

NORTH READING PUBLIC SCHOOLS
North Reading, Massachusetts

Regular Meeting of the School Committee
Open Session

Date: May 7, 2018
Time: 5:35 PM
Place: Distance Learning Lab

School Committee Members Present

Scott Buckley
Julie Koepke
Janene Imbriano
Gerald Venezia
Mel Webster

Staff Members Present

Jon Bernard – Superintendent of Schools
Patrick Daly – Assistant Superintendent
Michael Connelly – Director of Finance and Operations
Cindy Elmore – Recording Secretary

Visitors: Ms. Samantha Galvin (Student Representative, Class of 2020), Mr. Steve McManus (SEPAC Chairperson), Ms. Cynthia Conant (Director of Pupil Personnel Services), Mr. Sean Delaney, Mr. Cliff Bowers, Ms. Christine Molle, Ms. Jillian String (of the North Reading Transcript)

I. Call to Order Open Session:

Chair Mel Webster called the Open Session to order at 5:35 p.m.

Executive Session:

The Committee voted on a motion by Ms. Imbriano and seconded by Ms. Koepke pursuant to Massachusetts General Laws, Chapter 30A, Section 21, to enter into Executive Session to discuss the Superintendent's employment contract and to return to Open Session. Motion passed 5-0 on a roll call vote.

At 5:58 p.m., the Committee voted on a motion by Ms. Imbriano and seconded by Ms. Koepke to return to Open Session. Motion passed 5-0 on a roll call vote.

II. Call to Order Open Session:

Chair Mel Webster called the Open Session back to order at 6:09 p.m.

Superintendent Bernard thanked Jerry Venezia and Julie Koepke for their time on the North Reading School Committee and presented each with a retirement gift. The Committee and members of the community also spoke about their service and thanked them for their time and commitment.

III. A. Public Input:

Mr. Sean Delaney thanked the School Committee and the North Reading School District for the outstanding work that has helped his daughter in the school system. He recognized the school staff for their continued dedication to the students.

III. B. Student Input:

Ms. Samantha Galvin gave the student report and presented a sample of her class work.

III. C.1. MSBA/SSBC Update

Superintendent Bernard and Mr. Webster gave an update of the May 1, 2018 SSBC meeting.

III. D.1. Presentation: Special Education Parent Advisory Council (SEPAC) and Pupil Personnel Services

Ms. Cynthia Conant, Director of Pupil Personnel Services introduced and thanked the North Reading SEPAC Chairperson, Mr. Steve McManus, who presented the SEPAC's accomplishments in 2017-2018 as well as an overview of plans for the future.

**III. D.2. Fiscal Year 2019 Budget Vote
School Committee Goal FAM-III-A-1
Superintendent's Professional Practice Goal
Superintendent's District Improvement Goal #1**

Superintendent Bernard and Mike Connelly, Director of Finance and Operations facilitated an update on the status of the Fiscal Year 2019 budget. The Public Hearing on the Fiscal Year 2019 budget was held on April 9, 2018. After discussion of the budget, the School Committee voted to accept the Fiscal Year 2019 budget that will be presented at the June 4, 2018 Town Meeting.

The Committee voted on a motion by Mr. Venezia and seconded by Ms. Koepke that the School Committee approve and hereby adopt the final Fiscal Year 2019 School Operating Budget of \$30,746,047.00; this represents an increase of 3.8% of \$1,112,502.00 over the Fiscal Year 2018 appropriation of \$29,633,545.00. Motion passed 5-0.

III. D.3. School Choice Public Hearing and Vote

The Committee voted on a motion by Ms. Imbriano and seconded by Ms. Koepke to move to an Open Public Hearing to discuss and vote on the North Reading Public Schools becoming a School Choice District. Motion passed 5-0.

Under the Education Reform Act of 1993 there is a need to hold an annual public hearing on School Choice. Becoming a Choice District means that North Reading will accept students from other cities and towns for enrollment in its schools. Once a student is accepted as a choice student, he or she is a student until graduation or the student opts to withdraw. The district receives an additional \$5,000.00 from the sending district's Chapter 70 funds for each student accepted.

The Committee voted on a motion by Mr. Venezia and seconded by Ms. Koepke to not participate in School Choice because the program as it is presently constructed ensures that the needs of some of the children of the Commonwealth cannot be met. Motion passed 5-0.

**III. D.4. Superintendent's Mid-Cycle Formative Assessment
Superintendent's Professional Practice Goal
Superintendent's Student Learning Goal
Superintendent's District Improvement Goals 1-6**

The Superintendent's Educator Plan, approved in May 2017, consists of two-year goals. Superintendent Bernard has recently presented to the School Committee documents charting his progress toward meeting the goals established in the Superintendent's Educator Plan. Superintendent Bernard requested feedback on his progress to meet his established goals. Ms. Imbriano, a member of the Evaluation Subcommittee facilitated the discussion.

The Committee voted on a motion by Mr. Buckley and seconded by Ms. Imbriano to extend the Superintendent's contract one additional year to 2021, an increase of 3% for each of the first two years and the third year (2021) COLA will be negotiated at a later time. Motion passed 5-0.

**III. D.5. SEEM Collaborative Fiscal Year 2019 Budget
North Shore Education Consortium Fiscal Year 2019 Budget
Superintendents Professional Practice Goal**

Superintendent Bernard highlighted the salient points of the SEEM Collaborative and North Shore Consortium's Fiscal Year 2019 Budgets.

**III. D.1 Presentation: Presentation North Reading Public Schools "App"
Superintendent's District Improvement Goal**

Superintendent Bernard presented a "draft" of the new North Reading Public Schools' "App" designed to serve as an additional means of communication and to showcase information about the school district.

III. E.1 Minutes:

The Committee voted on a motion by Ms. Imbriano and seconded by Mr. Buckley to approve the April 4, 2018 Open Session minutes as written. Motion passed 5-0.

The Committee voted on a motion by Ms. Imbriano and seconded by Mr. Buckley to approve the April 9, 2018 Executive Session minutes as written. Motion passed 5-0.

The Committee voted on a motion by Ms. Imbriano and seconded by Mr. Buckley to approve the April 9, 2018 Open Session/Public Hearing minutes as amended. Motion passed 5-0.

Amendment: Section III. D.1. last sentence change "Politi" to "Pulte"

The Committee voted on a motion by Ms. Imbriano and seconded by Mr. Buckley to approve the May 2, 2018 Open Session minutes as written. Motion passed 5-0.

III. E.2. Budget Update:

No budget update at this time.

III. E.3 Staffing:

There were no staffing updates.

III. E.4. Bids and Donations:

Superintendent Bernard requested the acceptance of the following donations:

- Compass Group (Chartwells); \$1,000.00 scholarship donation for a graduating senior of the class of 2018.

The Committee voted on a motion by Ms. Koepke and seconded by Mr. Venezia to accept with gratitude a donation in the amount of \$1,000.00 from the Compass Group to be awarded to a graduating senior of the class of 2018. Motion passed 5-0.

- North Reading Music Boosters; \$1,600.00 donation to cover the performance cost at Six Flags New England.

The Committee voted on a motion by Ms. Koepke and seconded by Mr. Venezia to accept with gratitude a donation of \$1,600.00 from the North Reading Music Boosters to cover the cost of the Masquers performance at Six Flags New England. Motion passed 5-0.

- J. Turner Hood School Parents' Association; in-kind donation

The Committee voted on a motion by Ms. Koepke and seconded by Mr. Venezia to accept with gratitude an in-kind donation for \$1,794.50 for Enrichment Activities and \$317.10 for Teacher Appreciation Activities from the J. Turner Hood Elementary School Parents' Association totaling \$2,111.60. Motion passed 5-0.

III. F.1. Subcommittee Reports:

Mr. Webster gave an update from the Athletic Subcommittee meeting held on May 1, 2018.

Mr. Webster gave an update from the Finance Planning Team meeting held on May 2, 2018.

Subcommittee Schedule:

a)	Finance Planning Team	May 24, 2018	8:15 AM
b)	NORCAM BOD	May 24, 2018	7:00 PM
c)	Athletic Subcommittee	June 12, 2018	12:30 PM
d)	SSBC	June 12, 2018	5:30 PM

III. F.2 Administrative Report:

- **Good News:**
School Committee Goal FCR-III-A-4

Congratulations to the Batchelder School's grade three students and their teachers, Mr. Cassell, Ms. Dill, and Ms. Callanen; their principal, Mr. Killeen; and the parent coaches/mentors for receiving the first-place award in the Toshiba ExploraVision program. An invitation to attend an awards ceremony in Washington D.C. has been extended.

Congratulations to J.T. Hood Elementary School Grade 5 teacher Ms. Whitney Cleary, who was recently named one of the top five STEM teachers in Massachusetts by the New England Patriots STEM Teacher of the Year program. Ms. Cleary will be recognized at the Massachusetts STEM Summit to be held in Worcester in November. The Hood School will receive a \$1,000.00 award to be used to promote STEM educational activities.

III. F.3. Correspondence:

No correspondence at this time.

IV. Future Business:

May 21, 2018	6:30 PM	Regular Meeting: E.E. Little School Presentation E.E. Little School Cafeteria
June 4, 2018	6:30 PM	Town Meeting; Performing Arts Center Pre-Meeting in the Superintendent's Conference Room
June 11, 2018	6:30 PM	Regular Meeting Distance Learning Lab at North Reading Middle/High School
June 25, 2018	6:30 PM	Regular Meeting Distance Learning Lab at North Reading Middle/High School

V. Adjournment:

The Committee voted on a motion made by Ms. Koepke and seconded by Mr. Buckley to adjourn at 8:11 pm. Motion passed 5-0.

Documents and Exhibits:

1. Student Representative – School Work
2. FY19 School Budget Presentation
3. Memo: FY19 Budget Update
4. SEEM Collaborative Approved FY19 Budget and Supplemental Material
5. North Shore Education Consortium FY19 Budget
6. Minutes: April 4, 2018 – Open Session Minutes
7. Minutes: April 9, 2018 – Executive Session Minutes
8. Minutes: April 9, 2018 – Open Session/Public Budget Hearing Minutes
9. Minutes: May 2, 2018 – Open Session Minutes
10. Gift Acceptance Memo – Compass Group (Chartwells)
11. Gift Acceptance Memo – North Reading Music Boosters
12. Gift Acceptance Memo – J. Turner Hood Elementary School Parents' Association
13. 2018 Batchelder ExploraVision Teams
14. Batchelder School 3rd Graders Imagine the Future in National Science Teachers Competition