

NORTH READING PUBLIC SCHOOLS
North Reading, Massachusetts

Regular Meeting of the School Committee
Open Session

Date: December 4, 2017
Time: 6:30 PM
Place: Distance Learning Lab

School Committee Members Present

Scott Buckley
Julie Koepke
Janene Imbriano
Gerald Venezia
Mel Webster

Staff Members Present

Jon Bernard – Superintendent of Schools
Michael Connelly – Director of Finance and Operations
Cindy Elmore – Recording Secretary (not present)

Visitors: Ms. Elizabeth Barrett (Student Representative, NRHS), Ms. Katie Roy (NRHS Cheerleading Team Coach), Mr. Michael Geoffrion-Scannell (of the North Reading Transcript)

I. Call to Order Open Session:

Chair Mel Webster called the Open Session to order at 6:30 PM.

II. A. Public Input:

There was no public input.

II. B. Student Report:

Ms. Elizabeth Barrett, Class of 2020, presented the Student Report and shared her class work.

II. D.2. Proposal: North Reading High School Cheerleading Team Trip Proposal

North Reading High School Cheerleading Team Coach, Ms. Katie Roy, presented a proposal for a trip to Dallas, Texas on January 27-29, 2018 for cheerleaders to participate in the National Cheerleading Association's National Cheerleading Competition.

The Committee voted on a motion by Ms. Imbriano and seconded by Mr. Venezia to approve the North Reading High School Cheerleading Team to participate in the National Cheerleading Association's National Cheerleading Competition, in Dallas, Texas on January 27-29, 2018. Motion passed 5-0.

**II. C.1. MSBA/SSBC Update
School Committee Goal LG-III-F-1**

- A meeting of the SSBC is scheduled for December 12, 2017. It is anticipated that this will be a final meeting of the SSBC until such time as meetings need to be scheduled for the formal close-out process of the Middle/High School construction project with the Massachusetts School Building Authority (MSBA).

**II. C.2. School Committee Policies; Second Reading
School Committee Goal LG-III-A-1
Superintendent's Professional Practice Goal**

The School Committee voted a Second Reading of these policies at the November 27, 2017 School Committee meeting.

1. DFD: Funding Proposals and Applications

The Committee voted on a motion by Mr. Buckley and seconded by Ms. Imbriano to approve the Second Reading of revised Policy DFD: Funding Proposals and Applications / Fiscal Management. Motion passed 5-0.

2. DJEJ: Payment Procedures

The Committee voted on a motion by Mr. Buckley and seconded by Ms. Imbriano to approve the Second Reading of revised Policy DJEJ: Payment Procedures / Fiscal Management. Motion passed 5-0.

3. GAHB: Political Activities

The Committee voted on a motion by Mr. Buckley and seconded by Ms. Imbriano to approve the Second Reading of revised Policy GAHB: Political Activities / Personnel. Motion passed 5-0.

4.GBA: Compensation Guides and Contracts

The Committee voted on a motion by Mr. Buckley and seconded by Ms. Imbriano to approve the Second Reading of revised Policy GBA: Compensation Guides and Contracts / Personnel, Professional. Motion passed 5-0.

II. E.1. Minutes:

No minutes to review/approve at this time.

II. E.2. Budget Update:

No budget update at this time.

II. E.3. Staffing:

Ms. Mariana Lacolla has been hired as a paraprofessional to support an elementary aged student new to the district; Ms. Lacolla will commence her assignment on December 11, 2017.

II. E.4. Bids and Donations:

Mr. Webster made an announcement of the NRHS Girls Varsity Hockey Boosters first fundraiser on Wednesday, December 6, 2017 at China Cuisine. Ten percent of the total dollars will be given to the Boosters.

- Kathleen Apigian: \$50.00 donation to support costs associated with Thanksgiving baskets at the Batchelder school.

The Committee voted on a motion by Ms. Koepke and seconded by Mr. Buckley to accept with gratitude a donation of \$50.00 from Kathleen Apigian to off-set costs for the Thanksgiving baskets at the Batchelder Elementary School. Motion passed 5-0.

- Mr. & Mrs. Jeremy Shore: \$100.00 donation to be used at the Middle School Principal's discretion.

The Committee voted on a motion by Ms. Koepke and seconded by Mr. Buckley to accept with gratitude a donation of \$100.00 from Mr. & Mrs. Jeremy Shore for the North Reading Middle School Principal's discretionary use. Motion passed 5-0.

- VFW Post 543, Woburn, MA: Donation of an American flag and pole for the Superintendent's conference room.

The Committee voted on a motion by Ms. Koepke and seconded by Mr. Buckley to accept with gratitude a donation of an American flag and pole for the Superintendent's conference room by VFW Post 543, Woburn, MA. Motion passed 5-0.

- Integrated Benefits Group: \$500.00 donation to support costs associated with NRPS Parent University.

The Committee voted on a motion by Ms. Koepke and seconded by Mr. Buckley to accept with gratitude a donation of \$500.00 from Integrated Benefits Group to support costs associated with North Reading Public Schools' Parent University. Motion passed 5-0.

- North Reading Hornet Hall of Fame: \$1,000.00 donation to support physical education at NRMS and all three elementary schools.

The Committee voted on a motion by Ms. Koepke and seconded by Mr. Buckley to accept with gratitude a donation of \$1,000.00 from the North Reading Hornet Hall of Fame, to support our physical education programs as follows: NRMS - \$300.00; Little Elementary - \$300.00; Hood Elementary - \$200.00; Batchelder Elementary - \$200.00. Motion passed 5-0.

- Hood Parents' Association: \$1,041.00 donation to support costs associated with the Shade Structure Project.

The Committee voted on a motion by Ms. Koepke and seconded by Mr. Buckley to accept with gratitude a donation of \$1,041.00 from the Hood Parents' Association to support costs associated with the Shade Structure Project at the Hood Elementary School. Motion passed 5-0.

- Mr. Ayikudy Srikanth: \$1,500.00 donation to support the NRPS FIRST Robotics program.

The Committee voted on a motion by Ms. Koepke and seconded by Mr. Buckley to accept with gratitude a donation of \$1,500.00 from Mr. Ayikudy Srikanth to support the FIRST Robotics program at NRPS. Motion passed 5-0.

- North Reading Hornet Hall of Fame: \$2,000.00 donation to for the field at the High School and Middle School.

The Committee voted on a motion by Ms. Koepke and seconded by Mr. Buckley to accept with gratitude a donation of \$2,000.00 from the North Reading Hornet Hall of Fame for the fields at the High School and Middle School. Motion passed 5-0.

- Batchelder Parents' Organization: \$5,150.00 donation to purchase Chromebooks for the Batchelder Elementary School.

The Committee voted on a motion by Ms. Koepke and seconded by Mr. Buckley to accept with gratitude a donation of \$5,150.00 from the Batchelder Parents' Organization to purchase Chromebooks for the Batchelder Elementary School. Motion passed 5-0.

II. F.1. Subcommittee Reports:

Mr. Webster and Superintendent Bernard provided a report of the November 14, 2017 Athletic Subcommittee meeting.

Subcommittee Schedule:

a)	Finance Planning Team	December 5, 2017	8:00 AM
b)	Policy Subcommittee	December 7, 2017	7:00 AM
c)	SSBC	December 12, 2017	5:30 PM
d)	Athletic Subcommittee	December 19, 2017	12:30 PM
e)	NORCAM BOD	December 21, 2017	7:00 PM
f)	Budget Subcommittee	TBA; January 2018	

II. F.2. Administrative Report:

*** Resource Reallocation to District Priorities Grant**

Superintendent's Professional Practice Goal

Superintendent's Student Learning Goal

The 7 communities in the SEEM Collaborative received the Resource Reallocation to District Priorities Grant to continue to strengthen the practice of inclusion in the local school districts.

*** NRHS Accreditation Status**

Superintendent's Professional Practice Goal

Superintendent's Student Learning Goal

Superintendent's District Improvement Goal #1

A letter was received from the New England School & Colleges, which is the accrediting agency for secondary and post-secondary schools in New England.

The letter is extremely favorable and extends North Reading High School's accreditation status, meaning that the school has met very rigorous standards. The letter commends North Reading High School's faculty, staff, and students as well as the community for the efforts put forth to meet the standards for continued accreditation.

***Superintendents' Fall Newsletter**

Superintendent's Professional Practice Goal

Superintendent Bernard distributed his fall newsletter.

***Good News" Department**

School Committee Goal FCR III-A-4

Superintendent's Professional Practice Goal

Congratulations to North Reading Middle School Principal Catherine O'Connell, who successfully defended her doctoral dissertation on November 28, 2017 at the University of Massachusetts Lowell. Dr. O'Connell will officially graduate in December 2017.

II. F.3. Correspondence: There was no correspondence.

III. Future Business:

December 18, 2017	6:30 PM	Regular Meeting / High School Presentation Distance Learning Lab NRMS/HS
January 8, 2018	6:30 PM	Regular Meeting – Distance Learning Lab NRMS/HS
January 22, 2018	6:30 PM	Regular Meeting – Batchelder School Presentation Batchelder School Cafeteria

V. Adjournment:

The Committee voted on a motion made by Mr. Venezia and seconded by Ms. Imbriano to adjourn at 7:37 pm. Motion passed 5-0.

Documents and Exhibits:

1. Student Report
2. Memo dated December 1, 2017 requesting approval for Cheerleading Team to participate in the Nationals Cheerleading Competition in Dallas, Texas
3. Policy: Fiscal Management – DFD – Funding Proposals and Applications
4. Policy: Fiscal Management – DJEJ – Payment Procedures
5. Policy: Personnel – GAHB – Political Activities
6. Policy: Personnel, Professional – GBA – Compensation Guides and Contracts
7. Gift Acceptance Memo – Kathleen Apigian
8. Gift Acceptance Memo – Mr. & Mrs. Jeremy Shore
9. Gift Acceptance Memo – VFW Post 543 of Woburn, MA
10. Gift Acceptance Memo – Integrated Benefits Group
11. Gift Acceptance Memo – North Reading Hornet Hall of Fame
12. Gift Acceptance Memo – J.T. Hood Elementary School Parents' Association
13. Gift Acceptance Memo – Mr. Ayikudy Srikanth
14. Gift Acceptance Memo – North Reading Hornet Hall of Fame
15. Gift Acceptance Memo – L. D. Batchelder Elementary School Parents' Organization
16. Press Release – November 30, 2017 – NRPS Partners with Neighboring School Districts to acquire a Resource Reallocation to District Priorities Grant
17. Memo from the New England Schools and Colleges
18. Superintendent's Fall Newsletter