

NORTH READING PUBLIC SCHOOLS
North Reading, Massachusetts

Regular Meeting of the School Committee

Open Session / Public Budget Hearing

Date: April 9, 2018

Time: 5:30 PM

Place: Distance Learning Lab North Reading Middle/High School

School Committee Members Present

Scott Buckley

Julie Koepke

Janene Imbriano

Gerald Venezia

Mel Webster

Staff Members Present

Jon Bernard – Superintendent of Schools

Dr. Patrick Daly – Assistant Superintendent

Michael Connelly – Director of Finance and Operations

Cindy Elmore – Recording Secretary

Visitors: Mr. Michael Tyrell (Student Representative, Class of 2019), Ms. Cynthia Conant (Pupil Personnel Services Director), Residents of North Reading, MA, Ms. Jillian String (of the North Reading Transcript)

I. Call to Order Open Session:

Chairman Mel Webster called the meeting to order at 5:40 p.m.

Executive Session:

The Committee voted on a motion by Ms. Imbriano and seconded by Ms. Koepke pursuant to Massachusetts General Laws, Chapter 30A, Section 21, to enter into Executive Session to review collective bargaining strategies with the North Reading Education Association, and also to discuss the Superintendent's employment contract, and to return to Open Session. Motion passed 5-0 on a roll call vote.

At 6:28 p.m. the Committee voted on a motion by Ms. Imbriano and seconded by Mr. Buckley to return to Open Session. Motion passed 5-0 on a roll call vote.

II. Call to Order Open Session:

Chair Mel Webster called the Open Session back to order at 6:35 p.m.

III. A. Public Input:

There was no public input.

III. B. Student Input:

Mr. Michael Tyrell gave the student report and presented a sample of his class work.

At 6:42 p.m., the Committee voted on a motion by Ms. Imbriano and seconded by Mr. Buckley to open the FY19 Public Budget Hearing. Motion passed 5-0.

**III. D.1 Fiscal Year 2019 Public Budget Hearing:
School Committee Goal FCR-III-B-1
Superintendent's Professional Practice Goal
Superintendent's District Improvement Goal #1**

At the meeting of the Finance Planning Team on April 3, 2018, available revenue was identified that indicates the school department's budget gap is currently at \$482,522 for the "Recommended Budget" and \$234,014 for the "Level Services Budget."

Mr. Michael Connelly reviewed the "Recommended Budget" for Fiscal Year 2019, which represents a \$1,564,988 or 5.3% increase over the Fiscal Year 2018 budget appropriation. The "Level Services Budget" for Fiscal Year 2019 represents a \$1,316,480 or 4.4% increase over the Fiscal Year 2018 budget appropriation.

After the presentation, Mr. Connelly opened up the meeting for public input/questions from the School Committee and residents in the audience. On April 27, 2018, the School Committee will hold a second FY19 Budget Workshop after meeting with the Finance Planning Team on April 25, 2018. The final budget to be presented at Town Meeting will be voted on April 30, 2018 at the next School Committee Open Session Meeting.

Below are samples of the questions asked from residents at the meeting:

Ms. Loretta Capezzuto – Asked what is the dollar amount of the 1.30 % increase in the Special Education Out-of-District costs? (\$422,000)

Ms. Darcy Favorite – Asked if the district has control of where the contractual services monies are spent?

Mr. Andy Schultz (NR Selectman) – Gave input on the future income from the new Pulte Homes Project.

III. C.1. MSBA/SSBC Update

There was no formal update provided at the meeting.

**III. C.2. School Committee Policies: Second Reading
School Committee Goal LG-III-A-1
Superintendent's Professional Practice Goal**

Second Reading of the following policies:

- Policy JGCC: Inoculations of Students
- Policy JGCD: Medications
- Policy JGCF: Communicable Diseases
- Policy JHAF: Athletic Fees and Co-op Teams
- Policy JRE: Non-Custodial Parents Rights

The Committee voted on a motion by Mr. Buckley and seconded by Ms. Imbriano to approve the second reading of the new policy JGCC/Students/Inoculations of Students as written. Motion passed 5-0.

The Committee voted on a motion by Ms. Imbriano and seconded by Mr. Venezia to approve the second reading of policy JGCD/Students/Administering Medicines to Students and Regulations/JGCD-R as written.

The Committee voted on a motion by Mr. Webster and seconded by Mr. Venezia to give permission to Superintendent Bernard to train non-medical staff in the school system to administer Narcan. Motion passed 5-0.

The Committee voted on a motion by Mr. Buckley and seconded by Ms. Imbriano to approve the second reading of the new policy JGCF/Students/Communicable Diseases as written. Motion passed 5-0.

The Committee voted on a motion by Mr. Buckley and seconded by Ms. Imbriano to approve the second reading of policy JHAF/Students/Athletic Fees and Co-Op Teams as written. Motion passed 5-0.

The Committee voted on a motion by Mr. Buckley and seconded by Ms. Imbriano to approve the second reading of policy JRE/Students/Non-Custodial Parents' Rights as written. Motion passed 5-0.

**III. D.1 Presentation: Superintendent's Evaluation; Formative Assessment
Superintendent's Professional Practice Goal
Superintendent's Student Learning Goal
Superintendent's District Improvement Goals #1 through #6**

Superintendent Bernard presented information to the School Committee regarding the mid-cycle, formative assessment to be conducted as it relates to the Superintendent's two-year Educator Plan applicable goals. The School Committee needs to return the Formative Assessment/Feedback Forms at the April 30, 2018 meeting.

III. E.1 Minutes:

The Committee voted on a motion by Ms. Koepke and seconded by Ms. Imbriano to approve the March 12, 2018 Executive Session minutes as written. Motion passed 5-0.

The Committee voted on a motion by Ms. Koepke and seconded by Ms. Imbriano to approve the March 12, 2018 Open Session minutes as written. Motion passed 5-0.

III. E.2. Budget Update:

There was no budget update.

III. E.3 Staffing:

There were no staffing updates.

III. E.4. Bids and Donations:

Superintendent Bernard requested the acceptance of the following donations:

- Anthony & Debra Maffeo; \$25.00 donation to support the NRHS track team.

The Committee voted on a motion by Ms. Koepke and seconded by Ms. Imbriano to accept with gratitude a donation of \$25.00 from Anthony and Debra Maffeo to support the NRHS track team. Motion passed 5-0.

- Michelle & George O'Connor; \$50.00 donation toward the 8th grade Washington D.C. trip.

The Committee voted on a motion by Ms. Koepke and seconded by Ms. Imbriano to accept with gratitude a donation of \$50.00 from Michelle and George O'Connor to offset the costs associated with the 8th grade Washington D.C. trip. Motion passed 5-0.

- NRHS Lacrosse Boosters; \$546.00 donation to support the NRHS boys Lacrosse team.

The Committee voted on a motion by Ms. Koepke and seconded by Mr. Imbriano to accept with gratitude a donation of 39 ferry tickets valued at \$546.00 for the boy's lacrosse team to travel to Nantucket for games on Saturday, April 7, 2018. Motion passed 5-0.

- Joseph Czarnota; \$600.00 donation to support expenses associated with the girls' tennis team at the High School.

The Committee voted on a motion by Ms. Koepke and seconded by Ms. Imbriano to accept with gratitude a donation of \$600.00 from Mr. Joseph Czarnota to support expenses associated with the girls' tennis team at the High School. Motion passed 5-0.

- Sentenia Systems Inc.; Twelve 26" Flat Screen TV's for staff training and/or classroom education use, valued at \$1,200.00.

The Committee voted on a motion by Ms. Koepke and seconded by Ms. Imbriano to accept with gratitude a donation of twelve 26" flat screen TV's valued at \$1,200.00 to be used by the NRPS Technology Department for staff training and/or classroom education use from Sentenia Systems Inc. Motion passed 5-0.

- Hood Elementary School Parents' Association; \$2,661.75 to support expenses associated with the 5th grade duck boat field trip.

The Committee voted on a motion by Ms. Koepke and seconded by Ms. Imbriano to accept with gratitude a donation of \$2,661.75 from the Hood Elementary School Parents' Association to support expenses associated with the 5th grade duck boat field trip. Motion passed 5-0.

- NRHS Lacrosse Boosters; \$2,897.50 donation to support the NRHS girls Lacrosse team.

The Committee voted on a motion by Ms. Koepke and seconded by Ms. Imbriano to accept with gratitude a donation of \$2,897.50 from the NRHS Lacrosse Boosters to support the girls' lacrosse team at the High School. Motion passed 5-0.

III. F.1. Subcommittee Reports:

Mr. Webster gave an update from the Athletic Subcommittee meeting held on March 27, 2018.

Mr. Buckley gave an update from the NORCAM Board of Directors meeting held on March 29, 2018.

Mr. Webster gave an update from the Athletic Facilities Committee meeting held April 2, 2018.

Subcommittee Schedule:

a)	Evaluation Subcommittee	April 11, 2018	3:00 PM
b)	Finance Planning Team	April 26, 2018	8:15 AM
c)	NORCAM BOD	April 26, 2018	7:00 PM
d)	Policy Subcommittee	April 27, 2018	7:00 AM
e)	Athletic Subcommittee	May 1, 2018	12:30 PM

III. F.2 Administrative Report:

- **Parent University 2018**
Superintendent's District Improvement Goal #6

Superintendent Bernard reviewed the first Parent University event held in North Reading. Appreciation was extended to all who helped to make the day possible. A second Parent University event will be held on April 6, 2019 (date tentative at this time).

- **Superintendent's Educator Evaluation**
Superintendent's Professional Practice Goal
Superintendent's Student Learning Goal
Superintendent's District Improvement Goals 1-6

Superintendent Bernard distributed a self-assessment that is intended to provide additional insight into the Superintendent's professional work as it relates to the formative assessment process that the School Committee is presently undertaking.

III. F.3. Correspondence:

No correspondence at this time.

IV. Future Business:

April 25, 2018	7:00 PM	Finance Committee Meeting NRPS – Fiscal Year 2019 Budget
April 27, 2018	3:00 PM	Fiscal Year 2019 Budget Workshop
April 30, 2018	6:30 PM	Regular Meeting; NRMS Presentation Fiscal Year 2019 Budget Vote Distance Learning Lab at North Reading Middle/High School

May 7, 2018

6:00 PM

Regular Meeting

Distance Learning Lab at North Reading Middle/High School

Ms. Koepke gave a shout-out to the Hood School Drama Department on their recent production.

V. Adjournment:

The Committee voted on a motion made by Ms. Koepke and seconded by Ms. Imbriano to adjourn at 9:00 pm. Motion passed 5-0.

Documents and Exhibits:

1. Student Representative – School Work
2. FY19 Budget Public Hearing PowerPoint Presentation
3. Policy: JGCC/Students/Inoculation of Students
4. Policy: JGCD/Students/Administering Medicines to Students
5. Policy: JGCF/Students/Communicable Diseases
6. Policy: JHAF/Students/Athletic Fees and CO-OP Teams
7. Policy: JRE/Students/Non-Custodial Parents' Rights
8. NRPS Superintendent's Goals Mid-Cycle Progress Report; April 2018
9. Minutes: March 12, 2018 – Executive Session Minutes
10. Minutes: March 12, 2018 – Open Session Minutes
11. Gift Acceptance Memo – Anthony and Debra Maffeo
12. Gift Acceptance Memo – Michelle and George O'Connor
13. Gift Acceptance Memo – NRHS Lacrosse Boosters
14. Gift Acceptance Memo – Joseph Czarnota
15. Gift Acceptance Memo – Sentenia Systems Inc.
16. Gift Acceptance Memo – Hood Elementary School Parents' Association
17. Gift Acceptance Memo – NRHS Lacrosse Boosters
18. Superintendent's Evaluation; Self-Assessment – General Overview