

NORTH READING PUBLIC SCHOOLS
North Reading, Massachusetts

Regular Meeting of the School Committee
Open Session

Date: March 26, 2018
Time: 6:00 PM
Place: J.T. Hood Elementary School Cafeteria

School Committee Members Present

Scott Buckley
Julie Koepke
Janene Imbriano
Gerald Venezia
Mel Webster

Staff Members Present

Jon Bernard – Superintendent of Schools
Michael Connelly – Director of Finance and Operations
Cindy Elmore – Recording Secretary

Visitors: Ms. Samantha Galvin (Student Representative, Class of 2020), Dr. Glen McKay (Principal, Hood Elementary School), Members of the Hood School faculty, students and parents, Dr. Daniel Downs (Director of Digital Learning), Ms. Jillian String (of the North Reading Transcript)

I. Call to Order Open Session:

Chairman Mel Webster called the Open Session to order at 6:02 p.m.

Executive Session:

The Committee voted on a motion by Ms. Imbriano and seconded by Ms. Koepke pursuant to Massachusetts General Laws, Chapter 30A, Section 21, to go into Executive Session to review collective bargaining strategies with the North Reading Education Association, and to return to Open Session. Motion passed 5-0 on a roll call vote.

At 6:35 p.m., the Committee voted on a motion by Ms. Imbriano and seconded by Mr. Venezia to return to Open Session. Motion passed 5-0 on a roll call vote.

II. Call to Order Open Session:

Chair Mel Webster called the Open Session back to order at 6:40 PM.

Mr. Webster congratulated J.T. Hood Principal Dr. Glen McKay on receiving his doctorate degree.

III. A. Public Input:

There was no public input.

III. B. Student Input:

Ms. Samantha Galvin gave the student report and presented a sample of her class work.

III. C.1. MSBA/SSBC Update

There was no formal update provided at the meeting.

**III. D.1 Presentation: J.T. Hood Elementary School Faculty and Students
School Committee Goal FCR-III-B-1
Superintendent's Professional Practice Goal**

Tonight was the third of the five school presentations being made to the School Committee in the 2017-2018 school year. Dr. Glen McKay, Principal, and members of the J.T. Hood School faculty and students gave a presentation highlighting all the good work being done at the Hood School.

**III. D.2 Presentation: Dr. Daniel Downs, Director of Digital Learning: District Technology Plan
Superintendent's Professional Practice Goal
Superintendent's District Improvement Goal #1
Superintendent's District Improvement Goal #4**

Dr. Daniel Downs, Director of Digital Learning, presented and reviewed the draft Digital Learning and Technology Plan for the District. Any feedback from the School Committee is requested by April 4, 2018.

**III. D.3 Fiscal Year 2019 Budget Discussion
School Committee Goal FAM-III-A-1
Superintendent's Professional Practice Goal
Superintendent's District Improvement Goal #1**

The School Committee will hold a Fiscal Year 2019 Budget Workshop on April 4, 2018. Documents were distributed to facilitate a further discussion on the FY19 budget on April 4th.

**III. D.4 School Committee Policies: First Reading
School Committee Goal LG-III-A-1
Superintendent's Professional Practice Goal**

The Policy Subcommittee has reviewed and made recommendations for updates to the following School Committee policies, which were presented for a first reading:

- Policy JGCC: Inoculations of Students
- Policy JGCD: Medications
- Policy JGCF: Communicable Diseases
- Policy JHAF: Athletic Fees and Co-op Teams
- Policy JRE: Non-Custodial Parents Rights

The Committee voted on a motion by Mr. Venezia and seconded by Ms. Imbriano to approve the first reading of the new policy JGCC/Inoculations of Students as written. Motion passed 5-0.

The Committee voted on a motion by Mr. Venezia and seconded by Ms. Imbriano to approve the first reading of policy JGCD/Administering Medicines to Students and JGCD-R/Regulations as written. Motion passed 5-0.

The Committee voted on a motion by Mr. Venezia and seconded by Ms. Imbriano to approve the first reading of the new policy JGCF/Communicable Diseases as written. Motion passed 5-0.

The Committee voted on a motion by Mr. Buckley and seconded by Ms. Koepke to approve the first reading of policy JHAF/Athletic Fees and Co-Op Teams as written. Motion passed 5-0.

The Committee voted on a motion by Mr. Buckley and seconded by Ms. Imbriano to approve the first reading of policy JRE/Non-Custodial Parents' Rights as written. Motion passed 5-0.

III. E.1 Minutes:

The Committee voted on a motion by Ms. Imbriano and seconded by Mr. Buckley to approve the February 26, 2018 Executive Session minutes as written. Motion passed 5-0.

The Committee voted on a motion by Ms. Imbriano and seconded by Mr. Venezia to approve the February 26, 2018 Open Session minutes as written. Motion passed 5-0.

III. E.2. Budget Update:

Mr. Michael Connelly, Director of Finance and Operations, presented a FY18 budget update.

III. E.3 Staffing:

There were no staffing updates.

III. E.4. Bids and Donations:

Superintendent Bernard requested the acceptance of the following donations:

- North Reading Middle School Parents' Association; \$201.74 in-kind donations for the Teacher Appreciation Luncheons.

The Committee voted on a motion by Ms. Koepke and seconded by Imbriano to accept with gratitude in-kind donations for the Teachers Appreciation Luncheons at the Middle School from the North Reading Middle School Parents' Association totaling \$201.74 from December 2017 thru February 2018. Motion passed 5-0.

- Reading Cooperative Charitable Foundation; \$1,000.00 donation to support costs associated with NRPS Parent University.

The Committee voted on a motion by Ms. Koepke and seconded by Ms. Imbriano to accept with gratitude a donation of \$1,000.00 from the Reading Cooperative Charitable Foundation to support costs associated with NRPS Parent University. Motion passed 5-0.

- North Reading Diamond Club; \$1,050.00 donation to support expenses associated with upgrades and improvement to the batting cages at Carey Park.

The Committee voted on a motion by Ms. Koepke and seconded by Mr. Imbriano to accept with gratitude a donation of \$1,050.00 from the North Reading Diamond Club to support expenses associated with upgrades and improvements to the batting cages at Carey Park.

- North Reading High School Parents' Association; in-kind donations totaling \$1,535.00 from December 2017 thru February 2018 to support the Student Leadership Academy and Mentoring (SLAM) Student Program.

The Committee voted on a motion by Ms. Koepke and seconded by Ms. Imbriano to accept with gratitude in-kind donations totaling \$1,535.00 to support the Student Leadership Academy and Mentoring (SLAM) Student Program from December 2017 thru February 2018 from the North Reading High School Parents' Association. Motion passed 5-0.

- E. Ethel Little Elementary School Parents' Association; in-kind donations from December 2017 thru February 2018 to support the following.

Teacher Supply Reimbursements	\$416.38
Enrichment Activities	\$1,829.50
General School Supplies	\$370.31
Other Miscellaneous Items	\$88.68
TOTAL	\$2,704.87

The Committee voted on a motion by Ms. Koepke and seconded by Ms. Imbriano to accept with gratitude in-kind donations from December 2017 thru February 2018 to support the above activities from the E. Ethel Little Elementary School Parents' Association totaling \$2,704.87. Motion passed 5-0.

- NRHS Hockey Boosters; \$3,000.00 donation to support ice rental for the NRHS Hockey team.

The Committee voted on a motion by Ms. Koepke and seconded by Ms. Imbriano to accept with gratitude a donation of \$3,000.00 from the NRHS Hockey Boosters to support costs associated with ice rental for the NRHS hockey team. Motion passed 5-0.

- L.D. Batchelder Elementary School Parents' Organization; in-kind donations from December 2017 thru February 2018 to support the following.

Teacher Supply Reimbursements	\$405.00
Enrichment Activities	\$1,562.52
Class Field Trip Expenses	\$1,349.00
General School Supplies	\$197.43
TOTAL	\$3,520.95

The Committee voted on a motion by Ms. Koepke and seconded by Ms. Imbriano to accept with gratitude in-kind donations from December 2017 thru February 2018 to support the above activities from L.D. Batchelder School Parents' Organization totaling \$3,520.95.

III. F.1. Subcommittee Reports:

Subcommittee Schedule:

a)	Athletic Subcommittee	March 27, 2018	12:30 PM
b)	Finance Planning Team	April 3, 2018	8:15 AM
c)	Evaluation Subcommittee	April 11, 2018	3:00 PM
d)	NORCAM BOD	April 26, 2018	7:00 PM
e)	Policy Subcommittee	April 27, 2018	7:00 AM

III. F.2 Administrative Report: No Administrative report.

III. F.3. Correspondence: No correspondence report.

IV. Future Business:

April 4, 2018	4:30 PM	Fiscal Year 2019 Budget Workshop Superintendent's Conference Room
April 9, 2018	6:30 PM	Regular Meeting FY19 Budget Public Hearing Distance Learning Lab at North Reading Middle/High School
April 23, 2018	3:30 PM	Fiscal Year 2019 Budget Workshop (if necessary) Superintendent's Conference Room
April 30, 2018	6:30 PM	Regular Meeting Fiscal Year 2019 Budget Vote Distance Learning Lab at North Reading Middle/High School

V. Adjournment:

The Committee voted on a motion made by Ms. Koepke and seconded by Ms. Imbriano to adjourn at 8:56 pm. Motion passed 5-0.

Documents and Exhibits:

1. Student Representative – School Work
2. J.T. Hood Elementary School Presentation Agenda
3. North Reading Public Schools – Digital Learning and Technology Plan 2018-2021
4. FY19 Preliminary School Budget
5. Policy: JGCC/Students/Inoculations of Students
6. Policy: JGCD/Students/Administering Medicines to Students
7. Policy: JGCD-E Letter to Parents/Guardian
8. Policy: JGCD-R/Procedures for the Administration of Medications
9. Policy: JGCF/Students/Communicable Diseases
10. Policy: JHAF/Students/Athletic Fees and Co-Op Teams
11. Policy: JRE/Students/Non-Custodial Parents' Rights
12. Minutes: February 26, 2018 – Executive Session Minutes
13. Minutes: February 26, 2018 – Open Session Minutes
14. FY18 Budget Report
15. Gift Acceptance Memo – North Reading Middle School Parents' Association
16. Gift Acceptance Memo – Reading Cooperative Charitable Foundation
17. Gift Acceptance Memo – North Reading Diamond Club
18. Gift Acceptance Memo – North Reading High School Parents' Association
19. Gift Acceptance Memo – E. Ethel Little Elementary School Parents' Association
20. Gift Acceptance Memo – NRHS Hockey Boosters
21. Gift Acceptance Memo – L.D. Batchelder Elementary School Parents; Organization