

**NORTH READING PUBLIC SCHOOLS**  
North Reading, Massachusetts

**Regular Meeting of the School Committee**

*Open Session*

Date: December 3, 2018  
Time: 6:30 PM  
Place: J. Turner Hood Elementary School Cafeteria

***School Committee Members Present***

Dyana Boutwell  
Scott Buckley  
Janene Imbriano  
Rich McGowan  
Mel Webster

***Staff Members Present***

Jon Bernard – Superintendent of Schools  
Dr. Patrick Daly – Assistant Superintendent of Schools  
Michael Connelly – Director of Finance and Operations  
Cindy Elmore – Recording Secretary (not present)

**Visitors:** Ms. Julia Thorstad (Student Representative), Dr. Glen McKay (Principal, J.T. Hood Elementary School), Students, Parents and Faculty of the Hood School, Ms. Jillian String (of the North Reading Transcript)

**I. Call to Order Open Session:**

Chair Janene Imbriano called the Open Session to order at 6:30 PM.

**II. A. Public Input:**

There was no public input.

**II. B. Student Report:**

Ms. Julia Thorstad gave the student report and presented a sample of her class work.

**II. D.1. Presentation: J.T. Hood Elementary School Faculty and Students  
School Committee Goal FCR-III-A-4**

Tonight was the first of the five school presentations to be made to the School Committee in the 2018-2019 school year. Dr. Glen McKay, Principal, members of the faculty and students gave a presentation showcasing various initiatives at the Hood School.

**II. D.2. School Committee Policies: Second Reading  
School Committee Goal LG-III-A-1  
Superintendent's Professional Practice Goal**

Policy BH: Code of Ethics

*The Committee voted on a motion by Mr. McGowan and seconded by Ms. Boutwell to approve the second reading of Policy BH – School Committee Operations – Code of Ethics as written. Motion passed 5-0.*

**II. E.1 Minutes:**

The Committee voted on a motion by Mr. Webster and seconded by Mr. Buckley to approve the October 29, 2018 Open Session minutes as written. Motion passed 5-0.

**II. E.2. Budget Update:**

Mr. Michael Connelly, Director of Finance and Operations, provided an update of the FY19 budget.

Mr. Connelly reviewed the district's Bus Transportation Bid and recommended that the School Committee agree on an extension of the current contract.

The Committee voted on a motion by Mr. Webster and seconded by Mr. Buckley to exercise the optional 4<sup>th</sup> year of the regular school bus transportation to NRT, Inc. from July 1, 2019 to June 30, 2020 as recommended by the Administration. Motion passed 5-0.

The Food Services collective bargaining will begin soon and a representative from the School Committee is required to be part of the committee. Mr. Buckley will be the primary representative with Ms. Imbriano as back up if Mr. Buckley is not available for a meeting.

**II. E.3 Staffing:**

Superintendent Bernard gave an update on new hires in the district:

Mary Smolak	Special Education Teacher/Literacy Specialist, Hood School
Jane Donovan	General Paraprofessional (.4 FTE), Little School
Ashley Zinchuk	Special Education Paraprofessional, Little School
Colleen Heggarty	Special Educational Paraprofessional (.5 FTE), Little School

**II. F.4. Bids and Donations:**

Superintendent Bernard requested the acceptance of the following donations:

- Middle School Parents' Association; \$2,597.00 donation for 8<sup>th</sup> grade t-shirts and to pay for transportation for the 8<sup>th</sup> grade field trip to Huntington Theatre.

The Committee voted on a motion by Mr. McGowan and seconded by Mr. Webster to accept with gratitude a donation of \$2,597.00 from the Middle School Parents' Association for 8<sup>th</sup> grade t-shirts and to pay for transportation for the 8<sup>th</sup> grade field trip to Huntington Theatre. Motion passed 5-0.

- North Reading Community Impact Team/Drug Free Communities Grant; \$900.00 donation of resource videos for health educators and Middle and High school students.

The Committee voted on a motion by Mr. McGowan and seconded by Mr. Buckley to accept with gratitude a donation of 10 resource videos valued at \$900.00 to be used by health educators and students at the Middle and High schools. Motion passed 5-0.

**II. F.1. Subcommittee Reports:**

Mr. Webster provided a report on the November 27, 2018 Athletic Subcommittee meeting.

**Subcommittee Schedule:**

a)	Policy Subcommittee	December 6, 2018	3:30 PM
b)	Finance Planning Team	December 13, 2018	8:15 AM
c)	CIPC	December 13, 2018	4:00 PM
d)	Substance Abuse Coalition	December 18, 2018	10:00 AM
e)	NORCAM BOD	December 27, 2018	7:00 PM
f)	Athletic Subcommittee	January 8, 2019	12:30 PM

**II. F.2 Administrative Report:**

- **Superintendent's Fall Newsletter** – distributed
- **SAT – Score Report**  
The Superintendent distributed information on the performance of NRHS students on the spring, 2018 SAT test.
- **Update: SEL Retreat**  
The Superintendent gave an update on the work of the participants in the district's recent Social Emotional Learning (SEL) retreat.
- **Mighty Meredith Project/Concussion Legacy Foundation Presentation**  
Information was shared with details on the presentation scheduled for December 4, 2018 at 7:00 p.m.
- Congratulations were extended to the cast and crew of the NRHS Masquers sold out production of "Shrek the Musical."

**II. F.3. Correspondence:**

No correspondence at this time.

**III. Future Business:**

December 17, 2018	6:00 PM	Executive Session, Superintendent's Conference Room
	6:30 PM	Regular Meeting Distance Learning Lab at North Reading Middle/High School
January 7, 2019	6:30 PM	Regular Meeting Distance Learning Lab at North Reading Middle/High School

**IV. Adjournment:**

The Committee voted on a motion made by Mr. Webster and seconded by Mr. Buckley to adjourn at 8:20 pm. Motion passed 5-0.

**Documents and Exhibits:**

1. Student Work
2. Hood School Presentation to School Committee – Agenda
3. Policy – BH – School Committee Operations – Code of Ethics
4. FY19 Budget Report
5. Bus Transportation Bid/Contract Recommendations
6. Gift Acceptance Memo – Middle School Parents' Association
7. Gift Acceptance Memo – N.R. Community Impact Team/Drug Free Communities Grant
8. Superintendent's Fall Newsletter