

NORTH READING PUBLIC SCHOOLS
North Reading, Massachusetts

Regular Meeting of the School Committee
Open Session

Date: November 19, 2018

Time: 6:30 PM

Place: Distance Learning Lab at North Reading Middle/High School

School Committee Members Present

Dyana Boutwell

Scott Buckley

Janene Imbriano

Rich McGowan

Mel Webster

Staff Members Present

Jon Bernard – Superintendent of Schools

Dr. Patrick Daly – Assistant Superintendent of Schools

Michael Connelly – Director of Finance and Operations

Cindy Elmore – Recording Secretary

Visitors: Ms. Samantha Galvin (Student Representative), Ms. Amy Luckiewicz (Drug Fee Communities Grant Coordinator), Mr. Bill Bellavance (NR Resident), Ms. Jillian String (of the North Reading Transcript)

I. Call to Order Open Session:

Chair Janene Imbriano called the Open Session to order at 6:30 PM.

II. A. Public Input:

There was no public input.

II. B. Student Report:

Ms. Samantha Galvin gave the student report and presented a sample of her class work.

II. D.1. Presentation: Ms. Amy Luckiewicz; Drug Free Communities Grant/Core Measurements Survey Results

Ms. Amy Luckiewicz, Drug Free Communities Grant Coordinator, presented the results of the Core Measurements Survey administered to students in grades 6-12 in the spring of 2018. Ms. Luckiewicz also gave a presentation and answered questions regarding “vaping” and the efforts of the community to combat this disturbing trend.

II. D.2. School Committee Policies: First Reading

Policy BCBI: Procedure to be Followed by Public In Placing Items on School Committee Agenda was tabled for further revision and vote at a future meeting of the School Committee.

Policy BH: Code of Ethics

The Committee voted on a motion by Ms. Boutwell and seconded by Mr. McGowan to approve the first reading of the revised Policy BH – Code of Ethics. Motion passed 5-0.

II. E.1 Minutes: No minutes at this time.

II. E.2. Budget Update:

Mr. Michael Connelly, Director of Finance and Operations, reviewed the Student Activity Quarter 1 Report which reflects activity through September 30, 2018

The Committee voted on a motion by Mr. Webster and seconded by Mr. Buckley to approve the list of active student activity accounts at the High School and Middle School for the 2018-2019 school year as presented by the administration. Motion passed 5-0.

Mr. Connelly also proposed an additional item to be included among the capital improvement projects for the district to be submitted to the Capital Improvements Planning Committee for consideration for funding in Fiscal Year 2020. The project is compliance upgrades to the softball field complex at North Reading Middle/High School needed to fully complete the project and bring the field's amenities to an appropriate level consistent with other athletic complexes available to student athletes. These upgrades would include the supply and installation of rooftop dugout enclosures and the supply and installation of an electronic scoreboard. This cost is not to exceed \$35,000.00

The Committee voted on a motion by Mr. Webster and seconded by Mr. Buckley to submit the scoreboard dugout enclosure project request to the CIPC. Motion passed 5-0.

II. E.3 Staffing:

There were no staffing updates.

II. E.4. Bids and Donations:

Superintendent Bernard requested the acceptance of the following donations:

- Little Elementary School Parents' Association: \$99.95 donation to purchase umbrellas for student drop-off on rainy mornings.

The Committee voted on a motion by Mr. McGowan and seconded by Mr. Webster to accept with gratitude a donation of \$99.95 from the Little School Parents' Association to purchase umbrellas for staff to use on rainy mornings for student drop-off. Motion passed 5-0.

- Nancy and John Meaney; \$100.00 donation to offset expenses associated with the NRHS Cross Country track team.

The Committee voted on a motion by Mr. McGowan and seconded by Mr. Buckley to accept with gratitude a donation of \$100.00 from Nancy and John Meaney to offset expenses associated with the High School Cross Country Track Team. Motion passed 5-0.

- Hood Elementary School Parents’ Association; \$240.00 donation to offset costs for the Hood Elementary School’s STEAM night.

The Committee voted on a motion by Mr. McGowan and seconded by Mr. Webster to accept with gratitude a donation \$240.00 from the Hood School Parents’ Association to offset costs for the Hood Elementary School’s STEAM night. Motion passed 5-0.

- Little School Parents’ Association; \$300.00 donation to support transportation costs associated with the Boston Symphony Orchestra field trip.

The Committee voted on a motion by Mr. McGowan and seconded by Mt. Buckley to accept with gratitude a donation of \$300.00 from the E. Ethel Little School Parents’ Association to support transportation costs associated with the Boston Symphony Orchestra field trip. Motion passed 5-0.

- Multiple donations through Snap Raise online fundraising; \$2,982.85 donation for the NRHS Boys Soccer Team.

The Committee voted on a motion by Mr. McGowan and seconded by Mr. Webster to accept with gratitude a donation of \$2,982.85 collected from Snap Raise through online fundraising to offset the High School Boys Soccer team expenses. Motion passed 5-0.

II. F.1. Subcommittee Reports:

Mr. Buckley provided a report on the November 9, 2018 Finance Planning Team meeting.

Mr. Buckley provided a report on the November 1, 2018 SEPAC event.

Mr. Buckley provided a report on the November 15, 2018 NORCAM BOD meeting.

Subcommittee Schedule:

a)	Substance Abuse Coalition	November 27, 2018	10:00 AM
b)	Athletic Subcommittee	November 27, 2018	12:30 PM
c)	Policy Subcommittee	December 6, 2018	3:30 PM
d)	Finance Planning Team	December 13, 2018	8:15 AM
e)	CIPC	December 13, 2018	4:00 PM
f)	NORCAM BOD	December 27, 2018	7:00 PM

II. F.2 Administrative Report:

- **School Start Time Discussion**

Superintendent Bernard reviewed a preliminary plan for facilitating a sustained discussion around school start times. An initial meeting was held on November 14, 2018 and a “working group” – The “School Start Time Advisory Committee” – will meet on December 11, 2018. The School Committee also appointed Mr. McGowan as the School Committee Representative on the School Start Time Advisory Committee for the remainder of his current term on the committee.

The Committee voted on a motion by Mr. Webster and seconded by Mr. Buckley to appoint Mr. McGowan to the School Start Times Advisory Committee, to run with the remainder of his current term. Motion passed 5-0.

II. F.3. Correspondence:

No correspondence at this time.

III. Future Business:

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| December 3, 2018 | 6:30 PM | Regular Meeting
J.T. Hood Elementary School - Cafeteria |
| December 17, 2018 | 6:30 PM | Regular Meeting
Distance Learning Lab at North Reading Middle/High School |

IV. Adjournment:

The Committee voted on a motion made by Mr. McGowan and seconded by Mr. Buckley to adjourn at 8:20 pm. Motion passed 5-0.

Documents and Exhibits:

1. Student Work
2. Community Impact Team – 2017-18 Core Measurement Result Snapshot
3. Policy – BH – School Committee Operations – Code of Ethics
4. MEMO – Student Activity Quarter 1 Report
5. FY20 Capital Request Form
6. Gift Acceptance Memo – Little Elementary School Parents’ Association
7. Gift Acceptance Memo – Nancy and John Meaney
8. Gift Acceptance Memo – Hood Elementary School Parents’ Association
9. Gift Acceptance Memo – Little Elementary School Parents’ Association
10. Gift Acceptance Memo – Snap Raise online fundraising for NRHS Boys Soccer Team