

NORTH READING PUBLIC SCHOOLS
North Reading, Massachusetts

Regular Meeting of the School Committee
Open Session

Date: March 12, 2018

Time: 6:00 PM

Place: North Reading Middle/High School Distance Learning Lab

School Committee Members Present

Mel Webster

Gerald Venezia

Janene Imbriano

Julie Koepke

Scott Buckley

Staff Members Present

Jon Bernard – Superintendent of Schools

Michael Connelly – Director of Finance and Operations

Cindy Elmore – Recording Secretary

Visitors: Ms. Elizabeth Barrett (Student Representative, Class of 2020), Ms. Loretta Cappezzuto (NR Resident), Mr. Andrew Schultz (NR Board of Selectmen), Mr. Sean Delaney (NR Resident), Mr. Michael Geoffrion-Scannell and Jill String (of the North Reading Transcript)

I. Call to Order Open Session:

Chairman Mel Webster called the Open Session to order at 6:00 p.m.

Executive Session:

The Committee voted on a motion by Mr. Venezia and seconded by Ms. Imbriano pursuant to Massachusetts General Laws, Chapter 30A, Section 21, to go into Executive Session to review collective bargaining strategies, and to return to Open Session. Motion passed 5-0 on a roll call vote.

At 6:28 p.m. the Committee voted on a motion by Mr. Venezia and seconded by Ms. Imbriano to return to Open Session. Motion passed 5-0 on a roll call vote.

II. Call to Order Open Session:

Chair Mel Webster called the Open Session back to order at 6:40 p.m.

III. A. Public Input:

There was no public input.

III. B. Student Input:

Ms. Elizabeth Barrett gave the student report and presented a sample of her class work.

III. C.1. MSBA/SSBC Update

There was no formal update provided at the meeting.

**III. D.1 Presentation: Fiscal Year 2019 Preliminary Budget
Superintendent's Professional Practice Goal**

Superintendent Bernard and Mr. Michael Connelly, Director of Finance and Operations, presented and reviewed the Fiscal Year 2019 Preliminary Budget for the North Reading Public Schools. The School Committee Budget Workshop scheduled for March 22, 2018.

**III. D.2. Evaluation Subcommittee
Superintendent's Professional Practice Goal
Superintendent's Student Learning Goal**

Ms. Imbriano and Ms. Koepke, members of the Evaluation Subcommittee, reviewed the procedures for conducting the School Committee's Annual Self-Evaluation. A draft 2017-2018 timeline for School Committee Self-Evaluations was also reviewed.

III. E.1 Minutes:

The Committee voted on a motion by Ms. Koepke and seconded by Mr. Buckley to approve the September 11, 2017 Executive Session minutes as written. Motion passed 5-0.

The Committee voted on a motion by Mr. Webster and seconded by Ms. Imbriano to approve the January 22, 2018 Executive Session minutes as written. Motion passed 4-0-1 Mr. Webster abstained.

III. E.2. Budget Update:

No budget update at this time.

III. E.3 Staffing:

There were no staffing updates.

III. E.4. Bids and Donations:

Superintendent Bernard requested the acceptance of the following donations:

- Zulmarie Roig and Richard Alan Wold; \$100.00 to offset the costs associated with the 8th grade Washington, D.C. trip.

The Committee voted on a motion by Ms. Koepke and seconded by Ms. Imbriano to accept with gratitude a \$100.00 donation from Zulmarie Roig and Richard Alan Wold to offset the costs associated with the 8th grade Washington, D.C. trip. Motion passed 5-0.

- Friends of Hornet Productions; \$106.31 donation of various supplies for the Video Production class/club at the North Reading Middle School.

The Committee voted on a motion by Ms. Koepke and seconded by Ms. Imbriano to accept with gratitude a donation of various supplies valued at \$106.31 for Dana Sinerate's video production class/club at NRMS from Friends of Hornet Productions. Motion passed 5-0.

- Friends of Hornet Productions; \$200.00 donation to cover the participation fee for ten students to attend the Massachusetts Music Educators Association Junior Districts competition.

The Committee voted on a motion by Ms. Koepke and seconded by Ms. Imbriano to accept with gratitude a donation of a participation fee for 10 students valued at \$200.00 to attend the MMEA Junior Districts competition, from Friends of Hornet Productions. Motion passed 5-0.

- Friends of Hornet Productions; Donation of sewing machines, a sewing table and miscellaneous sewing supplies valued at \$235.00 to produce costumes for student plays at NRMS.

The Committee voted on a motion by Ms. Koepke and seconded by Ms. Imbriano to accept with gratitude a donation of sewing machines, a sewing table and miscellaneous sewing supplies valued at \$235.00 to produce costumes for student plays at NRMS, from the Friends of Hornet Productions. Motion passed 5-0.

- Friends of Hornet Productions; \$999.99 donation of a Portable PA System to enhance student performances at NRMS.

The Committee voted on a motion by Ms. Koepke and seconded by Ms. Imbriano to accept with gratitude a donation of a Portable PA System to enhance student performances at NRMS valued at \$999.99, from Friends of Hornet Productions. Motion passed 5-0.

III. F.1. Subcommittee Reports:

Mr. Webster gave an update from the Athletic Facilities Committee meeting held on February 27, 2018.

Subcommittee Schedule:

a)	Policy Subcommittee	March 16, 2018	7:00 AM
b)	Finance Planning Team	March 20, 2018	8:15 AM
c)	NORCAM BOD	March 22, 2018	7:00 PM
d)	Athletic Subcommittee	March 27, 2018	12:30 PM
e)	Evaluation Subcommittee	April 11, 2018	3:00 PM

III. F.2 Administrative Report:

- **Social Emotional Learning Retreat
Superintendent's District Improvement Goal #5**

An informational notice and an application for participation in a Social Emotional Learning Retreat being hosted in the district was distributed.

- **Good News: Bravo! To the cast and crew of Masquers' "One Man, Two Guvnors"**
School Committee Goal FCR-III-A-4

Congratulations to all on a fine performance at the Massachusetts Educational Theater Guild's Regional Drama Festival at North Reading High School on March 10, 2018. The next performance will be on March 23rd at the State Competition.

III. F.3. Correspondence:

No correspondence at this time.

IV. Future Business:

March 22, 2018	3:30 PM	FY19 Budget Workshop – Superintendent's Conference Room
March 26, 2018	6:30 PM	Regular Meeting; J.T. Hood School Presentation J.T. Hood School Cafeteria
April 9, 2018	6:30 PM	Regular Meeting FY19 Public Budget Hearing Distance Learning Lab at North Reading Middle/High School

V. Adjournment:

The Committee voted on a motion made by Ms. Imbriano and seconded by Mr. Buckley to adjourn at 8:29 pm. Motion passed 5-0.

Documents and Exhibits:

1. Student Representative – School Work
2. FY19 Preliminary School Budget
3. Evaluation Sub-Committee 2017-2018 Timeline for School Committee Self-Evaluation
4. NR School Committee Self-Assessment Tool
5. NR School Committee Goals Action Plan 2017-2018
6. Minutes: September 11, 2017 – Executive Session Minutes
7. Minutes: January 22, 2018 – Executive Session Minutes
8. Gift Acceptance Memo – Zulmarie Roig and Richard Alan Wold
9. Gift Acceptance Memo – Friends of Hornet Productions
10. Gift Acceptance Memo – Friends of Hornet Productions
11. Gift Acceptance Memo – Friends of Hornet Productions
12. Gift Acceptance Memo – Friends of Hornet Productions
13. NRPS – Social Emotional Learning Retreat 2018-2019 Flyer/Application