

NORTH READING PUBLIC SCHOOLS
North Reading, Massachusetts

Regular Meeting of the School Committee
Open Session

Date: February 26, 2018
Time: 5:30 PM
Place: North Reading Middle/High School Distance Learning Lab

School Committee Members Present

Scott Buckley
Julie Koepke
Janene Imbriano
Gerald Venezia
Mel Webster

Staff Members Present

Jon Bernard – Superintendent of Schools
Michael Connelly – Director of Finance and Operations
Cindy Elmore – Recording Secretary

Visitors: Ms. Caitlyn Galvin (Student Representative, Class of 2018), Ms. Laina Simone (NR Resident), Mr. Owen DeCleene (NRHS Class of 2018, Eagle Scout), Ms. Amy Luckiewicz (Drug Free Communities Grant Project Coordinator), Mr. Wayne Hardacker (Supervisor of Buildings and Grounds), Mr. Sean Delaney (NR Resident), Mr. Michael Geoffrion-Scannell (of the North Reading Transcript), Ms. Marci Bailey (NR Resident), Mr. Andrew Schultz (NR Selectman)

I. Call to Order Open Session:

Chairman Mel Webster called the Open Session to order at 5:35 p.m.

Executive Session:

The Committee voted on a motion by Mr. Venezia and seconded by Ms. Imbriano pursuant to Massachusetts General Laws, Chapter 30A, Section 21, to enter into Executive Session to (1) review collective bargaining strategies, and (2) discuss school safety and security protocols, and to admit Chief Murphy. Motion passed 5-0 on a roll call vote.

At 6:28 p.m. the Committee voted on a motion by Mr. Venezia and seconded by Ms. Imbriano to return to Open Session. Motion passed 5-0 on a roll call vote.

Open Session:

Chairman Mel Webster called the Open Session back to order at 6:35 PM.

Mr. Webster briefed the public on tonight's Executive Session regarding North Reading Public Schools' security protocols. He described how the district and the North Reading Police Department are continuing to work together to improve safety and security in the schools, and indicated that he is confident that the schools are safe.

II. A. Public Input:

Ms. Laina Simone addressed the School Committee regarding the district's position on the student walkout scheduled for March 14, 2018 in response to the February 14, 2018 school shooting in Florida. Mr. Bernard gave an update on his meetings with the Administrators and students.

III. B. Student Input:

Ms. Caitlyn Galvin gave her student report and presented a sample of her class work

**III. D.2. Presentation: Mr. Owen DeCleene, Eagle Scout Project
School Committee Goal FCR-III-B-1**

Mr. Owen DeCleene, North Reading High School Class of 2018, presented for acceptance as a gift to the North Reading Public Schools, his recently completed project to satisfy the requirement of his attainment of the rank of Eagle Scout.

**III. D.1. Proposal: Ms. Amy Luckiewicz, Drug Free Communities Grant/Core Management Survey
School Committee Goal FCR-III-B-1
Superintendent's Professional Practice Goal
Superintendent's District Improvement Goal #5**

Ms. Amy Luckiewicz, Drug Free Communities Grant Project Coordinator, presented her request to administer a survey to students in grades six through twelve to gather information needed to fulfill identified requirements of the Drug Free Communities Grant. This is the second year of the survey.

The Committee voted on a motion by Ms. Koepke and seconded by Ms. Imbriano to approve administering the survey for the Drug Free Communities Grant Project for grades 6-12, as amended. Motion passed 5-0.

**III. D.3. Presentation: Mr. Wayne Hardacker, Supervisor of Buildings and Grounds
School Committee Goal LG-III-D-3
Superintendent's Professional Practice Goal**

Mr. Wayne Hardacker, Supervisor of Buildings and Grounds, provided his annual Facilities Overview Report to the School Committee.

**III. D.4. Discussion: Policy JHAF: Athletic Fees and Co-op Teams
School Committee Goal LG-III-A-1
Superintendent's Professional Practice Goal**

Based on the January 8, 2018 School Committee meeting, the Committee further reviewed Policy JHAF: Athletic Fees and Co-op Teams. The Committee recommended that the Athletic Subcommittee review the policy and possibly amend it, and have the girls' ice hockey athletic fee be the same fee as all other sports.

III. C.1. MSBA/SSBC Update

There was no formal update provided at the meeting.

**III. C.2. School Committee Policies: Second Reading
School Committee Goal LG-III-A-1
Superintendent's Professional Practice Goal**

The Policy Subcommittee presented two School Committee policies for second reading:

The Committee voted on a motion by Mr. Buckley and seconded by Ms. Imbriano to approve the second reading of Policy IDDD / Instructional Program / English Language Learners. Motion passed 5-0.

The Committee voted on a motion by Mr. Buckley and seconded by Ms. Imbriano to approve the second reading of revised Policy KJ / General Public Relations / Advertising in School Buildings or on School Grounds, as amended. Motion passed 5-0.

**III. D.5. 2017-2018 School Committee Goals Update
School Committee Goal LG-III-A-1
Superintendent's Professional Practice Goal**

The School Committee is conducting a mid-year review of its progress toward meeting its established goals for the 2017-2018 school year. Each member will review the Committee's progress and review the results together at a meeting to be held on April 30, 2018.

**III. D.6. June 4, 2018 Annual Town Meeting Warrant Articles
Superintendent's Professional Practice Goal**

The School Committee has no recommendations of Articles for the June 4, 2018 Annual Town Meeting Warrant. The deadline for the submission of Articles is March 19, 2018.

**III. D.7. Proclamation: "North Reading Night Off 2018"
School Committee Goal LG-III-A-1
School Committee Goal FCR-B-1
Superintendent's Professional Practice Goal**

The School Committee endorsed the support of the Community Impact Team/K-12 Action Team's Fourth Annual "North Reading Night Off" event to be held on March 13, 2018.

The Committee voted on a motion by Mr. Buckley and seconded by Ms. Imbriano to approve the proclamation that the School Committee endorse the fourth annual "North Reading Night Off". Motion passed 5-0.

III. E.1. Minutes:

The Committee voted on a motion by Ms. Koepke and seconded by Mr. Venezia to approve the Executive Session Minutes of January 8, 2018 as written. Motion passed 4-0-1 Mr. Webster abstained.

The Committee voted on a motion by Ms. Koepke and seconded by Ms. Imbriano to approve the Open Session Minutes of January 8, 2018 as written. Motion passed 4-0-1 Mr. Webster abstained.

The Committee voted on a motion by Ms. Koepke and seconded by Mr. Buckley to approve the Open Session Minutes of January 22, 2018 as written. Motion passed 4-0-1 Mr. Webster abstained.

III. E.2. Budget Update:

Mr. Michael Connelly, Director of Finance and Operations, presented a fiscal year 2018 Budget Report.

Mr. Connelly also presented the Student Activity Quarterly Report (October 2017-December 2017). Information included in the report includes Certified Reconciled Quarterly Account Balances and listing of active sub accounts and their quarterly account balances at the Middle School and High School.

III. E.3. Staffing:

There was no staffing update.

III. E.4. Bids and Donations:

Superintendent Bernard requested the acceptance of the following donations:

- Reading Municipal Light Department: \$200.00 donation to support Ms. Morra's art class at the Hood Elementary School.

The Committee voted on a motion by Ms. Koepke and seconded by Imbriano to accept with gratitude a \$200.00 donation from the Reading Municipal Light Department to support Ms. Morra's art classroom at the Hood Elementary School. Motion passed 5-0.

- Bhaskaran Natarajan & Teresa Marie Chick: \$200.00 donation to support expenses associated with North Reading's FIRST Robotics program.

The Committee voted on a motion by Ms. Koepke and seconded by Ms. Imbriano to accept with gratitude a \$200.00 donation from Bhaskaran Natarajan & Teresa Marie Chick to support expenses associated with North Reading's FIRST Robotics program. Motion passed 5-0.

- Middle School Parents: \$1,100.00 donation to offset costs associated with the 8th grade Washington DC trip.

The Committee voted on a motion by Ms. Koepke and seconded by Ms. Imbriano to accept with gratitude a \$1,100.00 donation from parents from the Middle School to offset costs associated with the 8th grade Washington DC trip. Motion passed 5-0.

- Middle School Parents: \$570.00 donation to offset costs associated with the 8th grade Washington DC trip.

The Committee voted on a motion by Ms. Koepke and seconded by Ms. Imbriano to accept with gratitude a \$570.00 donation from parents from the Middle School to offset costs associated with the 8th grade Washington DC trip. Motion passed 5-0.

- North Reading Diamond Club, Inc.; \$7,000.00 donation to make improvements to the batting cage complex for the baseball and softball programs at the High School.

The Committee voted on a motion by Ms. Koepke and seconded by Ms. Imbriano to accept with gratitude a \$7,000.00 donation from the North Reading Diamond Club, Inc. to make improvements to the batting cage complex for the baseball and softball programs at the High School. Motion passed 5-0.

- Hornet Hall of Fame; \$7,000.00 donation to make improvements to the batting cage complex for the baseball and softball programs at the High School.

The Committee voted on a motion by Ms. Koepke and seconded by Ms. Imbriano to accept with gratitude a \$7,000.00 donation to make improvements to the batting cage complex for the baseball and softball programs at the High School. Motion passed 5-0.

III. F.1. Subcommittee Reports:

Mr. Venezia gave an update from the Athletic Facilities Committee meeting held on January 23, 2018.

Ms. Koepke gave an update from the Budget Subcommittee meeting held on January 23, 2018.

Mr. Webster gave an update from the Finance Planning Team meeting held on February 15, 2018.

Subcommittee Schedule:

a) Athletic Subcommittee	February 27, 2018	12:30 PM
b) Policy Subcommittee	March 16, 2018	7:00 AM
c) Finance Planning Team	March 20, 2018	8:15 AM
d) NORCAM BOD	March 22, 2018	7:00 PM
e) Evaluation Subcommittee	April 11, 2018	3:00 PM

III. F.2. Administrative Report:

- **Superintendent's Winter 2018 Newsletter**
Superintendent's Professional Practice Goal

Superintendent Bernard distributed the Superintendent's Winter 2018 Newsletter.

- **Update: Parent University**
Superintendent's Professional Practice Goal
Superintendent's District Improvement Goal #5

A copy of the workshops to be offered at the first Parent University event to be held on April 7, 2018.

- **School Improvement Plan Mid-Year Update
Superintendent's Professional Practice Goal**

A copy of the Mid-Year Update Report identifying the work that is being done to achieve the goals set forth in each of the School Improvement Plans.

III. F.3. Correspondence:

There was no correspondence.

IV. Future Business:

March 12, 2018	6:30 PM	Regular Meeting/FY19 Budget Presentation MS/HS Distance Learning Lab
March 22, 2018 (Thursday)	3:30 PM	Fiscal Year 2019 Budget Workshop Superintendent's Conference Room
March 26, 2018	6:30 PM	Regular Meeting/J. Turner Hood School Presentation Hood School Library
April 9, 2018	6:30 PM	Fiscal Year 2019 Public Budget Hearing MS/HS Distance Learning Lab

V. Executive Session:

At 9:10 p.m. the Committee voted on a motion by Ms. Koepke and seconded by Ms. Imbriano pursuant to Massachusetts General Laws, Chapter 30A, Section 21, to reconvene in Executive Session for the purpose of reviewing collective bargaining strategies, and to adjourn. Motion passed 5-0 on a roll call vote.

VI. Adjournment:

At 9:52 p.m., the Committee voted on a motion by Mr. Venezia and seconded by Ms. Imbriano to adjourn. Motion passed 5-0 on a roll call vote.

Documents and Exhibits:

1. Student Representative – School Work
2. Sample Survey “Drug Free Communities Grant Project”
3. Facilities Overview Report
4. Policy JHAF/Students/Athletic Fees and Co-Op Teams
5. Policy IDDD/Instructional Program/English Language Learners
6. Policy KJ/General Public Relations/Advertising in the Schools
7. North Reading School Committee Goals
8. MEMO: June Town Meeting Warrant
9. North Reading Night Off Proclamation
10. Minutes: Executive Session – January 8, 2018
11. Minutes: Open Session – January 8, 2018
12. Minutes: Open Session – January 22, 2018
13. FY18 Budget Report
14. Student Activity Quarterly Report (October 2017-December 2017)
15. Gift Acceptance Memo – Reading Municipal Light Department
16. Gift Acceptance Memo – Bhaskaran Natarajan & Teresa Marie Chick
17. Gift Acceptance Memo – Middle School Parents
18. Gift Acceptance Memo – Middle School Parents
19. Gift Acceptance Memo – North Reading Diamond Club, Inc.
20. Gift Acceptance Memo – Hornet Hall of Fame
21. Superintendent’s Winter 2018 Newsletter
22. Parent University Workshop
23. L.D. Batchelder Elementary School – Mid-Year Update: School Improvement Plans
24. J. Turner Hood Elementary School – Mid-Year Update: School Improvement Plans
25. E. Ethel Little Elementary School – Mid-Year Update: School Improvement Plans
26. North Reading Middle School – Mid-Year Update: School Improvement Plans
27. North Reading High School – Mid-Year Update: School Improvement Plans