – Open Session
3. FY22 October Budget Report