

NORTH READING PUBLIC SCHOOLS
North Reading, Massachusetts

Regular Meeting of the School Committee
Open Session

Date: June 25, 2018

Time: 6:30 PM

Place: Distance Learning Lab at North Reading Middle/High School

School Committee Members Present

Dyana Boutwell

Scott Buckley

Janene Imbriano (not present)

Rich McGowan

Mel Webster

Staff Members Present

Jon Bernard – Superintendent of Schools

Michael Connelly – Director of Finance and Operations

Cindy Elmore – Recording Secretary (not present)

Visitors: Ms. Karen Adams (NRHS), Ms. Joanne Coughlin (NHMS/HS), Mr. Eric Forman (NRMS/HS), Ms. Helena Meyer (NRMS), Ms. Jane Whitney (NRHS), Ms. Julie Koepke (NR Resident), Dr. Catherine O’Connell (Principal, NRMS), Mr. AJ Loprete (Principal, NRHS), Ms. Jillian String (of the North Reading Transcript)

I. Call to Order Open Session:

Vice-Chair Scott Buckley called the Open Session to order at 6:31 PM.

II. A. Public Input: There was no public input.

II. B. Student Input: There was no student report.

II. D.1. Special Recognitions
School Committee Goal LG-III-D5

The School Committee publicly recognized the following individuals for their years of service (a total of 100.5 years, combined) as they retire from the North Reading Public Schools:

Ms. Karen Adams, School Nurse, North Reading High School

Ms. Joanne Coughlin, Digital Learning Specialist, North Reading Middle/High School

Mr. Eric Forman, Music/Band Teacher, North Reading Middle/High School

Ms. Helena Meyer, English Language Arts Teacher, North Reading Middle School

Ms. Jane Whitney, Special Education Teacher, North Reading High School

II. D.2. New Club Proposal: North Reading Middle School Gay-Straight Alliance

Dr. Catherine O’Connell, Principal at North Reading Middle School, proposed a new extra-curricular activity club for students to be introduced at North Reading Middle School for 2018-2019.

The Committee voted on a motion by Mr. McGowan and seconded by Ms. Boutwell to approve the two-year pilot for the new North Reading Middle School Gay-Straight Alliance Club. Motion passed 4-0.

**II. D.3. Presentation: Elementary School Improvement Plans
Superintendent’s Professional Practice Goal
Superintendent’s District Improvement Goal #1**

The principals at North Reading Middle School and North Reading High School, Dr. O’Connell and Mr. Loprete, reviewed the progress made to achieve their 2017-2018 School Improvement Plan goals and presented their 2018-2019 School Improvement Plans.

The Committee voted on a motion by Mr. McGowan and seconded by Mr. Webster to accept the North Reading Middle School 2018-2019 School Improvement Plan. Motion passed 4-0.

The Committee voted on a motion by Mr. McGowan and seconded by Mr. Webster to accept the North Reading High School 2018-2019 School Improvement Plan. Motion passed 4-0

II. D.4. Presentation: North Reading High School Seal of Biliteracy Program

Mr. Loprete, Principal at North Reading High School, presented a proposal to adopt a Seal of Biliteracy initiative at North Reading High School to be implemented beginning with the 2018-2019 school year. The Seal of Biliteracy initiative was first introduced in October 2017 as a “focus area” for exploration in 2017-2018 and as part of the “Year Two Update” to “NRPS 2021.”

The Committee voted on a motion by Ms. Boutwell and seconded by Mr. McGowan to approve the North Reading High School Seal of Biliteracy program. Motion passed 4-0.

II. D.5. Proposal: North Reading High School Cooperative Swim Team

Mr. Loprete, Principal at North Reading High School, presented a proposal to form a cooperative swim team with Wilmington High School beginning in the 2018-2019 school year.

The Committee voted on a motion by Mr. Webster and seconded by Mr. McGowan to approve the North Reading High School Cooperative Swim Team with Wilmington High School. Motion passed 4-0.

II. D.6. Proposal: Performing Arts User Fees

Mr. Michael Connelly, Director of Finance and Operations, presented a proposal for the implementation of Performing Arts User Fees, consistent with the provisions of the recently adopted Collective Bargaining Agreement with the North Reading Education Association (NREA).

The Committee voted on a motion by Mr. Webster and seconded by Ms. Boutwell to accept the administration's proposal to impose a Performing Arts user fee of \$100.00 at the High School, \$75.00 at the Middle School and \$60.00 at the elementary schools for a one-year period, to be reviewed in the spring of the 2018-2019 school year. Motion passed 4-0.

II. C.1. MSBA/SSBC Update

There was no formal update provided at the meeting.

II. D.4. Second Reading: Policy JBCA-E2 and JBCA-E-3; School Admission/Residency School Committee Goal LG-III-A-1 Superintendent's Professional Practice Goal

Policy JBCA-E2 – School Admission / Residency – Responsible Adult Affidavit

The Committee voted on a motion by Mr. McGowan and seconded by Ms. Boutwell to approve the second reading of Policy JBCA-E2 – School Admission / Residency – Responsible Adult Affidavit as written. Motion passed 4-0.

Policy JBCA-E3 – Students – School Admission / Residency – Landlord/Shared Tenancies Affidavit

The Committee voted on a motion by Mr. McGowan and seconded by Ms. Boutwell to approve the second reading of new Policy JBCA-E3 – School Admission / Residency – Landlord/Shared Tenancies Affidavit as written. Motion passed 4-0.

II. D.7. Presentation: Student Activity Audit Report

Mr. Michael Connelly, Director of Finance and Operations, presented the results of a recently conducted internal audit of the school district's student activity accounts. Mr. Connelly was pleased with the results of the audits.

II. E.1 Minutes:

The Committee voted on a motion by Mr. McGowan and seconded by Mr. Webster to approve the Open Session minutes of May 21, 2018 as written. Motion passed 4-0.

II. E.2. Budget Update:

Mr. Connelly provided a status report of the FY18 budget.

II. E.3 Staffing:

The following are current new hires for the District.

- Hood School – Kelly Costa – Grade 3 Teacher
- Little School – Kathryn Polcari – Grade 5 Teacher
- High School – Robert Bryant – Long-term Substitute, Business Education Teacher
- High School – Paul Burdett – Long-term Substitute, Spanish Teacher
- High School – Matthew Sucharski – Math Teacher
- High School – Tracy Nicholas – School Nurse

II. E.4. Bids and Donations:

Superintendent Bernard requested the acceptance of the following donations:

- J.T. Hood School Parents' Association; \$2,160.00 donation to support the purchase of ten stand up desks to be used across all grade levels at the Hood School.

The Committee voted on a motion by Mr. Webster and seconded by Ms. Boutwell to accept with gratitude a donation of \$2,160.00 from the J. Turner Hood School Parents' Association for the purchase of ten stand up desks to be utilized across all grade levels at the Hood School. Motion passed 4-0.

- J. T Hood School Parents' Association; \$10,000.00 donation to furnish and install five new water fountains at the Hood School.

The Committee voted on a motion by Mr. Webster and seconded by Ms. Boutwell to accept with gratitude a donation of \$10,000.00 from the J. Turner Hood School Parents' Association to furnish and install five new water filtration fountains throughout the Hood School to benefit all students and staff.

II. F.1. Subcommittee Reports:

Ms. Boutwell and Mr. Webster provided a report from the June 12, 2018 Athletic Subcommittee meeting.

Mr. Buckley provided a report from the June 21, 2018 NORCAM Board of Directors meeting.

Subcommittee Schedule:

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| a) Policy Subcommittee | July 17, 2018 | 8:30 AM |
|------------------------|---------------|---------|

II. F.2 Administrative Report:

- Shout-out to the Batchelder production of "Giants in the Sky"
- North Reading High School has received the Highland Trophy for the fourth year
- Update on the North Reading Public School App
- The Hood and Batchelder Elementary Schools have been invited to participate in "NAEP" National Assessment of Educational Progress

II. F.3. Correspondence: No correspondence.

III. Future Business:

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| July 19, 2018 | 4:30 PM | 2018-2019 School Committee Goals Workshop
Superintendent's Conference Room |
| July 19, 2018 | 6:30 PM | Regular Meeting
Distance Learning Lab at North Reading Middle/High School |
| August 27, 2018 | 4:30 PM | 2018-2019 School Committee Goals Workshop (if needed)
Superintendent's Conference Room |

August 27, 2018

6:30 PM

Regular Meeting

Distance Learning Lab at North Reading Middle/High School

IV. Adjournment:

The Committee voted on a motion made by Mr. McGowan and seconded by Ms. Boutwell to adjourn at 9:08 pm. Motion passed 4-0.

Documents and Exhibits:

1. New Club Proposal – Middle School Gay-Straight Alliance Club
2. NRHS Seal of Biliteracy Program
3. Cooperative Athletic Program Proposal – Swim Club
4. Student Activity Internal Audit Report
5. Proposal: User Fee; Extra-Curricular and Performing Arts
6. Policy JBCA-E2 – School Admission / Residency – Responsible Adult Affidavit
7. Policy JBCA-E3 – School Admission / Residency – Landlord/Shared Tenancies Affidavit
8. Minutes: May 21, 2018 – Open Session Minutes
9. FY18 Budget Report
10. Gift Acceptance Memo – J.T. Hood Parents' Association
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