

**North Reading Public Schools**  
North Reading, Massachusetts

**Regular Meeting of the School Committee**  
*Open Session*

Date: September 19, 2022

Time: 5:30 PM

Place: Hybrid Meeting: Distance Learning Lab and Virtual: [meet.google.com/cxq-kauo-muy](https://meet.google.com/cxq-kauo-muy)  
(+1 475-441-4825 / PIN: 932 356 195#)

***School Committee Members Present***

Dyana Boutwell (Virtual)

Scott Buckley

Jeff Friedman

Rich McGowan

Noelle Rudloff (not present)

***Staff Members Present***

Patrick Daly – Superintendent of Schools

Michael Connelly – Assistant Superintendent of Finance  
and Operations (Virtual)

Sean Killeen – Assistant Superintendent for Teaching & Learning

Cindy Elmore – Recording Secretary

**I. Call to Order Open Session**

Chair Scott Buckley called the Open Session to order at 5:39 pm.

**II. A. Public Input:** No public input.

**II. B. Student Report:**

Cassandra Fitts, Class of 2024 provided the student report.

**II. D.2. School Improvement Plan Presentations:**

Each of the five schools presented their School Improvement Plan on behalf of their school councils.

*The Committee voted on a motion by Mr. McGowan and seconded by Mr. Friedman to approve the E. Ethel Little School Improvement Plan. Motion passed 4-0 on a roll call vote.*

*The Committee voted on a motion by Mr. McGowan and seconded by Mr. Friedman to approve the L.D. Batchelder School Improvement Plan. Motion passed 4-0 on a roll call vote.*

*The Committee voted on a motion by Mr. McGowan and seconded by Mr. Friedman to approve the J. Turner Hood School Improvement Plan. Motion passed 4-0 on a roll call vote.*

*The Committee voted on a motion by Mr. McGowan and seconded by Mr. Friedman to approve the North Reading Middle School, School Improvement Plan. Motion passed 4-0 on a roll call vote.*

The Committee voted on a motion by Mr. McGowan and seconded by Mr. Friedman to approve the North Reading High School, School Improvement Plan. Motion passed 4-0 on a roll call vote.

**II. D.1. NOTEorious Overnight Trip:**

NOTEorious students and advisor Mrs. Allison Kane presented a proposal for the National A Cappella Convention overnight trip to Orlando, FL March 22 – March 26, 2023.

The Committee voted on a motion by Mr. McGowan and seconded by Mr. Friedman to approve the NOTEorious overnight trip to Orlando, FL. March 22-26, 2023. Motion passed 4-0 on a roll call vote.

**II. D.3 2022-23 School Year Opening Update:**

Dr. Daly and Mr. Connelly gave an update on the opening of the schools for the 2022-23 School year, including an update on food services and busing.

**II. D.4 2022-23 School Committee Goals:**

Mr. Buckley discussed the School Committee Goals for 2022-23, and suggested some corrections to the goals document based on the work done at the August 29<sup>th</sup> Goals Workshop. A vote on the goals will be taken at the next meeting.

**II. E.1 Minutes:** No minutes to approve.

**II. E.2. Budget Update:** No budget update.

**II. E.3 Staffing:**

Dr. Daly reviewed the list of new staff for the 2022-2023 school year. The staffing update is attached to these minutes.

**II. E.4. Bids and Donations:**

- Little School PTO – Donation of \$1,940.12 to fund the purchase of music stands for the music teacher.

The Committee voted on a motion by Mr. McGowan and seconded by Mr. Friedman to accept with gratitude a donation in the amount of \$1,940.12 from the E. Ethel Little Elementary School PTO for the purchase music stands for the music teacher. Motion passed 4-0 on a roll call vote.

- Little School PTO – Donation of \$1,719.00 to fund the purchase scooters for the PE classes.

The Committee voted on a motion by Mr. McGowan and seconded by Mr. Friedman to accept with gratitude a donation in the amount of \$1,719.00 from the E. Ethel Little School PTO for the purchase of scooters for the PE classes. Motion passed 4-0 on a roll call vote.

**II. F.1. Subcommittee Reports:**

Mr. Buckley gave an update of the September 6, 2022 Secondary Schools Building Committee.

**Future Subcommittee Schedule:**

- |                          |                    |          |
|--------------------------|--------------------|----------|
| • Athletic Subcommittee  | September 21, 2022 | 12:00 PM |
| • Fine Arts Subcommittee | September 21, 2022 | 3:15 PM  |
| • Finance Planning Team  | September 23, 2022 | 8:15 AM  |

**II. F.2 Administrative Report:**

- A letter of recognition was sent to North Reading High School for their participation in the Special Olympics, Unified Basketball team participation. The High School received a National Banner for this recognition.
- An inclusive calendar will be posted on the North Reading School District website.

**II. F.3. Correspondence:** None at this time.**III. Future Business:**

|        |                   |         |   |
|--------|-------------------|---------|---|
| Monday | October 3, 2022   | 6:45 PM | Town Meeting                            |
| Monday | October 17, 2022  | 6:30 PM | Capital Improvement Plan Presentation   |
| Monday | November 14, 2022 | 6:30 PM | MCAS/Presentation / Teaching & Learning |

**IV. Adjournment:**

The Committee voted on a motion made by Mr. Friedman and seconded by Mr. McGowan to adjourn at 8:03 pm. Motion passed 4-0 on a roll call vote.

*North Reading Public Schools***Staffing Update**

2022-2023

**Batchelder**

Ranessa Doucet  
Lily Dow  
Neva Ventullo

Academic Interventionist  
Teacher - Grade 5  
Teacher - Long Term Sub

**Hood**

Mary Mastascusa  
Setary Abbay  
Jaclyn (Jackie) Barry  
Kimberly Cabral  
Samantha Campbell  
Rebecca Griffin  
Kaitlyn O'Connell  
Jennifer Belanger

Administrative Assistant  
Paraprofessional  
Paraprofessional - Inclusion  
Paraprofessional  
Paraprofessional - RISE II Inclusion  
Paraprofessional  
Paraprofessional - Kindergarten\*\*  
Teacher - Kindergarten\*\*

**Little**

Linda Emery  
Charlotte (Joani) Ferrara  
Ryenne Newhouse  
Spencer O'Rourke  
Lisa Pittore\*\*  
Rebecca (Becca) Doherty  
Meghan Kleinpeter

Academic Interventionist  
Paraprofessional  
Paraprofessional  
Paraprofessional  
Paraprofessional  
Teacher - Kindergarten  
Teacher - Grade 3

**Middle School**

Eileen Gallela  
Sandra (Sandy) Pothier  
Julie Brady  
Anne Marie O'Brien  
Peter Wilk\*\*  
Michael Hursh  
Brittney Bythrow  
Roy Medieros  
Samantha Souza  
Rachel Vitale\*\*

Administrative Assistant  
Building Substitute  
Paraprofessional - Special Education  
Paraprofessional  
Paraprofessional  
School Adjustment Counselor  
Teacher - Math  
Teacher - Special Education  
Teacher - Long Term Sub  
Teacher - Special Education

**High School**

BarriAnn Alonzo  
Cindy Gerber  
Julie Lanagan  
Jacqueline (Jackie) Rogers  
Catherin (Cat) Aparicio

Assistant Principal  
Paraprofessional  
Paraprofessional  
School Adjustment Counselor  
Teacher - Spanish

**District**

Morgan Soares  
Laura Burbine  
Katie Lombardi  
Kristine Zytka

Human Resources Administrator  
Occupational Therapist - Contractor  
School Nurse (Floater)  
School Psychologist - Contractor

**Food Services**

Jean Russell\*\*  
Gracielle Swanson

Food Service Associate  
Food Service Associate Substitute

\*\* Denotes internal staff position update

**Documents and Exhibits:**

1. 2022-23 School Improvement Plan – E. Ethel Little School
2. 2022-23 School Improvement Plan – L.D. Batchelder School
3. 2022-23 School Improvement Plan – J. Turner Hood School
4. 2022-23 School Improvement Plan – North Reading Middle School
5. 2022-23 School Improvement Plan – North Reading High School
6. PowerPoint – NOTEorious Overnight Trip
7. North Reading School Committee Goals
8. Staffing Update – 2022-2023 School Year
9. Gift Acceptance Memo – Little School Parents' Association
10. Gift Acceptance Memo – Little School Parents' Association