

North Reading Public Schools
North Reading, Massachusetts

Regular Meeting of the School Committee
Open Session

Date: January 23, 2023

Time: 6:30 PM

Place: Virtual Meeting (+1 475-441-4825 / PIN: 932 356 195#) meet.google.com/cxq-kauo-muy

School Committee Members Present

Dyana Boutwell

Scott Buckley

Jeff Friedman

Rich McGowan

Noelle Rudloff

Staff Members Present

Patrick Daly – Superintendent of Schools

Michael Connelly – Assistant Superintendent of Finance
and Operations

Sean Killeen - Assistant Superintendent of Teaching and Learning

Cindy Elmore – Recording Secretary

I. Call to Order Open Session

Chair Scott Buckley called the Open Session to order at 6:30 pm.

II. A. Public Input: No public input.

II. B. Student Report:

Cassandra Fitts, Class of 2024 provided the student report and presented her class work.

II. D.1. Recognition of Stephen Hartery:

Dr. Daly and the North Reading School Committee recognized Stephen Hartery, Senior Payroll Accountant, for his twenty-nine plus years of service to the district.

III. D.2. DECA Overnight Trip Approval:

Mrs. Nicole Pierce, Advisor for DECA at North Reading High School, presented a request for an overnight trip for the DECA regional competition for District Four (4). The competition will be in Marlborough, Massachusetts March 9-11, 2023.

The Committee voted on a motion by Ms. Boutwell and seconded by Mr. Friedman to approve the DECA overnight trip. Motion passed 5-0 on a roll call vote.

II. D.3. Chartwells Food Service Program Presentation:

Ms. Anna McGovern, Director of Food Services and Mr. Chris Callahan, Chartwells representatives, presented an overview of the food services program for the district.

II. D.4. NRPS 2025 Updates:

Dr. Daly presented an update of the NRPS 2025 action steps for the 2022-2023 school year.

II. E.1 Minutes:

The Committee voted on a motion by Ms. Boutwell and seconded by Mr. Friedman to approve the School Committee January 9, 2023 Open Session minutes as written. Motion passed 5-0 on a roll call vote.

II. E.2. Budget Update: No budget update.**II. E.3 Staffing:** No staffing update.**II. E.4. Bids and Donations:**

- Hood School Parents' Association – Donation of \$500.00 to help fund the 5th grade field trip.

The Committee voted on a motion by Ms. Rudloff and seconded by Ms. Boutwell to accept with gratitude a donation of \$500.00 from the Hood School Parents' Association to help fund the 5th grade field trip to Kimball Farm. Motion passed 5-0 on a roll call vote.

- Sarah McGoldrick – Donation of \$250.00 – FDK refund donated back to school.

The Committee voted on a motion by Ms. Rudloff and seconded by Ms. Boutwell to accept with gratitude a refund donation of \$250.00 from Ms. Sarah McGoldrick to be donated back to the school. Motion passed 5-0 on a roll call vote.

II. E.5. Grants:

- Grant Acceptance – \$30,000 – Comprehensive School Health Services Affiliate Grant

The Committee voted on a motion by Ms. Rudloff and seconded by Ms. Boutwell to approve a (CSHS) Affiliate Grant of \$30,000 to support expenses as recommended by the Administration for fiscal year 2023. Motion passed 5-0 on a roll call vote.

- Grant Acceptance - \$16,000 – Financial Literacy Planning and Implementation Grant

The Committee voted on a motion by Ms. Rudloff and seconded by Ms. Boutwell to approve a (FC104) Financial Literacy Planning and Implementation Grant of \$16,000 to support the expenses as recommended by the Administration for fiscal year 2023. Motion passed 5-0 on a roll call vote.

- Grant Acceptance - \$19,808 – (FC216/253) Teacher Diversification Pilot Program Implementation Grant

The Committee voted on a motion by Ms. Rudloff and seconded by Ms. Boutwell to approve a (FC216/253) Teacher Diversification Pilot Program Implementation Grant of \$19,808 to support the expenses as recommended by the Administration for fiscal year 2023. Motion passed 5-0 on a roll call vote.

II. F.1. Subcommittee Reports:

Ms. Boutwell gave an update of the January 18, 2023 Athletic Subcommittee meeting.

Ms. Rudloff gave an update of the January 18, 2023 Fine Arts Subcommittee meeting.

Mr. Buckley gave an update of the Budget Subcommittee meeting this week.

Mr. Connelly gave an update of the CIPCs meeting last week.

Future Subcommittee Schedule

- | | | |
|--------------------------|------------------|----------|
| • Finance Planning Team | February 3, 2023 | 8:15 AM |
| • Athletic Subcommittee | March 8, 2023 | 12:00 PM |
| • Fine Arts Subcommittee | March 8, 2023 | 3:15 PM |

II. F.2 Administrative Report:

- **Family University**

On March 25, 2023 the district plans to host a Family University with a keynote speaker and breakout sessions for parents, guardians and caregivers. Additional details are forthcoming, and a save the date will be shared very soon.

- Keynote speaker
- Breakout Groups
- Solicit Family feedback in order to inform choices.

- **Upcoming ALICE Drill**

On Tuesday, January 24, 2023 the district will conduct discussion-based exercises on school safety at each building. This year we have developed scenarios and our district is planning a tabletop (discussion-based) exercise with all students where we will engage in a conversation around a developmentally appropriate scenario that would utilize our ALICE protocols.

For example, younger students would be alerted that there is a “stranger” while older students may discuss more specific details of the danger/threat and engage with their teachers about what they would do with the information that they have in that moment. Students and staff may also come away with questions from the exercise and so our school safety team will collect and review these questions and comments from staff and respond as appropriate as a part of our ongoing safety plan.

This exercise will take place at each school in the district on Tuesday, January 24, 2023. By design, the exact time is not being shared so that the educators will be able to respond in the moment to the scenario and so everyone may consider what they would do in that place and in that moment.

II. F.3. Correspondence: None at this time.

III. Future Business:

Monday	February 13, 2023	6:30 PM	Goals Update
Monday	February 27, 2023	6:30 PM	Digital Learning Update
Monday	March 13, 2023	6:30 PM	J. Turner Hood School Presentation

IV. Adjournment:

The Committee voted on a motion made by Mr. Friedman and seconded by Ms. Boutwell to adjourn the Open Session at 8:15 pm. Motion passed 5-0 on a roll call vote.

Documents and Exhibits:

1. DECA Overnight Trip Approval Presentation
2. Chartwells Food Service Program Presentation
3. Minutes – Open Session – January 9, 2023
4. Gift Acceptance Memo – Hood School Parents' Association
5. Gift Acceptance Memo – Sarah McGoldrick
6. Grant Acceptance Memo – (CSHS) Affiliate Grant
7. Grant Acceptance Memo – (FC104) Financial Literacy Planning and Implementation
8. Grant Acceptance Memo – (FC216/253) Teacher Diversification Pilot Program Implementation
9. Superintendent's Supplemental Administrative Report