

**NORTH READING PUBLIC SCHOOLS**  
North Reading, Massachusetts

**Regular Meeting of the School Committee**  
*Open Session*

Date: January 28, 2019  
Time: 6:30 PM  
Place: L. D. Batchelder School Cafeteria

***School Committee Members Present***

Dyana Boutwell (not present)  
Scott Buckley  
Janene Imbriano  
Rich McGowan  
Mel Webster

***Staff Members Present***

Jon Bernard – Superintendent of Schools  
Michael Connelly – Director of Finance and Operations  
Cindy Elmore – Recording Secretary

**Visitors:** Ms. Elizabeth Barrett (Student Representative), Mr. Sean Killeen (Principal, L.D. Batchelder School), students and faculty of the Batchelder School, Ms. Carla Lister (Music teacher and Curriculum Specialist), Students of NRMS Performing Arts program, Ms. Jillian String (of the North Reading Transcript)

**I. Call to Order Open Session:**

Chair Janene Imbriano called the Open Session to order at 6:30 PM.

**II. A. Public Input:**

There was no public input.

**II. B. Student Report:**

Ms. Elizabeth Barrett gave the student report and presented a sample of her class work.

**II. D.1. Presentation: L.D. Batchelder Elementary School Faculty and Students  
School Committee Goal FCR-III-A-4**

Tonight was the third of the five school presentations to be made to the School Committee in the 2018-2019 school year. Mr. Sean Killeen, students and members of the faculty gave a presentation of what is happening at the Batchelder School.

**II. D.2. Presentation: North Reading Middle School Performing Arts Students**

Ms. Carla Lister, a Music teacher and Curriculum Specialist, and students of the North Reading Middle School's Performing Arts program performed a preview of the performance of "The Addams Family," which will be held on February 1 & 2, 2019.

**II. C.1. School Committee Policies; Second Reading  
School Committee Goal LG-III-A-1  
Superintendent's Professional Practice Goal**

A second reading of School Committee Policies BCBI, CC, and CMAC was conducted.

The Committee voted on a motion by Mr. McGowan and seconded by Mr. Webster to approve the second reading of Policy: BCBI – School Committee Operations – Procedures for Public Input at School Committee Meetings as written. Motion passed 4-0.

The Committee voted on a motion by Mr. McGowan and seconded by Mr. Webster to approve the second reading of Policy: CC – General School Administration – Administrative Organization Plan as written. Motion passed 4-0.

The Committee voted on a motion by Mr. McGowan and seconded by Mr. Webster to approve the second reading of Policy: CMAC – General School Administration – Regulations Dissemination as written. Motion passed 4-0.

**E.1 Minutes:**

The Committee voted on a motion by Mr. Webster and seconded by Mr. McGowan to approve the December 3, 2018 Open Session minutes as amended. Motion passed 4-0.

Amendment: Page 3 – Section II. F.1.- First sentence change Mr. Buckley to Mr. Webster.

The Committee voted on a motion by Mr. Webster and seconded by Mr. McGowan to approve the December 17, 2018 Executive Session minutes as written. Motion passed 4-0.

The Committee voted on a motion by Mr. Buckley and seconded by Mr. Webster to approve the December 17, 2018 Open Session minutes as amended. Motion passed 4-0.

Amendment: Page 1 – School Committee Members Present – Cindy Elmore – Recording Secretary (not present) to present.

**II. D.3. Educator Evaluation Update  
School Committee Goal LG-III-C-2  
Superintendent's Professional Practice Goal**

Superintendent Bernard gave a mid-year update on the status of meeting goals of the Educator Evaluation system. There is progress meeting the demands of the February 1, 2019 deadline of assessments by the Administrators.

**II. E.2. Budget Update:**

There was no budget update.

**II. E.3 Staffing:**

There was no staffing update.

**II. E.4. Bids and Donations:**

Superintendent Bernard requested the acceptance of the following donations:

- Owen DeCleene Eagle Scout Fund; \$135.42 donation to benefit the Noteorious a cappella Club at the High School.

*The Committee voted on a motion by Mr. McGowan and seconded by Mr. Buckley to accept with gratitude a donation of \$135.42 from the Own DeCleene Eagle Scout Fund to benefit the Noteorious Club at the High School. Motion passed 4-0.*

- Harvest Realty Ventures, LLC; \$150.00 donation toward the Middle School musical.

*The Committee voted on a motion by Mr. McGowan and seconded by Mr. Buckley to accept with gratitude a donation of \$150.00 from Harvest Realty Ventures, LLC to be used toward the Middle School musical.*

**II. F.1. Subcommittee Updates:**

Mr. Webster provided a report on the January 8, 2019 Athletic Subcommittee meeting.

Ms. Imbriano and Mr. Buckley provided a report on the January 11, 2019 Finance Planning Team meeting.

Mr. Buckley provided a report on the January 24, 2019 NORCAM Board of Directors meeting.

**Subcommittee Schedule:**

a)	Budget Subcommittee	January 29, 2019	7:30 AM
b)	Substance Abuse Coalition	January 29, 2019	10:00 AM
c)	Finance Planning Team	January 30, 2019	8:15 AM
d)	Policy Subcommittee	January 30, 2019	3:30 PM
e)	CIPC	January 30, 2019	4:00 PM
f)	CIPC	February 5, 2019	4:00 PM
g)	Athletic Subcommittee	February 26, 2019	12:30 PM

**II. F.2 Administrative Report:**

- **Update: Parent University 2019**  
**Superintendent's District Improvement Goal #6**

Superintendent Bernard gave an update on the plans for this year's Parent University program to be held on Saturday, April 6, 2019 at North Reading Middle/High School.

- **National "Blue Ribbon Schools of Excellence" Program**  
**Superintendent's Professional Practice Goal**  
**Superintendent's Student Learning Goal**

Superintendent Bernard reported that the E. Ethel Little School has been formally nominated by the Massachusetts Department of Education for recognition as a "Blue Ribbon School of Excellence" by the United States Department of Education. The nomination category is "an exemplary high performing school."

**II. F.3. Correspondence:**

No correspondence at this time.

**III. Future Business:**

January 30, 2019	6:30 PM	Town Master Plan Roundtable Discussion Library/Media Center at North Reading Middle/High School
February 11, 2019	6:30 PM	Regular Meeting Distance Learning Lab at North Reading Middle/High School
March 4, 2019	6:30 PM	Regular Meeting Distance Learning Lab at North Reading Middle/High School

**IV. Adjournment:**

The Committee voted on a motion made by Mr. McGowan and seconded by Mr. Webster to adjourn at 8:20 pm. Motion passed 4-0.

**Documents and Exhibits:**

1. Batchelder School Presentation to School Committee – Agenda
2. Policy – BCBI – School Committee Operations – Procedures for Public Input at School Committee Meetings
3. Policy – CC – General School Administration – Administrative Organization Plan
4. Policy – CMAC – General School Administration – Regulations Dissemination
5. Minutes – December 3, 2018 – Open Session
6. Minutes – December 17, 2018 – Executive Session
7. Minutes – December 17, 2018 – Open Session
8. Gift Acceptance Memo – Owen DeCleene Eagle Scout Fund
9. Gift Acceptance Memo – Harvest Realty Ventures, LLC
10. Description of NRPS Parent University
11. “The Addams Family” Flyer