

**NORTH READING PUBLIC SCHOOLS**  
North Reading, Massachusetts

**Regular Meeting of the School Committee**  
*Open Session*

Date: July 24, 2017

Time: 6:30 PM

Place: North Reading Middle/High School Distance Learning Lab

***School Committee Members Present***

Scott Buckley

Julie Koepke

Janene Imbriano

Gerald Venezia

Mel Webster

***Staff Members Present***

Jon Bernard – Superintendent of Schools

Michael Connelly – Director of Finance and Operations

Cindy Elmore – Recording Secretary

**Visitors:** Ms. Amy Luckiewicz (Director of Youth Services), Ms. Leah Maihos (Drug Free Communities Grant Project Coordinator), Chief Murphy (NRPD), Ms. Rita Mullen (Member, Community Impact Team), Mr. Dan Tomasello (of the North Reading Transcript)

**I. Call to Order Open Session:**

Chair Mel Webster called the Open Session to order at 6:39 PM.

**II. A. Public Input:**

No public input at this time.

**II. B. Student Input:** No student report until September 25, 2017.

**II. C.1. MSBA/SSBC Update**

- Testing of the drainage repairs was deemed successful; notification was provided on June 27, 2017.
- Tree replacements around the campus have been made; there are some shrub replacements to be addressed and there is a need for hydro seeding of spot areas and a larger area in the vicinity of the connecting bridge. Hydro seeding is scheduled to take place on or around August 1, 2017.
- Reports indicate that there remains a commitment to addressing outstanding punch list items.
- Paving of the access road and sidewalk areas took place during the week of July 17, 2017; striping of the road is scheduled for July 26, 2017.
- Ockers is addressing concerns of the audio-visual needs. New microphones have been purchased.

**II. D.1. Presentation: Ms. Amy Luckiewicz and Ms. Leah Maihos: Pride Survey Results  
Superintendent's Professional Practice Goal  
Superintendent's District Improvement Goal #1  
Superintendent's District Improvement Goal #5**

Ms. Leah Maihos, Drug Free Communities Grant Project Coordinator, presented an overview of the data received from the administration of the PRIDE survey. The PRIDE survey was previously approved by the School Committee and was administered to student in grades 6-12 in the spring of 2017; parents were also invited to participate in a similar survey.

**D.2. First Reading: Policy DK and DK-R: Student Activities Funds Policy**

The Policy Subcommittee met on June 27, 2017 to review and make recommendations for updates to School Committee Policy DK and DK-R.

*The Committee voted on a motion by Ms. Imbriano and seconded by Mr. Buckley to approve the first reading of revised policy DK and DK-R as written. Motion passed 5-0.*

**D.3. First Reading: Policy JC and JC-R: Student Discipline**

The Policy Subcommittee met on June 27, 2017 to review and make recommendations for updates to School Committee Policy JC and JC-R, with Policy JD to be repealed and combined with Policy JC.

*The Committee voted on a motion by Ms. Imbriano and seconded by Mr. Buckley to approve the first reading of revised policy JC and JC-R as written, combined with Policy JD. Motion passed 5-0.*

*The Committee voted on a motion by Mr. Webster and seconded by Mr. Buckley to approve the repeal of Policy JD as it has been combined with Policy JC. Motion passed 5-0.*

**D.4. First Reading: Policy GAAA and GAAA-R: Non Discrimination: Discrimination and Harassment Prohibited; Grievance Procedure for Employee Complaints of Discrimination, Harassment, and Sexual Harassment**

The Policy Subcommittee met on June 27, 2017 to review and make recommendations for updates to School Committee Policy GAAA and GAAA-R and to repeal and combine Policy GAAB and GAAB-R with GAAA and GAAA-R

*The Committee voted on a motion by Ms. Imbriano and seconded by Mr. Buckley to approve the first reading of revised policy GAAA and GAAA-R as written, combined with old policies GAAB and GAAB-R. Motion passed 5-0.*

*The Committee voted on a motion by Mr. Webster and seconded by Mr. Buckley to approve the repeal of Policies GAAB and GAAB-R as they have been combined with Policies GAAA and GAAA-R. Motion passed 5-0.*

**D.5. First Reading: Policy JCAD and JCAD-R: Non Discrimination: Discrimination and Harassment Prohibited; Grievance Procedure for Complaints of Discrimination, Harassment, and Sexual Harassment**

The Policy Subcommittee met on June 27, 2017 to review and make recommendations for updates to School Committee Policy JCAD and JCAD-R.

*The Committee voted on a motion by Ms. Imbriano and seconded by Mr. Buckley to approve the first reading of revised policy JCAD and JCAD-R as written. Motion passed 5-0.*

#### **D.6. October 2, 2017 Town Meeting Warrant Articles**

The School Committee reviewed and discussed the need for the submission of any articles for inclusion in the Town Meeting Warrant for the October 2, 2017 Town Meeting. At this time, there are no submissions.

#### **II. E.1. Minutes:**

*The Committee voted on a motion by Ms. Imbriano and seconded by Ms. Koepke to approve the June 19, 2017 Open Session minutes as written. Motion passed 5-0.*

#### **II. E.2. Budget Update:**

Mr. Connelly, Director of Finance and Operations, presented the fiscal year 2017 Final Budget Update.

Mr. Connelly also presented a report on the Fiscal Year 2017 Gifts and Donations received and approved by the School Committee. The gifts and donations for FY17 totaled \$420,479.79.

#### **II. E.3. Staffing:**

Superintendent Bernard reviewed the list of new staff for 2017-2018 school year:

Batchelder	Janeen Abrams	Special Education Teacher K-1
	Heather Cucco	First Grade Classroom Teacher
	Caroline Beaumier	General Paraprofessional, Full-Day Kindergarten
	Sara Fitzpatrick	Special Education Paraprofessional
Hood	Mara LaCava	Occupational Therapist (0.8)
	Sofia Mourmoutis	Special Education Reading Specialist
Little	Kristen DiFillippo	Half Day Kindergarten Teacher (0.5)
	Allesandra Celani	Special Education Paraprofessional (0.8)
Middle	Rebecca Skobe	School Psychologist
High	Matt Costello	Health/Physical Education Teacher
	Jonathan Hudson	Special Education Teacher/BCBA

Middle/High		Evan Damato	Building Custodian / 2 <sup>nd</sup> Shift
Middle/High		James Fafard	Building Custodian / 2 <sup>nd</sup> Shift

## II. E.4. Bids and Donations:

Superintendent Bernard requested the acceptance of the following donations:

- Ms. Kathleen Apigian; \$50.00 donation to the L.D. Batchelder School Scholarship Fund.

The Committee voted on a motion by Ms. Koepke and seconded by Ms. Imbriano to accept with gratitude a donation in the amount of \$50.00 from Kathleen Apigian for the L.D. Batchelder Scholarship Fund. Motion passed 5-0.

- Douglas and Mary Carey; donation of a First Act drum set to the Batchelder School Music Department; \$150.00 value.

The Committee voted on a motion by Ms. Koepke and seconded by Ms. Imbriano to accept with gratitude a donation from Douglas and Mary Carey of a First Act Drum set for the Batchelder Elementary Music Department; valued at \$150.00.

- Little School Parents' Association; \$1,225.50 donation to benefit the Little School's drama club.

The Committee voted on a motion by Ms. Koepke and seconded by Ms. Imbriano to accept with gratitude a donation in the amount of \$1,225.50 from the Little School Parents' Association to benefit the drama club. Motion passed 5-0.

- North Reading High School Parents' Association; in-kind contributions totaling \$1,425.00 for the period March 2017 through June 2017.

Other School Activities                      \$1,425.00

**Total In-Kind Contributions    \$1,425.00**

The Committee voted on a motion by Ms. Koepke and seconded by Ms. Imbriano to accept with gratitude in-kind donations for the above list of school activities and expenses from March 2017 thru June 30, 2017 from the High School Parents' Association totaling \$1,425.00. Motion passed 5-0.

- North Reading Touchdown Club; donation of a Porta Phone Headset for use by the High School football program; \$3,000.00 value.

The Committee voted on a motion by Ms. Koepke and seconded by Ms. Imbriano to accept with gratitude a donation in the amount \$3,000.00 from the North Reading Touchdown Club to purchase a porta phone headset for the High School football team. Motion passed 5-0.

- North Reading Middle School Parents' Association; \$7,000.00 donation to the North Reading Middle School to be used at the principal's discretion.

The Committee voted on a motion by Ms. Koepke and seconded by Ms. Imbriano to accept with gratitude a donation in the amount of \$7,000.00 from the North Reading Middle School Parents' Association to be used at the principal's discretion. Motion passed 5-0.

- Batchelder School Parents' Organization; in-kind contributions totaling \$10,853.00 for the period March 2017 through June 2017.

Teacher Supply Reimbursements	\$590.00
Enrichment Activities	\$7,428.00
Class Field Trip Expenses	\$1,600.00
General School Supplies	\$530.00
Other School Activities	\$705.00
<b>Total March Through June 30, 2017</b>	<b>\$10,853.00</b>

The Committee voted on a motion by Ms. Koepke and seconded by Ms. Imbriano to accept with gratitude in-kind donations for the above list of expenses from March 2017 through June 30, 2017 totaling \$10,853.00 from the Batchelder School Parents' Organization. Motion passed 5-0.

- North Reading Middle School Parents' Association; in-kind contributions totaling \$11,385.00 for the period March 2017 through June 2017.

Enrichment Activities	\$2,550.00
Class Field Trips	\$3,880.00
Technology / Equipment	\$4,500.00
Other School Activities	\$455.00
<b>Total March Through June 30, 2017</b>	<b>\$11,385.00</b>

The Committee voted on a motion by Ms. Koepke and seconded by Ms. Imbriano to accept with gratitude in-kind donations for the above list of expenses from March 2017 through June 30, 2017 totaling \$11,385.00 from the North Reading Middle School Parents' Association. Motion passed 5-0.

- Hood School Parents' Association; in-kind contributions totaling \$12,029.25 for the period March 2017 through June 30, 2017.

Teacher Stipends	\$5,531.54
Enrichment Activities	\$2,846.50
Technology / Equipment	\$920.66
Other Miscellaneous Items	\$1,350.86
Teacher Appreciation Activities	\$1,379.69
<b>Total March Through June 30, 2017</b>	<b>\$12,029.25</b>

The Committee voted on a motion by Ms. Koepke and seconded by Ms. Imbriano to accept with gratitude in-kind donations for the above list of expenses from March 2017 through June 30, 2017 totaling \$12,029.25 from the Hood School Parents' Association. Motion passed 5-0.

- Little School Parents' Association; in-kind contributions totaling \$14,885.34.00 for the period March 2017 through June 2017.

Teacher Supply Reimbursements	\$1,000.00
Enrichment Activities	\$8,400.95
Class Field Trip Expenses	\$2,550.85
Other School Activities	\$2,933.54
<b>Total March Through June 30, 2017</b>	<b>\$14,885.34</b>

The Committee voted on a motion by Ms. Koepke and seconded by Ms. Imbriano to accept with gratitude in-kind donations for the above list of expenses from March 2017 through June 30, 2017 totaling \$14,885.34 from the Little School Parents' Association. Motion passed 5-0.

## II. F.1. Subcommittee Reports:

Mr. Venezia and Mr. Webster gave an update of the June 20, 2017 Athletic Subcommittee meeting.

### Subcommittee Schedule:

a) NORCAM BOD	July 27, 2017	7:00 PM
b) Policy Subcommittee	July 27, 2017	7:00 AM
c) Finance Planning Team	August 4, 2017	8:15 AM
d) SSBC	August 7, 2017	5:30 PM
e) Athletic Subcommittee	August 8, 2017	3:00 PM

## II. F.2. Administrative Report:

- **Spring 2017 Advanced Placement Scores**

The data that represents the performance of North Reading High School students on the spring 2017 Advanced Placement examinations was distributed to the Committee.

- **2017-2018 School Year**

Following are important dates and information as they relate to the 2017-2018 school year.

- \* August 22, 2017: High School "Freshman Orientation"
- \* August 29 & 30, 2017: New Educator Orientation Program; School Committee members are welcome to join the group for lunch at noon in the High School cafeteria on August 29<sup>th</sup>.
- \* August 31, 2017: Middle School "Walkabout Day" for grades 6, 7 & 8
- \* September 5, 2017: Opening Day for Faculty and Staff; School Committee members are asked to please plan to attend (time to be determined)
- \* September 6, 2017: First Day of School for Grades 1-12
- \* September 6 & 7, 2017: Pre-K and Kindergarten Orientation
- \* September 8, 2017: First Day of School for Grades Pre-K & Kindergarten

- **SCREENAGERS**

The Community Impact Team's K-12 Action Team, of which the Superintendent serves as Chairman, is pleased to announce a showing of SCREENAGERS on Wednesday, October 11, 2017 at 6:30 p.m. in the Performing Arts Center.

- Fiscal Year 2018 Capital Projects Update

1. The Elementary Wi-Fi project is complete. The project/upgrade went very well.
2. The computer devices have been ordered and we are awaiting their delivery.
3. Quotes for the Batchelder School front entrance repair project have been received, and it is anticipated that this project will be in earnest in August with a completion date before the start of the new school year. The project costs have been encumbered within the allotted budget.

**II. F.3. Correspondence:** No correspondence at this time.

**III. Future Business:**

July 27, 2017	9:00 AM	Regular Meeting – Superintendent's Conference Room
August 28, 2017	4:30 PM	Goals Workshop – Superintendent's Conference Room
	6:30 PM	Regular Meeting – Distance Learning Lab, NRMS/HS

**V. Adjournment:**

The Committee voted on a motion made by Ms. Imbriano and seconded by Ms. Koepke to adjourn at 8:47 pm. Motion passed 5-0.

**Documents and Exhibits:**

1. North Reading Community Impact Team – PRIDE Survey Result Snapshot
2. Policy DK and DK-R – Student Activity Funds revised, and DK and DK-R (old)
3. Policy JC and JC-R – Student Discipline revised, and JC and JC-R (old)
4. Policy JD and JD-R – Student Discipline (old)
5. Policy GAAA and GAAA-R – Non-Discrimination: Discrimination and Harassment Prohibited revised, and GAAA and GAAA-R (old)
6. Policy GAAB – Sexual Harassment of Employees (old)
7. Policy JCAD and JCAD-R – Non-Discrimination: Discrimination and Harassment Prohibited revised, and JCAD and JCAD-R (old)
8. Memorandum dated July 12, 2017 from Michael Gilleberto regarding October Town Warrant
9. Minutes: June 19, 2017 – Open Session
10. NRPS FY17 Final Budget Report
11. NRPS FY17 Gifts and Donations
12. NRPS 2017-2018 New Staff
13. Gift Acceptance Memo – Kathleen Apigian
14. Gift Acceptance Memo – Douglas & Mary Carey
15. Gift Acceptance Memo – Little School Parents' Association
16. Gift Acceptance Memo – NRHS Parents' Association
17. Gift Acceptance Memo – North Reading Touchdown Club
18. Gift Acceptance Memo – North Reading Middle School Parents' Association
19. Gift Acceptance Memo – Batchelder School Parents' Organization
20. Gift Acceptance Memo – NRMS Parents' Association
21. Gift Acceptance Memo – Hood School Parents' Association
22. Gift Acceptance Memo – Little School Parents' Association
23. Flyer - SCREENAGERS
24. Spring 2017 Advanced Placement Scores