

**NORTH READING PUBLIC SCHOOLS**  
North Reading, Massachusetts

**Regular Meeting of the School Committee**  
*Open Session*

Date: March 6, 2017  
Time: 6:30 PM  
Place: Distance Learning Lab

***School Committee Members Present***

Clifford Bowers  
Julie Koepke  
Janene Imbriano  
Gerald Venezia  
Mel Webster

***Staff Members Present***

Jon Bernard – Superintendent of Schools  
Michael Connelly – Director of Finance and Operations  
Cindy Elmore – Recording Secretary

**Visitors:** Mr. Dallas Coffman (North Reading Trustees and Trusts), Ms. Jean Osborne (North Reading Trustees and Trusts), Ms. Deanna Castro (NR Resident), Mr. Scott Buckley (NR Resident), Mr. Dan Tomasello (of the North Reading Transcript)

**I. Call to Order Open Session:**

Chair Cliff Bowers called the Open Session to order at 6:33 PM.

**II. A. Public Input:**

Mr. Dallas Coffman and Ms. Jean Osborne of the North Reading Trustees and Trusts addressed the School Committee regarding "...facilitating funds transfers for these funds under our mutual jurisdiction." Mr. Coffman advised the School Committee of four different "Trust" accounts that have been left to the North Reading School District and the distribution and requirements for the trusts.

**II. B. Student Input:**

No student report at this time.

**II. C.1. MSBA/SSBC Update**

- a. There is no update on the Middle/High School Building Project beyond that which was provided at the February 27, 2017 School Committee Meeting.

**II. D.1. Fiscal Year 2018 Preliminary Budget  
Superintendent's Professional Practice Goal**

Superintendent Bernard and Mr. Michael Connelly, Director of Finance and Operations, presented and reviewed the Fiscal Year 2018 Preliminary Budget for the North Reading Public Schools.

**II. D.2. Evaluation Subcommittee  
Superintendent's Professional Practice Goal  
Superintendent's Student Learning Goal**

Ms. Imbriano and Ms. Koepke, members of the Evaluation Subcommittee, reviewed the procedures for conducting the School Committee's annual self-evaluation and the Superintendent's evaluation. The timeline for the evaluation period was distributed to the members.

**II. E.1. Minutes:**

No minutes at this time.

**II. E.2. Budget Update:**

No budget update at this time.

**II. E.3. Staffing:**

There were no staffing updates.

**II. E.4. Bids and Donations:**

Superintendent Bernard requested the acceptance of the following donations:

- North Reading High School Student Council; \$216.56 donation to support the installation of a new playground at the Little School.

*The Committee voted on a motion by Ms. Imbriano and seconded by Ms. Koepke to accept with gratitude a \$216.56 donation from the North Reading High School Student Council to support costs associated with the new playground at the Little School. Motion passed 5-0.*

- Arbella Insurance; \$300.00 donation to support transportation costs for a field trip to the Boston Symphony Orchestra for Batchelder Students. Motion passed 5-0.

*The Committee voted on a motion by Ms. Imbriano and seconded by Ms. Koepke to accept with gratitude a donation of \$300.00 from Arbella Insurance to support transportation costs for a field trip at the Batchelder School. Motion passed 5-0.*

**II. F.1. Subcommittee Reports:**

Mr. Webster gave an update from the Athletic Facilities Committee meeting held on March 2, 2017.

**Subcommittee Schedule:**

a)	Athletic Subcommittee	March 7, 2017	12:30 PM
b)	Finance Planning Team	March 10, 2017	8:15 AM
c)	Policy Subcommittee	March 16, 2017	2:30 PM
d)	Evaluation Subcommittee	March 29, 2017	3:00 PM
e)	Evaluation Subcommittee	April 6, 2017	3:00 PM

**II. F.2. Administrative Report:**

- **Superintendent's NRPS Newsletter**  
**Superintendent's Professional Practice Goal**

Superintendent Bernard distributed the NRPS Winter 2017 Newsletter.

**II. F.3. Correspondence:**

No correspondence at this time.

**III. Future Business:**

March 13, 2017	6:30 PM	Town Meeting/Pre-Meeting – Superintendent's Conference Room
March 13, 2017	7:00 PM	Town Meeting – NRMS/HS Performing Arts Center
March 23, 2017	3:30 PM	Fiscal Year 2018 Budget Workshop Superintendent's Conference Room
March 27, 2017	6:30 PM	Regular Meeting – J.T. Hood Elementary School Presentation J.T. Hood Elementary School Library
April 10, 2017	6:30 PM	Regular Meeting – Distance Learning Lab at NRMS/HS Fiscal Year 2018 Budget Public Hearing

**IV. Adjournment:**

The Committee voted on a motion made by Ms. Imbriano and seconded by Ms. Koepke to adjourn at 8:06 pm. Motion passed 5-0.

**Documents and Exhibits:**

1. FY 18 Preliminary School Budget Memo
2. FY 18 Preliminary School Budget PowerPoint
3. Evaluation Subcommittee - School Committee Self Evaluation Time Line
4. NR School Committee Self Evaluation Assessment Tool
5. NR School Committee Self Evaluation Goals Action Plan
6. NR School Committee Self Evaluation 2015-2016
7. Superintendent's Evaluation: Self-Assessment – General Overview
8. Superintendent's Evaluation Goals: January 2016 – April 2017
9. Gift Acceptance Memo – North Reading High School Student Council
10. Gift Acceptance Memo – Arbella Insurance
11. Winter 2017 – Superintendent's Newsletter