

**NORTH READING PUBLIC SCHOOLS**  
North Reading, Massachusetts

**Regular Meeting of the School Committee**

*Open Session*

Date: January 7, 2019

Time: 6:30 PM

Place: North Reading Middle/High School Distance Learning Lab

***School Committee Members Present***

Dyana Boutwell

Scott Buckley

Janene Imbriano

Rich McGowan

Mel Webster

***Staff Members Present***

Jon Bernard – Superintendent of Schools

Dr. Patrick Daly – Assistant Superintendent of Schools

Michael Connelly – Director of Finance and Operations

Cindy Elmore – Recording Secretary (not present)

**Visitors:** Ms. Jillian String (of the North Reading Transcript)

**I. Call to Order Open Session:**

Chair Janene Imbriano called the Open Session to order at 6:30 PM.

**II. A. Public Input:**

There was no public input.

**II. B. Student Report:**

There was no student report.

**II. D.1. School Committee Policies; First Reading  
School Committee Goal FCR-III-A-4  
Superintendent's Professional Practice Goal**

Policy BCBI; Placing Items on School Committee Agenda

*The Committee voted on a motion by Mr. Webster and seconded by Mr. Buckley to approve the first reading of Policy BCBI – School Committee Operations – Placing Items on School Committee Agenda as written. Motion passed 5-0.*

Policy CC: Administration Organization Plan

*The Committee voted on a motion by Mr. McGowan and seconded by Mr. Buckley to approve the first reading of Policy CC – General School Administration – Administrative Organization Plan as written. Motion passed 5-0.*

## Policy CMAC; Regulations Dissemination

The Committee voted on a motion by Mr. Buckley and seconded by Ms. Boutwell to approve the first reading of Policy CMAC – General School Administration – Regulations Dissemination written. Motion passed 5-0.

**II. E.1 Minutes:**

There were no minutes to approve.

**II. E.2. Budget Update:**

Mr. Michael Connelly, Director of Finance and Operations, provided a status report on the FY19 budget.

**II. E.3 Staffing:**

There was no staffing update.

**II. F.4. Bids and Donations:**

Superintendent Bernard requested the acceptance of the following donations:

- J. Turner Hood Parents' Association; \$471.00 donation toward the new water filtration fountains at the Hood School.

The Committee voted on a motion by Mr. McGowan and seconded by Mr. Webster to accept with gratitude a donation of \$471.00 from J. Turner Hood Parents' Association to off-set costs associated with the new water filtration fountains at the Hood School. Motion passed 5-0.

- Reading Co-Operative Bank; \$500.00 donation toward NRPS Parent University.

The Committee voted on a motion by Mr. McGowan and seconded by Mr. Webster to accept with gratitude a donation of \$500.00 from the Reading Co-Operative Bank for the NRPS's 2019 Parent University. Motion passed 5-0.

- Steve Tardanico – Reimbursement Specialists; \$500.00 donation toward NRPS Parent University.

The Committee voted on a motion by Mr. McGowan and seconded by Mr. Webster to accept with gratitude a donation of \$500.00 from Steve Tardanico of Reimbursement Specialists for the NRPS's 2019 Parent University. Motion passed 5-0.

- Reading-North Reading Chamber of Commerce; \$500.00 donation toward the NRPS Digital Learning Program to benefit the Robotics Program.

The Committee voted on a motion by Mr. McGowan and seconded by Mr. Webster to accept with gratitude a donation of \$500.00 from the Reading-North Reading Chamber of Commerce to be used toward the purchase of a workbench for students in the Robotics program at the Middle and High school. Motion passed 5-0.

- Salem State University; \$750.00 donation toward STEM/STEAM Grant.

The Committee voted on a motion by Mr. McGowan and seconded by Mr. Webster to accept with gratitude a donation of \$750.00 from Salem State University toward North Reading Public Schools' STEM/STEAM grant. Motion passed 5-0.

- J. Turner Hood School Parent's Association; \$2,162.70 donation to purchase 10 stand-up desks for students across grade levels at the Hood school.

The Committee voted on a motion by Mr. McGowan and seconded by Mr. Webster to accept with gratitude a donation of \$2,162.70 from the J. Turner Hood Parents' Association to purchase 10 stand-up desks for students across grade levels at the Hood school. Motion passed 5-0.

- Friends of Hornet Production.; In-kind donations from the Friends of Hornet Productions.

\$587.40		Wireless Microphones for the Middle School drama department
\$125.00		MMEA-ND Treble Chorus admission fee for students of the Middle School
\$620.00		Transportation for Middle School drama students to attend the Sound of Music in May of 2018
\$1,075.00		Transportation for 8 <sup>th</sup> graders to attend a production of Man in the Ring at the Huntington Theater on December 18, 2018.

The Committee voted on a motion by Mr. McGowan and seconded by Mr. Webster to accept with gratitude an in-kind donation from the Friends of Hornet Productions with a total value of \$2,407.40 for items and various activities for the Middle School drama department. Motion passed 5-0.

- Nicole and Adam Griffith; \$5,000.00 to the middle school to be used at the principal's discretion to benefit students and staff.

The Committee voted on a motion by Mr. McGowan and seconded by Mr. Webster to accept with gratitude a donation of \$5,000.00 from Nicole and Adam Griffith to be used at the principal's discretion to benefit students at the Middle School. Motion passed 5-0.

- North Reading Diamond Club; \$14,885.00 donation to replace infield grass and complete additional improvements to the baseball field.

The Committee voted on a motion by Mr. McGowan and seconded by Mr. Webster to accept with gratitude a donation of \$14,885.00 from the North Reading Diamond Club to replace infield grass and complete additional improvements to the baseball field at the High School. Motion passed 5-0.

## **II. F.1. Subcommittee Reports:**

Ms. Imbriano and Mr. Buckley provided a report on the December 21, 2018 Finance Planning Team meeting.

**Subcommittee Schedule:**

a) Athletic Subcommittee	January 8, 2018	12:30 PM
b) CIPC	January 9, 2019	4:00 PM
c) Finance Planning Team	January 11, 2019	8:15 AM
d) Policy Subcommittee	January 24, 2018	4:00 PM
e) NORCAM BOD	January 24, 2019	7:00 PM
f) Substance Abuse Coalition	January 29, 2019	10:00 AM

**II. F.2 Administrative Report:**

- **Correction: 2019-2010 Academic Calendar**

Superintendent Bernard reviewed a discrepancy found in the previously approved academic calendar for 2019-2020. The Committee approved the revised calendar.

*The Committee voted on a motion by Mr. McGowan and seconded by Mr. Webster to accept the revised School Calendar for the 2019-2020 school year. Motion passed 5-0*

- **Update: Digital Learning/1:1 Initiative**

**School Committee Goal LF-III-A-2**

**School Committee Goal EP-III-A-2**

**School Committee Goal EP-III-A-5**

**Superintendent's Professional Practice Goal**

Information was provided on the 1:1 Chromebook initiative program, which will be introduced formally in grade 9 for semester two.

- **Update: Enhanced Healthy Eating Options**

**Superintendent's Professional Practice Goal**

Superintendent Bernard identified some enhanced Healthy Eating Options coming soon to the food services offerings at all five schools in the district in 2019. Today was the first "Meatless Monday."

- **Annual Reports; Northshore Education Consortium and SEEM Collaborative**

**Superintendent's Professional Practice Goal**

The 2017-2018 Annual Reports for the Northshore Consortium and the SEEM Collaborative were issued to School Committee members (electronic versions) on January 4, 2019. These annual reports are being provided consistent with the requirements, provisions, and statutes that guide educational collaboratives.

- **North Reading Night Off**

**Superintendent's Professional Practice Goal**

**Superintendent's District Improvement Goal #6**

The Superintendent reported that the 5<sup>th</sup> annual "North Reading Night Off," sponsored by the Community Impact Team's K-12 Action Team will be held on Tuesday, March 12, 2019.

- **National "Blue Ribbon Schools of Excellence" Program**

**Superintendent's Professional Practice Goal**

**Superintendent's student Learning Goal**

The Massachusetts Department of Education notified Mr. Bernard that the E. Ethel Little School is being considered as a Blue Ribbon School of Excellence by the Federal Department of Education, based on performance on the 2018 MCAS 2.0 and the school's

growth. More information about the nomination process for recognition by the federal government will be forthcoming around January 22, 2019.

**II. F.3. Correspondence:**

No correspondence at this time.

**III. Future Business:**

January 28, 2019	6:30 PM	Regular Meeting Batchelder Elementary School Cafeteria
February 11, 2019	6:30 PM	Regular Meeting Distance Learning Lab at North Reading Middle/High School
March 4, 2019	6:30 PM	Regular Meeting Fiscal Year 2020 Preliminary Budget Presentation Distance Learning Lab at North Reading Middle/High School

**IV. Adjournment:**

The Committee voted on a motion made by Mr. McGowan and seconded by Mr. Buckley to adjourn at 7:36 pm. Motion passed 5-0.

**Documents and Exhibits:**

1. Policy BCBI – School Committee Operations – Placing Items on School Committee Agenda
2. Policy CC – General School Administration – Administrative Organization Plan
3. Policy CMAC – General School Administration – Regulations Dissemination
4. FY19 Budget Update
5. Gift Acceptance Memo – J. Turner Hood Parents' Association
6. Gift Acceptance Memo – Reading Co-operative Bank
7. Gift Acceptance Memo – Steve Tardanico of Reimbursement Specialists
8. Gift Acceptance Memo – Reading/North Reading Chamber of Commerce
9. Gift Acceptance Memo – Salem State University
10. Gift Acceptance Memo – J.T. Hood Elementary School Parents' Association
11. Gift Acceptance Memo – Friends of Hornet Production
12. Gift Acceptance Memo – Nicole and Adam Griffith
13. Gift Acceptance Memo – North Reading Diamond Club