

NORTH READING PUBLIC SCHOOLS
North Reading, Massachusetts

Regular Meeting of the School Committee
Open Session

Date: January 22, 2018
Time: 6:00 PM
Place: Batchelder School Cafeteria

School Committee Members Present

Scott Buckley
Julie Koepke
Janene Imbriano
Gerald Venezia
Mel Webster (Not Present)

Staff Members Present

Jon Bernard – Superintendent of Schools
Michael Connelly – Director of Finance and Operations
Cindy Elmore – Recording Secretary

Visitors: Mr. Michael Tyrrell (Student Representative, Class of 2019), Faculty, students and parents of the L.D. Batchelder Elementary School, Mr. Sean Killeen (Principal, Batchelder Elementary School), Mr. Michael Geoffrion-Scannell (of the North Reading Transcript)

I. Call to Order Open Session:

Vice Chair Gerald Venezia called the Open Session to order at 6:00 p.m.

Executive Session

At 6:00 p.m. the Committee voted on a motion by Ms. Imbriano and seconded by Mr. Buckley pursuant to Massachusetts General Laws, Chapter 30A, Section 21, to enter into Executive Session for the purpose of discussing strategy with respect to contract negotiations with the North Reading Education Association (NREA) and to return to Open Session. Motion passed 4-0 on a roll call vote.

At 6:30 p.m. the Committee voted on a motion by Ms. Imbriano and seconded by Ms. Koepke to return to Open Session. Motion passed 4-0 on a roll call vote.

Open Session:

Vice Chair Gerald Venezia called the Open Session back to order at 6:42 p.m.

Mr. Bernard read a brief statement from Mr. Mel Webster. Mr. Webster has been recuperating from surgery and wanted to let the Batchelder School and the community know that he will be back, and is sorry he missed the Batchelder School presentation.

II. A. Public Input:

There was no public input.

III. B. Student Input:

Mr. Michael Tyrrell presented the student report and presented a sample of his class work.

**III. D.1. Presentation: L. D. Batchelder School Faculty and Students
School Committee Goal FCR-III-B-1
Superintendent's Professional Practice Goal**

This evening represented the second of the five school presentations to be made to the School Committee in the 2017-2018 school year. Mr. Sean Killeen, Principal, and members of the L. D. Batchelder School faculty, students, Parent Organization, and School Council gave an outstanding presentation to the School Committee.

III. C.1. MSBA/SSBC Update

There was not a formal update provided at the meeting. A meeting of the SSBC is scheduled for February 13, 2018. It is anticipated that this will be a "final" meeting of the SSBC until meetings need to be scheduled for the formal close-out process of the Middle/High School construction project with the MSBA.

III. D.2. Proposal: School Trip: North Reading High School Varsity Baseball Team

Athletic Director David Johnson proposed an overnight trip for the North Reading High School Varsity Baseball Team to New York on April 20, 2018 to participate in a baseball game at Doubleday Field in Cooperstown, NY.

The Committee voted on a motion by Ms. Imbriano and seconded by Mr. Buckley to approve the April 20, 2018 trip to Cooperstown, NY for the NRHS Varsity Baseball Team. Motion passed 4-0.

**III. D.3. Presentation: School Safety and Security Protocols
School Committee Goal LG-III-D-4
Superintendent's Professional Practice Goal
Superintendent's District Improvement Goal #2**

Superintendent Bernard presented the draft of the updated Emergency Operations Plan for the North Reading Public Schools. A copy of the draft was provided to the members of the School Committee at the January 8, 2018 meeting.

The Committee voted on a motion by Ms. Imbriano and seconded by Ms. Koepke to approve the Emergency Operations Plan as presented. Motion passed 4-0.

III. D.4. Athletic Facilities Committee Member Reappointments

The term of appointment expires on January 31, 2018 for the following members of the Athletic Facilities Committee. The School Committee voted to extend the appointments until January 31, 2019.

Mr. Chuck Carucci
Mr. Steve O'Leary

Mr. Ed Madden
Mr. Marty Tilton

Ms. Rita Mullin
Mr. Gerald Venezia Mr. Mel Webster

The Committee voted on a motion by Ms. Imbriano and seconded by Mr. Buckley to reappoint Mr. Chuck Carucci, Mr. Ed Madden, Ms. Rita Mullin, Mr. Steve O'Leary, Mr. Marty Tilton, Mr. Gerald Venezia, and Mr. Mel Webster to the Athletic Facilities Committee through January 31, 2019. Motion passed 4-0.

**III. D.5. School Committee Policies: First Reading
School Committee Goal LG-III-A-1
Superintendent's Professional Practice Goal**

The Policy Subcommittee presented two School Committee policies for a first reading:

The Committee voted on a motion by Mr. Buckley and seconded by Ms. Imbriano to approve the first reading of the new Policy IDDD / Instructional Program / English Language Learners. Motion passed 4-0.

The Committee voted on a motion by Mr. Buckley and seconded by Ms. Imbriano to approve the first reading of revised Policy KJ / General Public Relations / Advertising in School Buildings or on School Grounds. Motion passed 4-0.

III. E.1. Minutes:

The Committee voted on a motion by Ms. Koepke and seconded by Ms. Imbriano to approve the Open Session Minutes of December 4, 2017 as written. Motion passed 4-0.

The Committee voted on a motion by Ms. Koepke and seconded by Ms. Imbriano to approve the Executive Session Minutes of December 18, 2017 as written. Motion passed 4-0.

The Committee voted on a motion by Ms. Koepke and seconded by Ms. Imbriano to approve the Open Session Minutes of December 18, 2017 as written. Motion passed 4-0.

III. E.2. Budget Update:

Mr. Michael Connelly, Director of Finance and Operations, presented a fiscal year 2018 Budget Report.

III. E.3. Staffing:

NRHS Nurse: Ms. Karen Adams will retire on January 31, 2018 and Rebecca Brown will replace Ms. Adams, starting on February 1, 2018.

III. E.4. Bids and Donations:

Superintendent Bernard requested the acceptance of the following donations:

- Mrs. Allison Jones; \$300.00 donation to support costs associated with the High School's Transition Academy Program.

The Committee voted on a motion by Ms. Koepke and seconded by Ms. Imbriano to accept with gratitude a \$300.00 donation from Mrs. Allison Jones to support costs associated with the High School's Transition Academy Program. Motion passed 4-0.

- Institute of International Education GE STAR Award; \$500.00 donation to support Derek Dorval's class at the High School.

The Committee voted on a motion by Ms. Koepke and seconded by Ms. Imbriano to accept with gratitude a \$500.00 donation from the Institute of International Education GE STAR Award to support Derek Dorval's class at the High School. Motion passed 4-0.

- Friends of Hornet Productions; \$1,500.00 donation to support costs associated with the production of *Once on This Island*.

The Committee voted on a motion by Ms. Koepke and seconded by Ms. Imbriano to accept with gratitude a \$1,500.00 donation from the Friends of Hornet Productions to support costs associated with the Middle School production of "Once on This Island". Motion passed 4-0.

- North Reading Little League; \$4,000.00 donation to support costs associated with expanding the batting cages and purchasing new ground tarps for the High School's baseball and softball programs.

The Committee voted on a motion by Ms. Koepke and seconded by Ms. Imbriano to accept with gratitude a \$4,000.00 donation from the North Reading Little League to be used as follows: \$2,310.00 to expand the batting cages for the High School's baseball and softball programs and \$1,690.00 to purchase new ground tarps for the pitcher's mound and home plate areas of Carey Park.

- Batchelder Parents' Organization; \$7,500.00 donation for a Makerspace Materials drying rack.

The Committee voted on a motion by Ms. Koepke and seconded by Ms. Imbriano to accept with gratitude a \$7,500.00 donation from the Batchelder Parents' Organization for a Makerspace Materials drying rack. Motion passed 4-0.

III. F.1. Subcommittee Reports:

Mr. Venezia gave an update from the Athletic Facilities Committee.

Subcommittee Schedule:

a) Athletic Subcommittee	January 23, 2018	12:30 PM
b) NORCAM BOD	January 25, 2018	7:00 PM
c) Budget Subcommittee	January 26, 2018	1:00 PM
d) Policy Subcommittee	February 9, 2018	7:00 AM
e) Finance Planning Team	February 12, 2018	8:15 AM
f) Evaluation Subcommittee	February 13, 2018	3:00 PM
g) SSBC	February 13, 2018	5:30 PM

III. F.2. Administrative Report:

- **Update: Little School Pre-K Superintendent's Professional Practice Goal**

Superintendent Bernard gave an update as requested on the Pre-K start time/student drop off at the E. Ethel Little School for 2018-2019.

- **Update: Technology Plan for the North Reading Public Schools Superintendent's Professional Practice Goal**

Superintendent Bernard provided an update on the status of the Technology Plan for the North Reading Public Schools. It is anticipated that a draft of the plan will be available for review in March of 2018.

- **"Good News" Department Superintendent's Professional Practice Goal**

Congratulations to Ms. Kim Smith, Library Media Specialist at North Reading High School, who has been named a Massachusetts Super Librarian by the Massachusetts School Library Association. Ms. Smith is one of seven Massachusetts school librarians to receive this award for 2018.

III. F.3. Correspondence:

There was no correspondence.

IV. Future Business:

February 5, 2018	6:30 PM	Regular Meeting – Distance Learning Lab NRMS/HS Middle School Presentation
February 26, 2018	6:30 PM	Regular Meeting – Distance Learning Lab NRMS/HS
March 12, 2018	6:30 PM	Regular Meeting/FY19 Budget Presentation Distance Learning Lab
March 22, 2018	3:30 PM	Fiscal Year 2019 Budget Workshop Superintendent's Conference Room

V. Adjournment:

The Committee voted on a motion made by Ms. Imbriano and seconded by Ms. Koepke to adjourn at 8:09 pm. Motion passed 4-0.

Documents and Exhibits:

1. Student Representative – School Work
2. L. D. Batchelder School – Presentation Agenda
3. Request for NRHS Varsity Baseball Team School Trip to New York
4. Emergency Operations Plan – Page 20
5. Policy: IDD – Instructional Program – English Language Learners
6. Policy: KJ – General Public Relations – Advertising in School Buildings or on School Grounds
7. FY18 Budget Report
8. Minutes: Open Session – December 4, 2017
9. Minutes: Executive Session – December 18, 2017
10. Minutes: Open Session – December 18, 2017
11. Gift Acceptance Memo – Mrs. Allison Jones
12. Gift Acceptance Memo – Institute of International Education GE STAR Award
13. Gift Acceptance Memo – Friends of Hornet Productions
14. Gift Acceptance Memo – North Reading Little League
15. Gift Acceptance Memo – Batchelder Parents' Organization