

NORTH READING PUBLIC SCHOOLS
North Reading, Massachusetts

Regular Meeting of the School Committee
Open Session

Date: February 11, 2019

Time: 6:30 PM

Place: North Reading Middle/High School Distance Learning Lab

School Committee Members Present

Dyana Boutwell

Scott Buckley

Janene Imbriano

Rich McGowan

Mel Webster

Staff Members Present

Jon Bernard – Superintendent of Schools

Michael Connelly – Director of Finance and Operations

Cindy Elmore – Recording Secretary

Visitors: Ms. Samantha Galvin (Student Representative), Ms. Judy Dymant (NR Representative to the Northeast Metropolitan Regional Vocational High School (NMRVHS), Mr. Jay Picone (Finance Director NMRVHS), Mr. David DiBarri (Superintendent-Director NMRVHS), Ms. Jillian String (of the North Reading Transcript)

I. Call to Order Open Session:

Chair Janene Imbriano called the Open Session to order at 6:30 PM.

II. A. Public Input:

There was no public input.

II. B. Student Report:

Ms. Samantha Galvin gave the student report and presented a sample of her class work.

**II. D.1. Presentation: Representatives of the Northeast Metropolitan Regional Vocational High School
School Committee Goal LG-III-A-1
Superintendent's Professional Practice Goal**

Ms. Judy Dymant, North Reading's Representative to the Northeast Metropolitan Regional Vocational High School; Mr. Jay Picone, Finance Director; and Mr. David DiBarri, Superintendent-Director updated the School Committee on the programs and initiatives taking place at the Northeast Metropolitan Regional Vocational High School. North Reading has students who attend this high school vocational program. The plans for the new school building were also discussed.

**II. D.2. School Committee Policies; First Reading
School Committee Goal LG-III-A-1
Superintendent's Professional Practice Goal**

The Committee voted on a motion by Mr. McGowan and seconded by Mr. Buckley to approve the First Reading of revised Policy: AFC – School District Organization – Emergency Closings/School Evacuation as amended. Motion passed 5-0.

The Committee voted on a motion by Mr. McGowan and seconded by Mr. Buckley to approve the First Reading of revised Policy: CGA – General School Administration – Administrative Compensation, Working Conditions, Etc., now titled Administrator Contracts. Motion passed 5-0.

The Committee voted on a motion by Mr. McGowan and seconded by Mr. Buckley to approve the First Reading of revised Policy: CGAC – General School Administration – Supervisor of Buildings and Grounds Employment Contract as amended. Motion passed 5-0.

The Committee voted on a motion by Mr. McGowan and seconded by Mr. Buckley to approve the First Reading of revised Policy: CGAD – General School Administration – School Food Services Contract as amended. Motion passed 5-0.

The Committee voted on a motion by Mr. McGowan and seconded by Mr. Buckley to approve the First Reading of revised Policy: CGCA – General School Administration – Recruitment of Principals as amended. Motion passed 5-0.

The Committee voted on a motion by Mr. McGowan and seconded by Mr. Buckley to approve the First Reading of revised Policy: CGI – General School Administration – Educator Evaluation for Administrators and Principals. Motion passed 5-0.

The Committee voted on a motion by Mr. McGowan and seconded by Mr. Buckley to approve the First Reading of revised Policy: DJEA – Fiscal Management – Purchasing Authority. Motion passed 5-0.

The Committee voted on a motion by Mr. McGowan and seconded by Mr. Buckley to approve the amended and revised First Reading of Policy: JGFH – Students – Wireless Communicatios Devices as amended. Motion passed 5-0.

**II. D.3. Mid-Year Update: School Improvement Plans
School Committee Goal FCR-B-3
Superintendent's Professional Practice Goal**

Superintendent Bernard distributed the Mid-Year Updates from each of the schools in the district.

**II. D.4. Mid-Year Update: School Committee Goals for 2018-2019
School Committee Goal LG-III-A-1
Superintendent's Professional Practice Goal**

Superintendent Bernard recommended that the School Committee conduct a mid-year review of its progress toward meeting its established goals for 2018-2019 school year. Relevant documents were distributed to assist in facilitating a discussion among the members School Committee members. The highlights of the goals document were inserted by the Superintendent and reflects the Superintendent's determination of goals that the School Committee has addressed to date.

II. D.5. Amendment to the Articles of Agreement: SEEM Collaborative Superintendent's Professional Practice Goal

Superintendent Bernard discussed an amendment to the Articles of Agreement for the SEEM Collaborative to add North Andover Public Schools as a member.

The Committee voted on a motion by Mr. Webster and seconded by Mr. McGowan that the North Reading School Committee approve the SEEM Collaborative's amended collaborative agreement. Motion passed 5-0.

II. D.6. Fiscal Year 2020 Budget: SEEM Collaborative Superintendent's Professional Practice Goal

Superintendent Bernard provided the FY2020 SEEM Collaborative budget information to the School Committee consistent with the obligations set forth given the Superintendent's appointment as the North Reading Public Schools' district representative to the SEEM Collaborative's Board of Directors.

II. D.7. Dissolution of the Athletic Facilities Committee

The Athletic Facilities Committee, which was formed by the School Committee, has voted to recommend to the School Committee that the Athletic Facilities Committee be dissolved given that it has fulfilled its charge. Mr. Webster, who has served as the Chairman of the Athletic Facilities Committee, read a memo that details the requested action of the School Committee.

The Committee voted on a motion by Mr. Buckley and seconded by Mr. McGowan to accept the dissolution of the Athletic Facilities Committee. Motion passed 5-0.

II. D.8. Proclamation: "North Reading Night Off 2019" School Committee Goal FCR-B-1 Superintendent's Professional Practice Goal

The School Committee endorsed the Community Impact Team's K-12 Action Team's Fifth Annual "North Reading Night Off" event to be held on Tuesday, March 12, 2019

The Committee voted on a motion by Mr. Webster and seconded by Mr. Buckley on behalf of the School Committee of North Reading, Massachusetts, to proclaim Tuesday, March 12, 2019 to be North Reading Night Off. Motion passed 5-0.

E.1 Minutes:

There were no minutes to approve.

II. E.2. Budget Update:

Mr. Michael Connelly, Director of Finance and Operations, provided an update to the FY19 budget.

Mr. Connelly also provided a report on the district's student activity account for the second quarter of fiscal year 2019.

II. E.3 Staffing:

There was no staffing update.

II. F.4. Bids and Donations:

Superintendent Bernard requested the acceptance of the following donations:

- Christopher & Margaret Henes; \$25.00 donation to the NRHS Track Team.
The Committee voted on a motion by Mr. McGowan and seconded by Mr. Webster to accept with gratitude a donation of \$25.00 from Christopher & Margaret Hines for the NRHS Track Team. Motion passed 5-0.
- Friends of Hornet Productions; \$1,075.00 donation to offset transportation for the 8th grade trip to Mount Wachusett.
The Committee voted on a motion by Mr. McGowan and seconded by Mr. Webster to accept with gratitude a donation of \$1,075.00 from the Friends of Hornet Productions for the 8th grade trip to Mount Wachusett. Motion passed 5-0.
- Fidelity Charitable Donor-Advised Fund; \$2,200.00 donation to the NRHS Boy's Hockey Team.
The Committee voted on a motion by Mr. McGowan and seconded by Mr. Webster to accept with gratitude a donation of 2,200.00 from Andrew and Kim Fabrizio through the Fidelity Charitable Donor-Advised Fund for the purpose of purchasing 24 new team hockey equipment bags for the NRHS Boy's Hockey Team. Motion passed 5-0.
- J. Turner Hood Parents' Association; \$500.00 donation toward the Kimball Farm field trip at the Hood School.
The Committee voted on a motion by Mr. McGowan and seconded by Mr. Webster to accept with gratitude a donation of \$500.00 from the J. Turner Hood Parents' Association to be used toward the Kimball Farm field trip. Motion passed 5-0.

II. F.1. Subcommittee Reports:

Ms. Imbriano and Mr. Buckley provided a report on the January 30, 2019 Finance Planning Team meeting.

Mr. Buckley provided a report on the January 29, 2019 Budget Subcommittee meeting.

Ms. Boutwell and Mr. McGowan provided a report on the January 30, 2019 Policy Subcommittee meeting.

Ms. Imbriano provided a report on the February 11, 2019 Evaluation Subcommittee meeting.

Subcommittee Schedule:

a)	CIPC	February 13, 2019	4:00 PM
b)	Finance Planning Team	February 15, 2019	8:15 AM
c)	Substance Abuse Coalition	February 26, 2019	10:00 AM
d)	Athletic Subcommittee	February 26, 2019	12:30 PM
e)	Policy Subcommittee	February 28, 2019	3:30 PM
f)	NORCAM BOD	February 28, 2019	4:00 PM

II. F.2 Administrative Report:

- **Bravo! to the cast and crew of “The Addams Family.”**

Congratulations are extended to Ms. Carla Lister, North Reading Middle School’s Friends of Hornet Productions, and the cast and crew of “The Addams Family.” Performances were held on February 1 & 2, 2019

- **Superintendent’s Winter 2019 Newsletter**
Superintendent’s Professional Practice Goal
- **History and Social Science Planning and Implementation Grant of \$3,770.00**

Mr. Bernard reported that the District, through Dr. Daly, Assistant Superintendent, applied for and was awarded a grant by the state in the amount of \$3,770.00 to assist in our curriculum writing to accommodate the implementation of the new History and Social Sciences Curriculum Framework which is to be introduced in middle and high schools starting in September. This grant will fund stipends for people working on curriculum development.

II. F.3. Correspondence:

- Memorandum from Mr. Michael Gilleberto, Town Administrator, Re: Facilities Master Plan Committee

The Committee voted on a motion by Mr. Webster and seconded by Mr. McGowan to nominate Ms. Boutwell to be the School Committee member for the Facilities Master Plan Committee for a term that runs through June 30, 2020. Motion passed 5-0.

- Letter from Governor Baker and Lt. Governor Polito. RE: History and Social Science Planning Implementation Grant

Ms. Imbriano mentioned that Mr. Webster will be leaving the School Committee and his position will be available. She reached out to the public to consider joining the School Committee and get their name on the ballot.

III. Future Business:

March 4, 2019	6:30 PM	Regular Meeting Distance Learning Lab at North Reading Middle/High School
March 18, 2019	6:30 PM	Regular Meeting – Middle School Presentation Distance Learning Lab at North Reading Middle/High School
April 3, 2019	3:00 PM	Fiscal Year 2020 Budget Workshop Superintendent’s Conference Room
April 8, 2019	6:30 PM	Fiscal Year 2020 Public Budget Hearing Distance Learning Lab at North Reading Middle/High School

IV. Adjournment:

The Committee voted on a motion made by Mr. McGowan and seconded by Mr. Webster to adjourn at 8:45 pm. Motion passed 5-0.

Documents and Exhibits:

1. Student Work
2. Policy – JGFH – Students – Wireless Communication Devices
3. Policy – AFC – School District Organization – Emergency Closings/School Evacuation
4. Policy – CGA – General School Administration – Administrator Contract
5. Policy – CGAC – General School Administration – Supervisor of Buildings and Grounds Contract
6. Policy – CGAD – General School Administration – School Food Services Contract
7. Policy – CGCA – General School Administration – Recruitment of Principals
8. Policy – CGI – General School Administration – Educator Evaluation for Administrators and Principals
9. Policy – DJEA – Fiscal Management – Purchasing Authority
10. North Reading Public Schools' School Improvement Plans Mid-Year Update February 2019
11. SEEM Collaborative Articles of Agreement
12. SEEM Collaborative FY2020 Budget and Supplemental Material – January 29, 2019
13. North Reading School Committee Goals 2018-2019
14. Memo – Dissolution of the Athletic Facilities Committee
15. Proclamation for North Reading Night Off March 12, 2019
16. FY19 Budget Report
17. Memo – Student Activity Q2 Report (October-December 2018)
18. Gift Acceptance Memo – Christopher & Margaret Henes
19. Gift Acceptance Memo – Friends of Hornet Productions
20. Gift Acceptance Memo – Fidelity Charitable Donor-Advised Fund
21. Gift Acceptance Memo – J. Turner Hood Parents' Association
22. Superintendent's Winter 2019 Newsletter
23. Memo – Facilities Master Plan Committee
24. Letter – History and Social Science Planning and Implementation Grant of \$3,770.00