

NORTH READING PUBLIC SCHOOLS
North Reading, Massachusetts

Regular Meeting of the School Committee
Open Session

Date: October 11, 2016
Time: 6:30 PM
Place: Distance Learning Lab

School Committee Members Present

Clifford Bowers
Julie Koepke
Janene Imbriano
Gerald Venezia
Mel Webster

Staff Members Present

Jon Bernard – Superintendent of Schools
Michael Connelly – Director of Finance and Operations
Cindy Elmore – Recording Secretary

Visitors: Mr. Daniel Madden (Student Representative), Ms. Amy Luckiewicz (Youth Services Director), Mr. Thomas Lasdin (NRHS Student), Mr. Dan Tomasello (of the North Reading Transcript)

I. Call to Order Open Session:

Chair Cliff Bowers called the Open Session to order at 6:30 PM.

II. A. Public Input:

No public input at this time.

II. B. Student Input:

Daniel Madden gave the student report and presented his class project.

II. C.1. MSBA/SSBC Update:

- a. Manafort has completed the installation of the two new sidewalks at the athletic fields in order to achieve handicapped access compliance
- b. Testing of drainage lines continues; awaiting a plan to remedy associated issues
- c. As-built drawings of the boilers have been disseminated to Gilbane (October 4, 2016); these were needed to schedule the recommissioning of the boilers. A date for the recommissioning has not yet been set.
- d. Landscaping contractor has been back on site to address landscaping needs (mowing, trimming, tilling, hydro seeding, replacement of shrubs and trees, installing meadow wild mix to the slope area adjacent to the discus area and the softball diamond)
- e. Punchlist items continue to be addressed. Dore & Whittier representatives were here October 7, 2016 and will be back the week of October 17, 2016.
- f. The next SSBC meeting is scheduled for October 25, 2016.

II. D.1. Presentation: Ms. Amy Luckiewicz, Youth Services Director

Ms. Amy Luckiewicz, Youth Services Director for the Town of North Reading, gave a presentation on the Drug Free Communities Grant that has recently been awarded to the Town of North Reading. This grant, which totals \$625,000.00 over five years, will be used to engage the local community to prevent substance abuse among the town's youth.

II. D.2. Presentation: Mr. Thomas Lasdin, Eagle Scout Project Proposal

Mr. Thomas Lasdin, North Reading High School Class of 2017, presented a proposal to construct a display board in the area of the athletic fields at North Reading Middle/High School as a project to satisfy his requirements for the attainment of the coveted Eagle Scout award. Thomas has met previously with the High School Principal, the Supervisor of Building and Grounds, and the Superintendent of Schools to present his proposed project; all three individuals endorse Tom's proposed project.

II. D.3. First Reading: Policy IDBB: Teaching and Intervention: Alcohol, Tobacco, and Drugs

Mr. Webster conducted the first reading of Policy IDBB: Teaching and Intervention: Alcohol, Tobacco, and Drugs. This policy has been updated to reflect the guidance of the Department of Elementary and Secondary Education and the Department of Public Health pursuant to the passage of the recently enacted "Opioid Law." Once adopted by the School Committee, the policy will need to be submitted to the DESE, disseminated across the school district, and posted on the school district's website.

The Committee voted on a motion by Mr. Webster and seconded by Ms. Imbriano to approve the first reading of revised Policy IDBB - Teaching and Intervention: Alcohol, Tobacco, and Drugs as written. Motion passed 5-0.

II. D.4. First Reading: Policy JCE - Alcohol, Tobacco, and Drug Use by Students Prohibited.

Mr. Webster conducted the first reading of Policy JCE: Alcohol, Tobacco, and Drug Use by Students Prohibited. This new policy has been generated to further meet the requirements of the recently enacted "Opioid Law." Once adopted by the School Committee, the policy will need to be submitted to the DESE, disseminated across the school district, and posted on the school district's website.

The Committee voted on a motion by Mr. Webster and seconded by Ms. Imbriano to approve the first reading of the new Policy JCE: Alcohol, Tobacco, and Drug Use by Students Prohibited as written. Motion passed 5-0.

**II. D.5. Presentation: "NRPS 2021": A Strategy for the Future"; Year One Update
Superintendent's Professional Practice Goal
Superintendent's District Improvement Goal #1**

Superintendent Bernard presented a Year One Update (2016-2017) of the school district's strategic plan, "NRPS 2021: A Strategy for the Future."

II. D.6. Superintendent's Evaluation; Mid-Cycle Goals Update/Progress Report

Superintendent Bernard reviewed the Superintendent's Evaluation; Mid-Cycle Goals Update/Progress Report. The Superintendent's current evaluation cycle runs from January 2016 through April 2017.

II. E.1. Minutes:

The Committee voted on a motion by Mr. Webster and seconded by Ms. Imbriano to approve the September 26, 2016 Open Session minutes as amended. Motion passed 5-0.

Amendment: Page 1: Visitors: Change Ms. Buffy Rymill to Ms. Elizabeth Rymill

Amendment: Page 7: Documents and Exhibits #10: Change Ms. Janine Imbriano to Ms. Janene Imbriano

II. E.2. Budget Update:

No budget update at this time.

II. E.3. Staffing:

Superintendent Bernard announced the hiring of a 0.4 FTE ESL teacher (Ms. Jannine Fraser) to accommodate the needs of recently enrolled students requiring ESL services. This new position supplements the budget for related contracted services.

Mr. Bernard informed the School Committee that Ms. Rosaly MacKillop has been hired to fill the Central Office Receptionist and Business Office Support Personnel position.

II. E.4. Bids and Donations:

Superintendent Bernard requested the acceptance of the following donations:

- Little School Parents' Association: \$350.00 to support the transportation costs associated with field trips for students in grade 4.

The Committee voted on a motion by Ms. Imbriano and seconded by Ms. Koepke to accept with gratitude a \$350.00 donation to support the transportation costs associated with field trips for students in grade 4. Motion passed 5-0.

- Little School Parents' Association: \$1,480.00 to support the transportation costs associated with field trips for students in grades 1, 2, and 3.

The Committee voted on a motion by Ms. Imbriano and seconded by Ms. Koepke to accept with gratitude a \$1,480.00 donation to support the transportation costs associated with field trips for students in grades 1, 2, and 3. Motion passed 5-0.

II. F.1. Subcommittee Reports:

The Athletic Facilities Committee has not met recently, but Mr. Webster gave an update on the status of the sod and irrigation project at the North Reading Middle/High School.

Subcommittee Schedule:

a)	Finance Planning Team	October 12, 2016	8:15 AM
b)	Athletic Subcommittee	October 25, 2016	12:30 PM
c)	SSBC	October 25, 2016	5:30 PM
d)	NORCAM BOD	October 27, 2016	7:00 PM
e)	Policy Subcommittee	TBD	
f)	Athletic Facilities Committee	TBD	
g)	Evaluation Subcommittee	TBD	

II. F.2. Administrative Report:

- Little School Roof Replacement Project Update:**
Superintendent's District Goal #3
 The Little School Roof Replacement Project is largely complete. Work is expected to be fully completed by October 21, 2016. Close-out procedures with the Massachusetts School Building Authority will begin soon after. This process could run as long as nine months.
- School Start Time Advisory Committee**
Superintendent's Professional Practice Goal
Superintendent's Student Learning Goal
 Superintendent Bernard reviewed exploratory work that has taken place with regard to school start times and discussed plans to both supplement the work of PAUSE (Public Awareness and Understanding of Social Education) and the Health and Wellness Committee and extend the initial effort through the formation of an advisory committee.
- North Reading Education Foundation**
Superintendent's Professional Practice Goal
 Superintendent Bernard provided an update of the revitalization of the North Reading Education Foundation with a particular focus on engaging volunteers to serve on as members of the foundation.
- Opioid Crisis Informational Forum**
 On Tuesday, October 18, 2016, the North Reading Republican Town Committee is hosting an informational forum on the "Opioid Crisis" at 7:00 p.m. at the Moose Hall in North Reading. A flyer was distributed.

II. F.3. Correspondence:

No correspondence at this time.

III. Future Business:

October 17, 2016	6:30 PM	Town Meeting – Superintendents office
November 7, 2016	6:30 PM	Regular Meeting - Distance Learning Lab, NRMS/HS
November 21, 2016	6:30 PM	Regular Meeting - Distance Learning Lab, NRMS/HS
December 12, 2016	6:30 PM	Regular Meeting - High School Presentation, Distance Learning Lab

IV. Adjournment:

The Committee voted on a motion made by Ms. Imbriano and seconded by Ms. Koepke to adjourn at 8:36 pm. Motion passed 5-0.

Documents and Exhibits:

1. Student Representative – School Work
2. North Reading Youth Substance Use Prevention Coalition 2016 DFC Grant Overview
3. PowerPoint: Eagle Scout Project Proposal
4. Policy: Instructional Program / IDBB / Teaching and Intervention: Alcohol, Tobacco, and Drugs
5. Policy: Rights and Responsibilities/Student Behavior / JCE / Alcohol, Tobacco, and Drug Use by Students Prohibited
6. PowerPoint: NRPS 2021: A Strategy for the Future
7. NRPS Superintendent's Goals: January 2016 through April 2017
8. Minutes: Open Session – September 26, 2016
9. Gift Acceptance Memo – Little School Parents' Association
10. Gift Acceptance Memo – Little School Parents' Association
11. Flyer: Opioid Crisis Forum