

NORTH READING PUBLIC SCHOOLS
North Reading, Massachusetts

Regular Meeting of the School Committee
Open Session

Date: September 12, 2016
Time: 6:30 PM
Place: Distance Learning Lab

School Committee Members Present

Clifford Bowers
Julie Koepke
Janene Imbriano
Gerald Venezia
Mel Webster

Staff Members Present

Jon Bernard – Superintendent of Schools
Michael Connelly – Director of Finance and Operations
Cindy Elmore – Recording Secretary

Visitors: Mr. Scott Buckley (NR Resident), Dr. Daniel Downs (Coordinator of Digital Learning),
Mr. Wayne Hardacker (Supervisor of Buildings and Grounds), Mr. Dan Tomasello (of the
North Reading Transcript)

I. Call to Order Open Session:

Chair Cliff Bowers called the Open Session to order at 6:32 PM.

II. A. Public Input:

No public input at this time.

II. B. Student Input:

No student input at this time

II. C.1. MSBA/SSBC Update:

- a. Coils on AHUs #2 & #16 replaced on September 1st and 2nd.
- b. Manafort has measured the elevations of the walkway in the southwest corner of the waste water treatment plant parking lot and is determining a solution to making the grade accessibility compliant.
- c. Manafort has begun performing additional mandrel blade tests and is evaluating the lines that failed.
- d. Manafort is planning on digging up a drainage line (week of September 12th) in the parking lot near the waste water treatment plant in order to examine the joints and try and determine a “game plan” for moving forward with addressing the drainage lines.
- e. Light control mechanism at the tennis courts was installed on September 9th.
- f. Punchlist items continue to be addressed
- g. The next SSBC meeting is scheduled for September 20, 2016.

II. D.1. Report: Opening Day

Superintendent Bernard gave a report on the opening to the 2016-2017 school year. A preliminary in-district enrollment report taken from the first day of school was reviewed.

II. D.2. Second Reading: Policy EEC - "Food Services Management: Student Meal Assistance"

The Committee reviewed and approved the second reading of Policy EEC - "Food Services Management: Student Meal Assistance"

The Committee voted on a motion by Mr. Webster and seconded by Ms. Imbriano to approve the second reading of Policy EEC: "Food Services Management: Student Meal Assistance" as written. Motion passed 5-0.

II. D.3. Annual Municipal Review of Town Owned Land

The yearly review of property owned by the Town but not under any jurisdiction (schools, recreation, town, etc.) was reviewed by the Committee and voted to leave as is.

The Committee voted on a motion by Mr. Webster and seconded by Ms. Imbriano to notify the Town Administrator that the School Department and the School Committee has no interest in the land listed in the report. Motion passed 5-0.

II. D.4. Proposal: Central Office Receptionist/Business Office Support Personnel

Superintendent Bernard and Michael Connelly (Director of Finance and Operations) reviewed the proposal to add the position of Central Office Receptionist/Business Office Support Personnel. After review of the funding for this position, the Committee was in consensus in this position being filled.

II. D.5. Fiscal Year 2018 North Reading Public Schools' Capital Improvement Plan Presentation

Michael Connelly (Director of Finance and Operations) reviewed the preliminary large capital improvements project list for the school district and the proposed priority of the projects to move forward to the town's Capital Improvements Planning Committee (CIPC).

Mr. Connelly reviewed the five-year plan, provided the rationale for fiscal 2018, and shared the history of the funded capital improvement projects over the last five years.

Priority proposals from each department must be submitted to the CIPC by September 30, 2016. The final proposals will be presented and voted on at the September 26, 2016 School Committee meeting.

II. E.1. Minutes:

The Committee voted on a motion by Mr. Webster and seconded by Ms. Imbriano to approve the August 24, 2016 Executive Session minutes as written. Motion passed 4-0. Mr. Bowers abstained.

The Committee voted on a motion by Mr. Webster and seconded by Ms. Imbriano to approve the August 29, 2016 Goals Workshop/Open Session minutes as written. Motion passed 5-0.

The Committee voted on a motion by Mr. Webster and seconded by Ms. Imbriano to approve the August 29, 2016 Open Session minutes as written. Motion passed 5-0.

The Committee voted on a motion by Mr. Webster and seconded by Ms. Imbriano to approve the August 29, 2016 Executive Session minutes as written. Motion passed 5-0.

II. E.2. Budget Update:

No budget update at this time.

II. E.3. Staffing:

Superintendent Bernard updated the report that was provided at the August 29, 2016 School Committee meeting of a vacant position that has been filled. Ms. Lisa MacKenzie has been hired to fill a 0.6 FTE paraprofessional position at the E. Ethel Little School.

II. E.4. Bids and Donations:

Superintendent Bernard requested the acceptance of the following donations:

- Mr. Jon C. Bernard, Superintendent: \$200.00 donation to support the proposed improvements to the athletic facilities at North Reading Middle/High School.

The Committee voted on a motion by Mr. Webster and seconded by Ms. Imbriano to accept with gratitude a \$200.00 donation from Jon C. Bernard to support the proposed improvements to the athletic facilities at North Reading Middle/High School. Motion passed 5-0.

- Mr. Anthony J. Loprete, High School Principal: \$200.00 donation to support the proposed improvements to the athletic facilities at North Reading Middle/High School.

The Committee voted on a motion by Mr. Webster and seconded by Ms. Imbriano to accept with gratitude a \$200.00 donation from Anthony J. Loprete to support the proposed improvements to the athletic facilities at North Reading Middle/High School. Motion passed 5-0.

- Mr. and Mrs. Phillip Copelas; \$250.00 donation to support the proposed improvements to the athletic facilities at North Reading Middle/High School.

The Committee voted on a motion by Mr. Webster and seconded by Ms. Imbriano to accept with gratitude a \$250.00 donation from Mr. & Mrs. Phillip Copelas to support the proposed improvements to the athletic facilities at North Reading Middle/High School. Motion passed 5-0.

- Little School Parents' Association; \$258.35 donation to acquire 60 personal headphones for classroom use.

The Committee voted on a motion by Mr. Webster and seconded by Ms. Imbriano to accept with gratitude a \$258.35 donation from the Little School Parents' Association to acquire 60 personal headphones for classroom use. Motion passed 5-0.

- Walmart; \$1,000.00 in-kind donation of new classroom supplies for students.

The Committee voted on a motion by Mr. Webster and seconded by Ms. Imbriano to accept with gratitude a \$1,000.00 in-kind donation from Walmart of new classroom supplies for students. Motion passed 5-0.

II. F.1. Subcommittee Reports:

Mr. Venezia gave a report of SSBC meeting of August 30, 2016.

Mr. Webster gave a report of the Middle/High School Athletic Facilities Committee meeting of August 30, 2016.

Mr. Bowers and Superintendent Bernard gave a report of the Finance Planning Team meeting of September 12, 2016.

Subcommittee Schedule:

a) SSBC	September 20, 2016	5:30 PM
b) Athletic Subcommittee	September 21, 2016	12:30 PM
c) NORCAM BOD	September 22, 2016	7:00 PM
d) Finance Planning Team	October 12, 2016	8:15 AM
e) Policy Subcommittee	TBD	
f) Athletic Facilities Committee	TBD	
g) Evaluation Subcommittee	TBD	

II. F.2. Administrative Report:

- **Little School Roof Replacement Project Update:**
Superintendent's District Goal #3

The Little School Roof Replacement Project construction work continues in earnest. The number of workers on the project has increased in recent weeks in a continued effort to maintain the construction schedule. The project remains on schedule and on budget.

- **North Reading High Schools' 2016 ACT Score Report:**
Superintendent's Professional Practice Goal
Superintendent's Student Learning Goal

A 2016 ACT Score Report for North Reading High School and an informational handout was distributed.

- **Update: Global Child Foreign Language Program**

There are 254 students registered for Global Child Foreign Language classes set to begin the week of October 3rd. This number may fluctuate a bit as class schedules are finalized.

North Reading Community Impact Team Update
Superintendent's Professional Practice Goal
Superintendent's District Improvement Goal #1

The North Reading Community Impact Team and the community of North Reading, largely through the efforts of the Youth Services Director, Amy Luckiewicz, has been awarded a five-year federal grant totaling \$625,000 (\$125,000 for each of the five years) to implement youth substance abuse prevention programs. This is very good news for our community.

II. F.3. Correspondence:

1. Letter from Ms. Jacki Malloy regarding the Impact Program

III. Future Business:

September 26, 2016	6:30 PM	Regular Meeting – Distance Learning Lab, NRHS
October 11, 2016 (Tuesday)	6:30 PM	Regular Meeting – Distance Learning Lab, NRHS
October 17, 2016	6:30 PM	Town Meeting Superintendent's office
November 7, 2016	6:30 PM	Regular Meeting – Distance Learning Lab, NRHS

IV. Adjournment:

The Committee voted on a motion made by Ms. Imbriano and seconded by Ms. Koepke to adjourn at 8:25 pm. Motion passed 5-0.

Documents and Exhibits:

1. Preliminary In-District Enrollment: 2016-2017 – September 7, 2016
2. Policy EEC - Food Services Management: Student Meal Accounts
3. MEMO: Annual Municipal Review – Town Owned Land
4. MEMO: Proposal: Receptionist/Business Office Support Personnel Position for 2016-2017
5. PowerPoint: Proposed Large Capital Plan 2016-2017
6. Minutes: Executive Session – August 24, 2016
7. Minutes: Goals Workshop – August 29, 2016
8. Minutes: Open Session – August 29, 2016
9. Minutes: Executive Session – August 29, 2016
10. Gift Acceptance Memo – Jon C. Bernard
11. Gift Acceptance Memo – Anthony J. Loprete
12. Gift Acceptance Memo – Mr. & Mrs. Phillip Copelas
13. Gift Acceptance Memo – Little School Parents' Association
14. Gift Acceptance Memo – Walmart
15. 2016 ACT Score Report
16. NR Community Impact Team: North Reading Youth Substance Use Prevention Coalition
2016 DFC Grant Overview