

**NORTH READING PUBLIC SCHOOLS**  
North Reading, Massachusetts

**Regular Meeting of the School Committee**  
*Open Session*

Date: December 17, 2018

Time: 6:00 p.m.

Place: Superintendent's Conference Room and North Reading Middle/High School Distance Learning Lab

***School Committee Members Present***

Dyana Boutwell

Scott Buckley

Janene Imbriano

Rich McGowan

Mel Webster

***Staff Members Present***

Jon Bernard – Superintendent of Schools

Dr. Patrick Daly – Assistant Superintendent of Schools

Michael Connelly – Director of Finance and Operations

Cindy Elmore – Recording Secretary

**Visitors:** Ms. Bridget Grew (Student Representative), Mr. AJ Loprete (Principal, NRHS), Faculty of North Reading High School, Ms. Jillian String (of the North Reading Transcript)

**I. Call to Order Open Session:**

Chair Janene Imbriano called the Open Session to order at 6:06 p.m. in the Superintendent's Conference Room.

**Executive Session:**

*The Committee voted on a motion by Mr. McGowan and seconded by Mr. Webster pursuant to Massachusetts General Laws, Chapter 30A, Section 21, to go into Executive Session for the purpose of hearing a presentation from Superintendent Bernard regarding school safety and security measures. The motion passed 5-0 on a roll call vote.*

*At 6:32 p.m. the Committee voted on a motion by Mr. McGowan and seconded by Mr. Buckley to conclude the Executive Session and enter into Open Session in the Distance Learning Lab at North Reading Middle/High School. Motion passed 5-0 on a roll call vote.*

**Open Session:**

Chair Janene Imbriano called the Open Session back to order at 6:36 p.m.

**II. A. Public Input:**

There was no public input.

**II. B. Student Report:**

Ms. Bridget Grew gave the student report and presented a sample of her class work.

**II. D.1. Presentation: North Reading High School Faculty and Students  
School Committee Goal FCR-III-A-4**

Tonight was the second of the five school presentations to be made to the School Committee in the 2018-2019 school year. Mr. AJ Loprete, Principal, and members of the faculty gave a presentation of what is happening at the High School.

**II. D.4. Proposal: Two New High School Classes**

Mr. Loprete, presented for review and approval two new courses for North Reading High School; Modern World Literature: Honors and Modern World Literature: Academic.

*The Committee voted on a motion by Mr. McGowan and seconded by Mr. Webster to approve two new courses at North Reading High School, Modern World Literature: Honors and Modern World Literature: Academic. Motion passed 5-0.*

**II. D.2. Proposal: North Reading High School Trip; Hockey Team**

Mr. Loprete requested approval of the annual North Reading High School Hockey Team trip to participate in an overnight invitational hockey tournament in Sandwich, MA on February 18 & 19, 2019.

*The Committee voted on a motion by Mr. Webster and seconded by Ms. Boutwell to approve an overnight trip for the North Reading High School Hockey Team to participate in an invitational hockey tournament in Sandwich, MA on February 18 & 19, 2019. Motion passed 5-0.*

**II. D.3. 2019-2020 Academic Calendar  
Superintendent's Professional Practice Goal**

Superintendent Bernard proposed a draft of the 2019-2020 Academic Calendar.

*The Committee voted on a motion by Ms. Boutwell and seconded by Mr. Buckley to accept the 2019-2020 School Calendar. Motion passed 5-0.*

**II. E.1 Minutes:**

*The Committee voted on a motion by Mr. Webster and seconded by Mr. Buckley to approve the November 19, 2018 Open Session minutes as written. Motion passed 5-0.*

**II. E.2. Budget Update:**

There was no budget update.

**II. E.3 Staffing:**

There was no staffing update.

## II. F.4. Bids and Donations:

Superintendent Bernard requested the acceptance of the following donations:

- Ms. Kathleen Apigian; \$50.00 donation toward Thanksgiving baskets at the Batchelder School.

The Committee voted on a motion by Mr. McGowan and seconded by Ms. Boutwell to accept with gratitude a donation of \$50.00 from Ms. Kathleen Apigian to be used to purchase items for the L.D. Batchelder Elementary School Thanksgiving baskets. Motion passed 5-0.

- Ms. Kristin Wasilewski; \$50.00 donation to support costs associated with the Middle School musical, The Addams Family.

The Committee voted on a motion by Mr. McGowan and seconded by Ms. Boutwell to accept with gratitude a donation of \$50.00 from Ms. Kristin Wasilewski to support costs associated with the Middle School musical, The Addams Family. Motion passed 5-0.

- Mrs. Barbara Duff; \$100.00 donation to support costs associated with the Middle School musical, The Addams Family.

The Committee voted on a motion by Mr. McGowan and seconded by Ms. Boutwell to accept with gratitude a donation of \$100.00 from Mrs. Barbara Duff to support costs associated with the Middle School musical, The Addams Family. Motion passed 5-0.

- North Reading Music Boosters; \$320.82 donation to purchase a portable keyboard and 4 keyboard stands for the Hood school.

The Committee voted on a motion by Mr. McGowan and seconded by Ms. Boutwell to accept with gratitude a donation of \$320.82 from the North Reading Music Boosters to purchase a Yamaha portable keyboard and 4 keyboard stands for the Hood elementary music department. Motion passed 5-0.

- NRHS Class of 2018; \$546.71 donation to purchase an electronic sign for the High School.

The Committee voted on a motion by Mr. McGowan and seconded by Ms. Boutwell to accept with gratitude a donation of \$546.71 from the president and treasurer of the NRHS Class of 2018 to purchase an electronic sign to be installed at the High School. Motion passed 5-0.

- North Reading Middle School Parent's Association; In-kind donations from September through November of this school year for the following list of activities totaling \$1,453.12.

Enrichment Activities	\$1,322.76
Teacher Appreciation Luncheons	\$130.36
<b>Total</b>	<b>\$1,453.12</b>

The Committee voted on a motion by Mr. McGowan and seconded by Ms. Boutwell to accept with gratitude in-kind donations for the above list of school activities and expenses from September 2018-November 2018 from the North Reading Middle School Parents' Association totaling \$1,453.12. Motion passed 5-0.

- North Reading Music Boosters, Inc.; In-kind donations from September through November of this school year for the following list of activities totaling \$1,461.38.

Food for Students	\$482.52
MMEA Audition Fees	\$125.00
Truck Rental	\$259.86
Snack Shack Ice Machine Contribution	\$200.00
Tuxedo Rentals	\$325.00
T-Shirts for Marching Band Members	\$69.00
<b>Total</b>	<b>\$1,461.38</b>

The Committee voted on a motion by Mr. McGowan and seconded by Ms. Boutwell to accept with gratitude in-kind donations for the above list of school activities and expenses from September 2018-November 2018 from the North Reading Music Boosters, Inc. totaling \$1,461.38. Motion passed 5-0.

- J.T. Hood Elementary School Parents' Association; In-kind donations from September through October of this school year for enrichment activities totaling \$1,735.00.

Enrichment Activities	\$1,735.00
<b>Total</b>	<b>\$1,735.00</b>

The Committee voted on a motion by Mr. McGowan and seconded by Ms. Boutwell to accept with gratitude in-kind donations for the above list of school activities and expenses from September 2018-October 2018 from the J.T. Hood Elementary School Parents' Association totaling \$1,735.00. Motion passed 5-0.

- E. Ethel Little Elementary School Parents' Association; In-kind donations from September through November of this school year for the following list of activities totaling \$2,420.05.

Teacher Supply Reimbursements	\$655.02
Enrichment Activities	\$544.50
General School Supplies	\$742.45
Other Miscellaneous	\$478.08
<b>Total</b>	<b>\$2,420.05</b>

The Committee voted on a motion by Mr. McGowan and seconded by Ms. Boutwell to accept with gratitude in-kind donations for the above list of school activities and expenses from September 2018-November 2018 from the E. Ethel Little Elementary School Parents' Association totaling \$2,420.05. Motion passed 5-0.

- North Reading High School Parents' Association; In-kind donations from September through November of this school year for the following list of activities totaling \$5,788.55.

Enrichment Activities	\$4,530.00
Other Miscellaneous Items	\$1,258.55
<b>Total</b>	<b>\$5,788.55</b>

The Committee voted on a motion by Mr. McGowan and seconded by Ms. Boutwell to accept with gratitude in-kind donations for the above list of school activities and expenses from September 2018-November 2018 from the North Reading High School Parents' Association totaling \$5,788.55. Motion passed 5-0.

- L.D. Batchelder Parents' Organization; In-kind donations from September through November of this school year for the following list of activities totaling \$6,063.10.

Teacher Supply Reimbursements	\$1,023.55
Enrichment Activities	\$3,005.86
Class Field Trips	\$1,296.00
Other Miscellaneous Items	\$737.69
<b>Total</b>	<b>\$6,063.10</b>

The Committee voted on a motion by Mr. McGowan and seconded by Ms. Boutwell to accept with gratitude in-kind donations for the above list of school activities and expenses from September 2018-November 2018 from the L.D. Batchelder Parents' Organization totaling \$6,063.10. Motion passed 5-0.

## II. F.1. Subcommittee Reports:

Mr. McGowan provided a report on the December 6, 2018 Policy Subcommittee meeting.

### Subcommittee Schedule:

a) Substance Abuse Coalition	December 18, 2018	10:00 AM
b) CIPC	December 19, 2018	4:00 PM
c) Finance Planning Team	December 21, 2018	8:15 AM
d) NORCAM BOD	December 27, 2018	7:00 PM
e) Athletic Subcommittee	January 8, 2019	12:30 PM
f) Policy Subcommittee	January 24, 2019	4:00 PM

Mr. McGowan reported that the School Start Time Committee had its first meeting last week. Members of that committee are: Dr. Patrick Daly - Assistant Superintendent, Sean Killeen - Batchelder School Principal, Rich McGowan - School Committee member, and Nicole Pierce - High School Teacher.

## II. F.2 Administrative Report:

There was no Administrative Report.

## II. F.3. Correspondence:

There was no correspondence.

## III. Future Business:

January 7, 2019	6:30 PM	Regular Meeting Distance Learning Lab at North Reading Middle/High School
January 28, 2019	6:30 PM	Regular Meeting Batchelder Elementary School Cafeteria

## IV. Adjournment:

The Committee voted on a motion made by Mr. McGowan and seconded by Mr. Webster to adjourn at 7:52 pm. Motion passed 5-0.

**Documents and Exhibits:**

1. Student Work
2. North Reading High School Presentation to School Committee – Agenda
3. New Courses – NRHS
4. Memo – Regarding NRHS Varsity Boys Hockey Team trip to Sandwich, MA.
5. Minutes – Open Session – November 19, 2018
6. Gift Acceptance Memo – Ms. Kathleen Apigian
7. Gift Acceptance Memo – Ms. Kristin Wasilewski
8. Gift Acceptance Memo – Mrs. Barbara Duff
9. Gift Acceptance Memo – North Reading Music Boosters
10. Gift Acceptance Memo – NRHS Class of 2018
11. Gift Acceptance Memo – NRMS Parents’ Association
12. Gift Acceptance Memo – North Reading Music Boosters
13. Gift Acceptance Memo – J.T. Hood School Parents’ Association
14. Gift Acceptance Memo – E. Ethel Little School Parents’ Association
15. Gift Acceptance Memo – NRHS Parents’ Association
16. Gift Acceptance Memo – L.D. Batchelder School Parents’ Organization