

NORTH READING PUBLIC SCHOOLS
North Reading, Massachusetts

Regular Meeting of the School Committee
Open Session

Date: January 8, 2018
Time: 6:00 PM
Place: Distance Learning Lab

School Committee Members Present

Scott Buckley
Julie Koepke
Janene Imbriano
Gerald Venezia
Mel Webster (not present)

Staff Members Present

Jon Bernard – Superintendent of Schools
Michael Connelly – Director of Finance and Operations
Cindy Elmore – Recording Secretary

Visitors: Ms. Jerlin Kaithamattam (Student Representative, Class of 2018), Students from NRMS Hornet Productions, Ms. Judy Dymont (NR Representative to the Northeast Metropolitan Regional Vocational High School), Mr. Jay Pecone (Director of Finance, Northeast Metro Tech), Ms. Carla Scuzzarella (Principal, Northeast Metro Tech), Ms. Amy St. Arnaud (Teacher and K-12 Foreign Languages Curriculum Coordinator, NRHS), Ms. Ana Llamas Castro and Mr. Camilo Moreno (Spanish Teachers at NRHS), Emily Kuperstein and Sean Dorosh, (NRHS students), Mr. AJ Loprete (Principal, NRHS), Mr. Michael Geoffrion-Scannell (of the North Reading Transcript)

I. Call to Order Open Session:

Vice Chair Gerald Venezia called the Open Session to order at 6:01 p.m.

Executive Session:

The Committee voted on a motion by Ms. Imbriano and seconded by Ms. Koepke pursuant to Massachusetts General Laws, Chapter 30A, Section 21, to enter into Executive Session for the purpose of discussing strategy with respect to contract negotiations with the North Reading Education Association (NREA), and to discuss a personnel matter. Motion passed 4-0 on a roll call vote.

At 6:30 p.m. Ms. Imbriano offered a motion to conclude the Executive Session and enter into Open Session. The motion was seconded by Ms. Koepke. Motion passed 4-0 on a roll call vote.

Open Session:

Vice Chair Gerald Venezia called the Open Session back to order at 6:42 p.m.

II. A. Public Input:

The North Reading Middle School Hornet Productions provided a sneak peek of their upcoming production of "Once on This Island." The production will be February 2 & 3, 2018 in the North Reading Middle School/High School Performing Arts Center.

III. B. Student Input:

Ms. Jerlin Kaithamattam, gave the student report and presented a sample of her class work.

**III. D.1. Presentation: Representatives of the Northeast Metropolitan Vocational School
School Committee Goal FCF-III-B-2
Superintendent's Professional Practice Goal**

Ms. Judy Dymont, North Reading's Representative to the Northeast Metropolitan Regional Vocational High School; Mr. Jay Pecone, Director of Finance; and Ms. Carla Scuzzarella, Principal, gave a presentation on the programs and initiatives taking place at the Northeast Metro Tech, where students from North Reading are eligible to attend high school vocational education programs.

III. C.1. MSBA/SSBC Update

There was not a formal update provided at the meeting. A meeting of the SSBC is scheduled for January 9, 2018.

**III. C.2. School Committee Policies: Second Reading
School Committee Goal LG-III-A-1
Superintendent's Professional Practice Goal**

The Policy Subcommittee presented the following NRPS Policies for second reading.

The Committee voted on a motion by Mr. Buckley and seconded by Ms. Imbriano to approve the second reading of revised Policy JGI / Students / Physical Restraint of Students and JGI-R / Students / Restraint Prevention and Behavior Support Policy and Procedures. Motion passed 4-0.

The Committee voted on a motion by Mr. Buckley and seconded by Ms. Imbriano to approve the second reading of revised Policy DJED / Fiscal Management / Procurement Requirements. Motion passed 4-0.

III. D.2. Proposal: School Trip: North Reading High School Foreign Language Department

Ms. Amy St. Arnaud, a teacher and K-12 Foreign Languages Curriculum Coordinator, proposed a trip to New York City in November 2018 for NRHS Spanish students.

The Committee voted on a motion by Ms. Imbriano and seconded by Ms. Koepke to approve the High School Spanish Trip to New York City in November 2018. Motion passed 4-0.

**III. D.3. Proposal: New Academic Course; North Reading High School
School Committee Goal EP-III-7
School Committee Goal EP-III-9**

Mr. AJ Loprete, Principal at NRHS, proposed a new academic course (Robotics Academy II (Honors)) to be offered to students at NRHS beginning with the 2018-2019 academic year.

The Committee voted on a motion by Ms. Imbriano and seconded by Ms. Koepke to approve a new honors course (Robotics Academy II) at North Reading High School. Motion passed 4-0.

**III. D.4. 2018-2019 Academic Calendar
Superintendent's Professional Practice Goal**

Superintendent Bernard reviewed the proposed 2018-2019 Academic Calendar. The School Committee agreed with the proposed calendar.

**III. D.5. Proposed Revision to the Articles of Agreement of the Northshore Education Consortium
Superintendent's Professional Practice Goal**

The Northshore Education Consortium, of which the NRPS is a member district and for which Superintendent Bernard serves as a member of the Board of Directors, is seeking to amend the Articles of Agreement. The proposed amendment seeks to add Ipswich as a member district.

The Committee voted on a motion by Ms. Imbriano and seconded by Mr. Buckley to approve the revised Articles of Agreement with the Northshore Educational Consortium to add Ipswich as a member district. Motion passed 4-0.

**III. D.6. Educator Evaluation Update
School Committee Goal LG-III-C-2
Superintendent's Professional Practice Goal**

Superintendent Bernard gave an update on the mid-year status of meeting the goals of the Educator Evaluation system.

**III. D.7. Update: School Safety and Security Protocols
School Committee Goal LG-III-D-4
Superintendent's Professional Practice Goal
Superintendent's District Improvement Goal #2**

Superintendent Bernard presented a draft of the Emergency Operations Plan that has been developed. Superintendent Bernard is requesting feedback from the School Committee by the close of business on Tuesday, January 16, 2018. The final document will be presented for adoption at the January 22, 2018 meeting of the School Committee.

III. E.1. Minutes:

No minutes at this time.

III. E.2. Budget Update:

No budget update at this time.

III. E.3. Staffing:

There were no staffing updates.

III. E.4. Bids and Donations:

Superintendent Bernard requested the acceptance of the following donations:

- North Reading High School Parents' Association; in-kind donations totaling \$1,750 for September through November of this school year. The activity covered a presentation-guest speaker.

The Committee voted on a motion by Ms. Koepke and seconded by Ms. Imbriano to accept with gratitude in-kind donations for the above activity and expenses from September 2017 to November 2017 from the North Reading High School Parents' Association totaling \$1,750.00. Motion passed 4-0.

- E.E. Little Elementary School Parents' Association; in-kind donations totaling \$3,576.83 for September through November of this school year for the following list of activities.

Teacher Supply Reimbursements	\$858.57
Enrichment Activities	\$1,931.50
General School Supplies	\$786.76
TOTAL	\$3,576.83

The Committee voted on a motion by Ms. Koepke and seconded by Ms. Imbriano to accept with gratitude in-kind donations for the above list of school activities and expenses from September 2017 thru November 2017 from the E.E. Little Elementary School Parents' Association totaling \$3,576.83. Motion passed 4-0.

- L.D. Batchelder Elementary School Parents' Organization; in-kind donations totaling \$9,298.26 for September through November of this school year for the following list of activities.

Teacher Supply Reimbursements	\$1,380.00
Enrichment Activities	\$4,200
Class Field Trip Expenses	\$1,572.00
Technology/Equipment	\$707.88
Other School Activities	\$1,438.38
TOTAL	\$9,298.26

The Committee voted on a motion by Ms. Koepke and seconded by Ms. Imbriano to accept with gratitude in-kind donations for the above list of school activities and expenses from September 2017 thru November 2017 from the L.D. Batchelder Elementary School Parents' Organization totaling \$9,298.26. Motion passed 4-0.

- J.T. Hood Elementary School Parents' Association; in-kind donations totaling \$2,430.76 for September through November of this school year for the following list of activities.

Enrichment Activities	\$2,222.00
Other Expenses – Teacher Appreciation Luncheons	\$208.16
TOTAL	\$2,430.76

The Committee voted on a motion by Ms. Koepke and seconded by Ms. Imbriano to accept with gratitude in-kind donations for the above list of school activities and expenses from September 2017 thru November 2017 from the J.T. Hood Elementary School Parents' Association totaling \$2,430.76. Motion passed 4-0.

- North Reading Middle School Parents' Association; in-kind donations totaling \$1,507.16 for September through November of this school year for the following list of activities.

Enrichment Activities	\$1,196.48
Teacher Appreciation Luncheons	\$310.68
TOTAL	\$1,507.16

The Committee voted on a motion by Ms. Koepke and seconded by Ms. Imbriano to accept with gratitude in-kind donations for the above list of school activities and expenses from September 2017 thru November 2017 from the North Reading Middle School Parents' Association totaling \$1,507.16. Motion passed 4-0.

III. F.1. Subcommittee Reports:

Mr. Venezia gave an update from the Athletic Facilities Committee meeting held on December 19, 2017.

Mr. Venezia gave an update from the Athletic Subcommittee meeting held on December 19, 2017.

Subcommittee Schedule:

a)	SSBC	January 29, 2018	5:30 PM
b)	Policy Subcommittee	January 11, 2018	7:00 AM
c)	Finance Planning Team	January 23, 2018	8:15 AM
d)	Athletic Subcommittee	January 23, 2018	12:30 PM
e)	NORCAM BOD	January 25, 2018	7:00 PM
f)	Budget Subcommittee	January 26, 2018	1:00 PM

III. F.2. Administrative Report:

- **January 2, 2018 Professional Development Day**
Superintendent's Professional Practice Goal
Superintendent's District Improvement Goal #1

Superintendent Bernard gave a review on the Professional Development day that was hosted in the district for all educators on January 2, 2018.

- **Parent University Update**
Superintendent's Professional Practice Goal
Superintendent's District Improvement Goal

Superintendent Bernard provided an update on the status of the Parent University initiative.

- **Annual Reports; Northshore Education Consortium and SEEM Collaborative**
Superintendent's Professional Practice Goal

The 2016-2017 Annual Reports for the Northshore Education Consortium and the SEEM Collaborative were distributed.

III. F.3. Correspondence:

No correspondence at this time.

IV. Future Business:

January 22, 2018	6:30 PM	Regular Meeting – Batchelder School Cafeteria
February 5, 2018	6:30 PM	Regular Meeting – Distance Learning Lab at NRMS/HS Middle School Presentation
February 26, 2018	6:30 PM	Regular Meeting – Distance Learning Lab at NRMS/HS

V. Adjournment:

The Committee voted on a motion made by Ms. Koepke and seconded by Ms. Imbriano to adjourn at 8:19 pm. Motion passed 5-0.

Documents and Exhibits:

1. Student Representative – School Work
2. PowerPoint – Spanish Trip to New York City: Fall 2018
3. Policy: JGI – Students – Physical Restraint of Students
4. Policy: JGI-R – Students Restraint Prevention and Behavior Support Policy and Procedures
5. Policy: DJED – Fiscal Management – Procurement Requirements
6. New Class Description – Robotics Academy II (Academic)
7. Proposed NRPS School Calendar 2018-2019
8. Northshore Education Consortium – Articles of Agreement
9. Emergency Operations Plan
10. Gift Acceptance Memo – North Reading High School Parents’ Association
11. Gift Acceptance Memo – E.E. Little Elementary School Parents’ Association
12. Gift Acceptance Memo – L.D. Batchelder Elementary School Parents’ Organization
13. Gift Acceptance Memo – J.T. Hood Elementary School Parents’ Association
14. Gift Acceptance Memo – North Reading Middle School Parents’ Association
15. January 2, 2018 Professional Development Day Agenda and Handouts
16. NRPS Parent University Pamphlet
17. Northshore Education Consortium – Annual Report 2016-2017
18. SEEM Collaborative – Annual Report 2016-2017