

**NORTH READING PUBLIC SCHOOLS**  
North Reading, Massachusetts

**Regular Meeting of the School Committee**  
*Open Session*

Date: June 12, 2017  
Time: 6:30 PM  
Place: Distance Learning Lab

***School Committee Members Present***

Scott Buckley  
Julie Koepke  
Janene Imbriano (not present)  
Gerald Venezia  
Mel Webster

***Staff Members Present***

Jon Bernard – Superintendent of Schools  
Dr. Patrick Daly – Assistant Superintendent  
Michael Connelly – Director of Finance and Operations  
Cindy Elmore – Recording Secretary

**Visitors:** Ms. Jerlin Kaithamattam (Student Representative, Class of 2018), Mr. Sean Killeen (Principal, Batchelder School), Mr. Glen McKay (Principal, Hood School), Ms. Christine Molle (Principal, Little School), Ms. Catherine O’Connell (Principal, NRMS), Mr. A.J. Loprete (Principal, NRHS), Ms. Felicia Linehan (NRHS French Teacher), Ms. Katherine Cahill (NRHS French Teacher), Dr. Daniel Downs (Director of Digital Learning), Mr. Bill LaForme (of the North Reading Transcript)

**I. Call to Order Open Session:**

Chair Mel Webster called the Open Session to order at 6:35 PM.

**II. A. Public Input:**

No public input at this time.

**II. B. Student Input:**

Ms. Jerlin Kaithamattam gave the student report and presented her class work.

**III. C.1. MSBA/SSBC Update**

- A meeting took place on Monday, June 12, 2017 at 8:00 a.m. to review the plan for final paving of the identified areas of the main access road to the site following completion of the drainage repairs.
- The landscaping is still ongoing.

**II. D.1. North Reading High School Trip: Quebec**

Ms. Felicia Linehan and Ms. Katherine Cahill, French teachers at North Reading High School along with three students presented a request to the School Committee for approval of a trip to Quebec for students studying French at North Reading High School. The trip is scheduled for the fall of 2017.

The Committee voted on a motion by Ms. Koepke and seconded by Mr. Venezia to approve the NRHS French Class Trip to Quebec, Canada, November 9-11, 2017. Motion passed 4-0.

**II. D.2. Presentation: Elementary School Improvement Plans**  
**Superintendent's Professional Practice Goal**  
**Superintendent's District Improvement Goal #1**

The principals of the three elementary schools reviewed the progress made to achieve their 2016-2017 School Improvement Plan Goals and presented their 2017-2018 School Improvement Plans.

The Committee voted on a motion by Mr. Buckley and seconded by Ms. Koepke to accept the Elementary Schools' School Improvement Plans for 2017-2018. Motion passed 4-0.

**II. D.3. Presentation: Digital Learning/One-to-One Initiative**  
**Superintendent's Professional Practice Goal**  
**Superintendent's District Improvement Goal #1**  
**Superintendent's District Improvement Goal #4**

Dr. Patrick Daly, Assistant Superintendent, and Dr. Daniel Downs, Director of Digital Learning, gave a presentation on the scheduled implementation of the One-to-One Initiative that was piloted in 2016-2017. As the pilot is nearing completion, the initiative is ready for year one of implementation for 2017-2018.

**II. E.1. Minutes:**

The Committee voted on a motion by Ms. Koepke and seconded by Mr. Venezia to approve the May 5, 2017 Open Session minutes as written. Motion passed 4-0.

The Committee voted on a motion by Ms. Koepke and seconded by Mr. Buckley to approve the May 15, 2017 Executive Session minutes as written. Motion passed 4-0.

The Committee voted on a motion by Ms. Koepke and seconded by Mr. Buckley to approve the May 15, 2017 Open Session minutes as written. Motion passed 4-0.

**II. E.2. Budget Update:** No budget update at this time.

**II. E.3. Staffing:** No staffing update at this time.

**II. E.4. Bids and Donations:**

Superintendent Bernard requested the acceptance of the following donations:

- Yan Wu Shang; \$500.00 donation to benefit the students at North Reading High School.

The Committee voted on a motion by Mr. Buckley and seconded by Ms. Koepke to accept with gratitude donation in the amount of \$500.00 from Yan Wu Shang for the benefit of students at North Reading High School. Motion passed 4-0.

- Batchelder Elementary PTO; \$500.00 donation to be divided equally and awarded as two scholarships for graduating members of the class of 2017 who attended the Batchelder School.

The Committee voted on a motion by Mr. Buckley and seconded by Ms. Koepke to accept with gratitude a donation totaling \$500.00 to be divided equally and awarded as two (\$250) scholarships for graduating members of the class of 2017 who attended the Batchelder School. Motion passed 4-0.

## **II. F.1. Subcommittee Reports:**

Mr. Venezia and Mr. Webster gave an update from the June 2, 2017 Finance Planning Team meeting.

### **Subcommittee Meeting Schedule:**

a) Athletic Subcommittee	June 20, 2017	3:00 PM
b) Charlie Jones Dedication	June 20, 2017	4:30 PM
c) SSBC	June 20, 2017	5:30 PM
d) Policy Subcommittee	June 27, 2017	7:00 AM
e) Finance Planning Team	August 4, 2017	8:15 AM
f) Athletic Facilities Subcommittee	June 2, 2017	12:30 PM

## **II. F.2. Administrative Report:**

- The Superintendent thanked the Class of 2017 for their participation and good behavior during this year's graduation ceremony.
- Superintendent Bernard informed the School Committee that he spoke to Dr. David Troughton regarding the naming of the Distance Learning Lab in his honor. Dr. Troughton was overwhelmed at the honor.
- The plaque has been received for the naming on Main Street of the Art Wing in honor of Eleanor Dell.
- Proposed schedule of meetings for the 2017-2018 school year was distributed.

## **II. F.3. Correspondence:** No correspondence at this time.

## **III. Future Business:**

June 19, 2017	6:30 PM	Regular Meeting – NRMS/HS Distance Learning Lab
July 24, 2017	4:30 PM	Goals Workshop – Superintendent's Conference Room
	6:30 PM	Regular Meeting – NRMS/HS Distance Learning Lab
August 28, 2017	4:30 PM	Goals Workshop – Superintendent's Conference Room
	6:30 PM	Regular Meeting – NRMS/HS Distance Learning Lab

## **V. Adjournment:**

The Committee voted on a motion made by Ms. Koepke and seconded by Mr. Buckley to adjourn at 8:51 pm. Motion passed 5-0.

**Documents and Exhibits:**

1. Student Work
2. L.D. Batchelder School Improvement Plan 2017-2018
3. E.E. Little School Improvement Plan 2017-2018
4. J. Turner Hood School Improvement Plan 2017-2018
5. NRHS French Trip to Quebec, Canada – Proposal
6. NRPS 1:1 Program - PowerPoint
7. Minutes: May 5, 2017 – Open Session
8. Minutes: May 15, 2017 – Executive Session
9. Minutes: May 15, 2017 – Open Session
10. Gift Acceptance Memo – Yan Wu Shang
11. Gift Acceptance Memo – Batchelder School PTO
12. 2017-2018 Proposed Schedule for North Reading School Committee