

NORTH READING PUBLIC SCHOOLS
North Reading, Massachusetts

Regular Meeting of the School Committee
Open Session

Date: October 29, 2018

Time: 6:30 PM

Place: Distance Learning Lab at North Reading Middle/High School

School Committee Members Present

Dyana Boutwell

Scott Buckley

Janene Imbriano

Rich McGowan

Mel Webster

Staff Members Present

Jon Bernard – Superintendent of Schools

Dr. Patrick Daly – Assistant Superintendent of Schools

Michael Connelly – Director of Finance and Operations

Cindy Elmore – Recording Secretary

Visitors: Ms. Elizabeth Barrett (Student Representative), Mr. Michael Vaudo (Faculty advisor to the Adventure Club), Mr. Ethan Pelmas (Student, Adventure Club), Mr. Stephen Vontzalides (Student, Adventure Club), Mr. Preslav Karapchanski (Student, Adventure Club), Ms. Allison Kane (faculty advisor to Masquers), Ms. Jillian String (of the North Reading Transcript).

I. Call to Order Open Session:

Chair Janene Imbriano called the Open Session to order at 6:35 PM.

II. A. Public Input:

There was no public input.

II. B. Student Report:

Ms. Elizabeth Barrett gave the student report and presented a sample of her class work.

II. D.1. Proposal: North Reading High School Trip; Student Council Annual Conference

North Reading High School student and member of the Student Council, Elizabeth Barrett, presented a proposal for a trip for members of the NRHS Student Council to attend the Massachusetts Association of Student Councils' annual conference in Hyannis, MA on March 6-8, 2019.

The Committee voted on a motion by Mr. Buckley and seconded by Mr. Webster to approve the NRHS Student Council's Annual Conference in Hyannis, MA on March 6-8, 2019. Motion passed 5-0.

II. D.2. Proposal: North Reading High School Trip; Adventure Club

Mr. Michael Vaudo, Mathematics teacher at North Reading High School and faculty co-advisor to the Adventure Club, proposed the annual ski trip to Loon Mountain, Lincoln, NH, on January 11-13, 2019.

The Committee voted on a motion by Mr. Webster and seconded by Mr. Buckley to approve the NRHS Adventure Club annual ski trip to Loon Mountain in January 2019. Motion passed 5-0.

II. D.3. Proposal: North Reading High School Trip; International Travel Club

Mr. Michael Vaudo, Mathematics teacher at North Reading High School and faculty co-advisor to the International Travel Club, proposed a student trip to Ecuador for the spring of 2020. This will be the sixth trip, covering 16 countries on four continents since the club's inception.

The Committee voted on a motion by Mr. McGowan and seconded by Ms. Boutwell to approve the NRHS International Travel Club trip to Ecuador in the 2020. Motion passed 5-0.

II. D.4. Proposal: North Reading High School Trip; Masquers

Ms. Allison Kane, Theater teacher at North Reading High School and faculty advisor to Masquers presented a proposal for a student trip to Nantucket, MA on November 11-12, 2018 to participate in a training with the Massachusetts Office of Emergency Medical Services.

The Committee voted on a motion by Ms. Boutwell and seconded by Mr. McGowan to approve the NRHS Masquers trip to Nantucket, MA to participate in a training with the Massachusetts Office of Emergency Medical Services, November 11-12, 2018. Motion passed 5-0.

**II. D.5. Presentation: Assessment and Accountability
Spring 2018 State Standardized Assessment Results
School Committee Goal EP-III-A-3
School Committee Goal EP-III-A-4**

Dr. Patrick Daly, Assistant Superintendent, gave a presentation on the district's results on the spring 2018 state standardized assessments (MCAS and MCAS 2.0).

**II. D.6. Presentation: Assessment and Accountability
Spring 2018 State Standardized Assessment Results
School Committee Goal LG-III-B-1
School Committee Goal LG-III-B-2
Superintendent's Professional Practices Goal
Superintendent's District Improvement Goal #1**

Superintendent Bernard presented a Year Three Update (2018-2019) of the school district's strategic plan, "NRPS 2021: A Strategy for the Future."

**II. D.7. Presentation: Student Enrollment Projections
Superintendent's Professional Practice Goal**

Mr. Michael Connelly, Director of Finance and Operations, presented a report on "Enrollment Projections."

II. D.8. School Committee Liaison; Special Education Parent Advisory Council (SEPAC)

There has been an interest expressed in appointing a School Committee liaison to the North Reading Special Education Parent Advisory Council (SEPAC). The School Committee agreed to appoint Mr. Buckley as a liaison between the North Reading School Committee and SEPAC.

The Committee voted on a motion by Mr. Buckley and seconded by Ms. Boutwell to appoint a liaison to the Special Education Parent Advisory Council. Motion passed 5-0.

The Committee voted on a motion by Mr. McGowan and seconded by Ms. Boutwell to appoint Mr. Buckley as a liaison of the North Reading School Committee to the Special Education Parent Advisory Council for a one-year period. Motion passed 5-0.

II. E.1 Minutes:

The Committee voted on a motion by Mr. Webster and seconded by Mr. McGowan to approve the September 10, 2018 Open Session Minutes as written. Motion passed 5-0.

The Committee voted on a motion by Mr. Webster and seconded by Mr. McGowan to approve the September 24, 2018 Open Session Minutes as written. Motion passed 5-0.

The Committee voted on a motion by Mr. McGowan and seconded by Mr. Buckley to approve the October 15, 2018 Open Session/Town Meeting Minutes as written. Motion passed 4-0-1, Mr. Webster abstained.

II. E.2. Budget Update:

Mr. Michael Connelly, Director of Finance and Operations, reviewed the FY19 budget.

Mr. Connelly also presented for School Committee approval a Booster and Support Organization Application for Recognition from the North Reading High School Cheerleading Boosters Club.

The Committee voted on a motion by Mr. Buckley and seconded by Mr. McGowan in adherence to School Committee Policy LEC the North Reading School Committee vote to recognize the North Reading High School Cheerleading Boosters Club as a support group and authorize School Administration to work collaboratively for the betterment of the North Reading Public Schools. Motion passed 5-0.

II. E.3 Staffing:

There were no staffing updates.

II. E.4. Bids and Donations:

Superintendent Bernard requested the acceptance of the following donations:

- Jennifer Kirwin; Trombone for the Hood School band valued at \$100.00

The Committee voted on a motion by Mr. McGowan and seconded by Ms. Boutwell to accept with gratitude a donation of a trombone valued at \$100.00 to supplement the band instruments at the J. Turner Hood Elementary School from Jennifer Kirwin. Motion passed 5-0.

- Park Place Counseling, Inc.; \$200.00 donation toward the 8th grade Washington D.C. trip.

The Committee voted on a motion by Mr. McGowan and seconded by Ms. Boutwell to accept with gratitude a donation of \$200.00 from Park Place Counseling, Inc., to offset the costs associated with the 8th grade Washington D.C. trip. Motion passed 5-0.

- North Reading Music Boosters; \$325.00 donation to purchase several tuxedos for student use during choral concerts.

The Committee voted on a motion by Mr. McGowan and seconded by Ms. Boutwell to accept with gratitude a donation \$325.00 from the North Reading Music Boosters, Inc., to purchase several tuxedos for student use during choral concerts. Motion passed 5-0.

- Michael Milone (NR Recreation Department); \$330.00 donation to support the High School volleyball team at North Reading's Youth Volleyball Summer Academy.

The Committee voted on a motion by Mr. McGowan and seconded by Ms. Boutwell to accept with gratitude an interdepartmental transfer in the amount of \$330.00 from the North Reading Recreation Department. This transfer is being made in consideration of the time volunteered by members of the High School volleyball team at North Reading's Youth Volleyball Summer Academy. Motion passed 5-0.

- Multiple families of North Reading All-Town Chorus students; \$500.00 donation toward the purchase of trees for all North Reading school campuses.

The Committee voted on a motion by Mr. McGowan and seconded by Ms. Boutwell to accept with gratitude a donation totaling \$500.00 from multiple families of All-Town Chorus Students toward the purchase of 4 trees for planting at each of the school campuses in North Reading. Motion passed 5-0.

- Raytheon Corporation; \$1,000.00 donation to the Hood Elementary School in recognition of the MA STEM Teacher of the Year Finalist Award.

The Committee voted on a motion by Mr. McGowan and seconded by Ms. Boutwell to accept with gratitude a donation of \$1,000.00 from Raytheon Corporation awarded to the Hood Elementary School in recognition of a science teacher being a Massachusetts STEM Teacher of the Year finalist. Motion passed 5-0.

- Hood School Parents' Association; \$1,200.000 donation to purchase Makerspace items.

The Committee voted on a motion by Mr. McGowan and seconded by Ms. Boutwell to accept with gratitude a donation of \$1,200.00 from the Hood Elementary School Parents' Association for the purpose of purchasing Makerspace items. Motion passed 5-0.

- Melkonian's North Reading Subaru; \$1,200.00 donation of books for student at all grade level.

The Committee voted on a motion by Mr. McGowan and seconded by Ms. Boutwell to accept with gratitude a donation of books for North Reading students at all grade levels valued at \$1,200.00 from Melkonian's North Reading Subaru. Motion passed 5-0.

- North Reading Hall of Fame; \$1,420.00 donation for an ice maker at the high school concession stand.

The Committee voted on a motion by Mr. McGowan and seconded by Ms. Boutwell to accept with gratitude a donation of \$1,420.00 from the North Reading Hall of Fame to cover the cost of a new ice maker including installation and set-up for the High School concession stand. Motion passed 5-0.

- Hood School Parents' Association; \$1,890.00 donation to purchase Smartboard speakers.

The Committee voted on a motion by Mr. McGowan and seconded by Ms. Boutwell to accept with gratitude a total donation of \$1,890.00 from the Hood Elementary School Parents' Association for the purpose of purchasing Smartboard speakers. Motion passed 5-0.

- Fit Revolution; \$2,500.00 donation for the 2018 Hornet Hustle Road Race.

The Committee voted on a motion by Mr. McGowan and seconded by Ms. Boutwell to accept with gratitude a total donation of \$2,500.00 from Fit Revolution for the 2018 Hornet Hustle Road Race. The gift amounts are disseminated as follows: Batchelder Elementary - \$450.00, Hood Elementary - \$450.00, Little Elementary - \$700.00, Middle School - \$450.00, and the High School - \$450.00. Motion passed 5-0.

- Multiple donations through Snap Raise online fundraising; \$3,668.50 donation for the NRHS Field Hockey Team expenses.

The Committee voted on a motion by Mr. McGowan and seconded by Ms. Boutwell to accept with gratitude a donation of \$3,668.50 collected from Snap Raise through online fundraising to offset the High School Field Hockey team expenses. Motion passed 5-0.

- Multiple donations through Snap Raise online fundraising; \$7,379.53 and \$250.00 from Kathryn and Thomas Magner for the NRHS Girls Soccer Team expenses.

The Committee voted on a motion by Mr. McGowan and seconded by Ms. Boutwell to accept with gratitude a donation of \$7,379.53 collected from Snap Raise through online fundraising and \$250.00 from Kathryn & Thomas Magner to offset the High School Girls Soccer team expenses. Motion passed 5-0.

- Integrated Benefits Group; \$500.00 donation to support costs associated with NRPS 2019 Parent University.

The Committee voted on a motion by Mr. McGowan and seconded by Ms. Boutwell to accept with gratitude a donation of \$500.00 from Integrated Benefits Group to support costs associated with North Reading Public Schools' 2019 Parent University. Motion passed 5-0.

- Salem State University; \$500.00 donation to support costs associated with STEM/STEAM week.

The Committee voted on a motion by Mr. McGowan and seconded by Ms. Boutwell to accept with gratitude a donation of \$500.00 from Salem State University to support costs associated with North Reading Public Schools' October 2018 STEM/STEAM week. Motion passed 5-0.

II. F.1. Subcommittee Reports:

Ms. Imbriano provided a report on the October 12, 2018 Finance Planning Team meeting.

Superintendent Bernard provided a report on the October 23, 2018 Athletic Subcommittee meeting.

Mr. Buckley provided a report on the October 25, 2018 NORCAM Board of Directors meeting.

Subcommittee Schedule:

a)	CIPC	November 7, 2018	4:00 PM
b)	Policy Subcommittee	November 8, 2018	3:30 PM
c)	Finance Planning Team	November 9, 2018	8:15 AM
d)	NORCAM BOD	November 15, 2018	7:00 PM
e)	Substance Abuse Coalition	November 27, 2018	10:00 AM
f)	Athletic Subcommittee	November 27, 2018	12:30 PM

II. F.2 Administrative Report:

- **Thank you! STEAM Night; Wednesday, October 24, 2018**
Superintendent's Professional Practice Goal

On Wednesday, October 24, 2018, the District hosted a "STEAM Night" in recognition of Governor Baker's "STEM Week" statewide initiative to boost student interest and raise awareness of STEM education. Appreciation is extended to all who helped to make for a successful community event, especially Dr. Dan Downs, Director of Digital Learning.

- **North Reading Public Schools' APP**
Superintendent's District Improvement Goal #6

Superintendent Bernard is pleased to announce that the new North Reading Public Schools' APP was released on October 22, 2018.

- **Update: Parent University 2019**
Superintendent's District Improvement Goal #6

An organization meeting took place on October 25, 2018 to begin planning for this year's Parent University event to be held on Saturday, April 6, 2019.

- **School Start Time Discussion**

Superintendent Bernard reviewed preliminary plans for facilitating a discussion around school start times.

II. F.3. Correspondence:

No correspondence at this time.

III. Future Business:

November 19, 2018	6:30 PM	Regular Meeting Distance Learning Lab at North Reading Middle/High School
December 3, 2018	6:30 PM	Regular Meeting J.T. Hood Elementary School - Cafeteria
December 17, 2018	6:30 PM	Regular Meeting Distance Learning Lab at North Reading Middle/High School

IV. Adjournment:

The Committee voted on a motion made by Mr. Webster and seconded by Mr. Buckley to adjourn at 9:36 pm. Motion passed 5-0.

Documents and Exhibits:

1. Student Work
1. Memo – NRHS Student Council annual meeting March 6-8, 2019
2. PowerPoint – NRHS Adventure Club Trip Proposal 2018-2019
3. Handout – NRHS International Travel Club Trip Proposal
4. Memo – NRHS Masquers trip proposal
5. PowerPoint – Accountability and MCAS 2018
6. PowerPoint – NRPS 2021: A Strategy for the Future
7. PowerPoint – NRPS Enrollment Projections
8. MADESE – Guidance for Special Education Parent Advisory Councils
9. Minutes – September 10, 2018 – Open Session
10. Minutes – September 24, 2018 – Open Session
11. Minutes – October 15, 2018 – Open Session/Town Meeting
12. FY19 Budget Report
13. Memo – Booster and Support Group Application of Recognition
14. Gift Acceptance Memo – Jennifer Kirwin
15. Gift Acceptance Memo – Park Place Counseling, Inc.
16. Gift Acceptance Memo – North Reading Music Boosters
17. Gift Acceptance Memo – Michael Milone (NR Recreation Department)
18. Gift Acceptance Memo – Multiple families of North Reading All-Town Chorus students
19. Gift Acceptance Memo – Raytheon Corporation
20. Gift Acceptance Memo – Hood Parents' Association
21. Gift Acceptance Memo – Melkonian's North Reading Subaru
22. Gift Acceptance Memo – North Reading Hall of Fame
23. Gift Acceptance Memo – Hood Parents' Association
24. Gift Acceptance Memo – Fit Revolution
25. Gift Acceptance Memo – Multiple donations through Snap Raise online fundraising
26. Gift Acceptance Memo – Multiple donations through Snap Raise online fundraising and Kathryn & Thomas Magner
27. Gift Acceptance Memo – Integrated Benefits Group
28. Gift Acceptance Memo – Salem State University