

North Reading Public Schools
North Reading, Massachusetts

Regular Meeting of the School Committee
Open Session/Budget Public Hearing

Date: April 8, 2019

Time: 6:30 PM

Place: North Reading Middle/High School Distance Learning Lab

School Committee Members Present

Dyana Boutwell

Scott Buckley

Janene Imbriano

Rich McGowan

Staff Members Present

Jon Bernard – Superintendent of Schools

Michael Connelly – Director of Finance and Operations

Cindy Elmore – Recording Secretary

Visitors: Mr. Michael Tyrrell (Student Representative, Class of 2019), Ms. Felicia Linehan (French Teacher NRHS), Mr. Don Kelliher (NR Resident), Ms. Jillian String (of the North Reading Transcript)

I. Call to Order Open Session:

Chair Janene Imbriano called the Open Session to order at 6:30 PM.

II. A. Public Input:

No public input.

II. B. Student Report:

Tonight is Mr. Michael Tyrrell's last presentation to the School Committee. He thanked the North Reading School Committee past and present for all they have done for the schools during his twelve years in the district. He then presented the Student Report to the School Committee and his class work.

The Committee voted on a motion by Mr. Buckley and seconded by Mr. McGowan to open the meeting for a Public Hearing for the purpose of reviewing the Fiscal Year 2020 Budget at 6:39 PM. Motion passed 4-0.

**II. D.1. Fiscal Year 2020 Budget Presentation
Superintendent's Professional Practice Goal**

Mr. Michael Connelly, Director of Finance and Operations presented the updated budget for FY20.

At the meeting of the Finance Planning Team on April 3, 2019, available revenue was identified that indicates the school department's budget gap is currently at \$401,614 for the "Recommended Budget" and \$207,643 for the "Level Services Budget."

The “Recommended Budget” for Fiscal year 2020 represents a \$1,337,273 or 4.3% increase over the Fiscal Year 2019 budget appropriation. The “Level Services Budget” for Fiscal Year 2020 represents a \$1,143,302 or 3.7% increase over the Fiscal Year 2019 budget appropriation.

Mr. Connelly answered Mr. Kelliher’s (NR Resident) question: “of the two operational items, are they net of the anticipated savings?”

The Committee voted on a motion by Mr. Buckley and seconded by Ms. Boutwell to close the Public Hearing on the Fiscal Year 2020 Budget at 7:33 PM. Motion passed 4-0.

II. D.2. Proposal: North Reading High School Trip; Quebec, November 2019

Ms. Felicia Linehan, French teacher at North Reading High School, proposed a trip to Quebec for High School students for November 14-16, 2019.

The Committee voted on a motion by Mr. McGowan and seconded by Mr. Buckley to approve the NRHS Trip to Quebec, November 14-16, 2019. Motion passed 4-0.

II. D.3. Trustees of Trust Funds

- **Edith F. Hold Scholarship Fund**
- **Walter S. Flint School Fund**
- **Alice G. Wilson Fund**

Superintendent Bernard and Mr. Connelly reviewed with the School Committee correspondence received from the Trustees of Trust Funds.

**II. C.1. School Committee Policies; Second Reading
School Committee Goal FCR-III-A-1
Superintendent’s Professional Practice Goal**

Policy CGCA; Recruitment of Principals

The Committee voted on a motion by Mr. McGowan and seconded by Mr. Buckley to approve the second reading of Policy CGCA – General School Administration – Recruitment of Principals. Motion passed 4-0.

**II. D.4. School Committee Policies; First Reading
School Committee Goal FCR-III-A-1
Superintendent’s Professional Practice Goal**

Policy EDAA: Use of School Vehicles

The Committee voted on a motion by Mr. McGowan and seconded by Mr. Buckley to approve the first reading of Policy EDAA – Business Management – Use of School Vehicles. Motion passed 5-0.

**II. D.5. Superintendent's Evaluation; Summative Assessment
Superintendent's Professional Practice Goal
Superintendent's Student Learning Goal
Superintendent's District Improvement Goals #1 through #6**

Superintendent Bernard presented to the School Committee information regarding the end-of-cycle, summative assessment to be conducted as it relates to the Superintendent's two-year Educator Plan and applicable goals. The School Committee is to return the Summative Assessment/Feedback Forms at the April 29, 2019 School Committee meeting.

II. E.1 Minutes:

The Committee voted on a motion by Mr. Buckley and seconded by Mr. McGowan to approve the February 11, 2019 Open Session Minutes as written. Motion passed 4-0.

II. E.2. Budget Update:

No budget updates.

II. E.3 Staffing:

Mr. Buckley announced to the audience that Superintendent Bernard will be retiring January 1, 2020.

II. F.4. Bids and Donations:

Superintendent Bernard requested the acceptance of the following donations:

- Arbella Insurance Foundation; \$300.00 donation to support transportation costs for Batchelder BSO field trip.

The Committee voted on a motion by Mr. McGowan and seconded by Ms. Boutwell to accept with gratitude a donation of \$300.00 from the Arbella Insurance Foundation to support transportation costs for Ms. Kristen Dye's class field trip to a 2019 Boston Symphony Orchestra Youth Concert. Motion passed 4-0.

- Arbella Insurance Foundation; \$300.00 donation to support transportation costs for Hood BSO field trip.

The Committee voted on a motion by Mr. McGowan and seconded by Ms. Boutwell to accept with gratitude a donation of \$300.00 from the Arbella Insurance Foundation to support transportation costs for Ms. Janna Comeau's class field trip to a 2019 Boston Symphony Orchestra Youth Concert. Motion passed 4-0.

- NRHS Hornet Hall of Fame Association; \$700.00 donation to the three elementary schools to purchase new fitness equipment for their participation in this year's Thanksgiving Day Turkey Trot Race.

\$200	Batchelder School
\$200	Hood School
\$300	Little School

The Committee voted on a motion by Mr. McGowan and seconded by Ms. Boutwell to accept with gratitude a donation of \$700.00 from the NRHS Hornet Hall of Fame Association to be used by each Elementary School to purchase new fitness equipment as noted. Motion passed 4-0.

- Middle School Parents' Association; \$766.50 donation toward the Middle School Speaker for "You don't know me until you know me."

The Committee voted on a motion by Mr. McGowan and seconded by Ms. Boutwell to accept with gratitude a donation of \$766.50 from the Middle School Parents' Association to put toward the Middle School Speaker for "You don't know me until you know me.". Motion passed 4-0.

- Multiple Parents from the Middle School; \$875.00 donation towards offset the costs associated with the 8th grade Washington DC trip.

\$75.00	Paul & Melissa Grew
\$50.00	Arthur Lee & Thy Ton
\$50.00	Raymond & Kimberly Kolodzieczak
\$50.00	Rosalie Whalen
\$25.00	Kevin & Sophia Cabral
\$25.00	Robert & Gina Tamaro
\$20.00	Garabet Toby & Nisreen Bahnan
\$20.00	Ann & Scott Newton
\$10.00	Samantha & Matthew Meier
\$50.00	Scott Hampoian
\$50.00	Damon & Pamela Long
\$50.00	James & Holyn Nickerson
\$50.00	Stephanie & Terrance Tully
\$100.00	Janet & Javier Florez
\$50.00	Siobhan Fitzgerald & Larry Arden
\$50.00	Cynthia & Paul DaCosta
\$25.00	Kristin & William Chase
\$25.00	Sabina & Scott Sawyer
\$100.00	Jennifer & John Pagliuca

The Committee voted on a motion by Mr. McGowan and seconded by Ms. Boutwell to accept with gratitude a donation of \$875.00 from the middle school parents listed above to offset the costs associated with the 8th grade Washington DC trip. Motion passed 4-0.

II. F.1. Subcommittee Reports:

Ms. Boutwell and Mr. McGowan provided a report on the March 27, 2019 Policy Subcommittee meeting.

Mr. Buckley and Ms. Imbriano provided a report on the March 25, 2019, April 1, 2019, and April 2, 2019 Finance Planning Team meeting.

Subcommittee Schedule:

a)	Substance Abuse Coalition	April 9, 2019	10:00 AM
b)	Athletic Subcommittee	April 9, 2018	12:30 PM
c)	Finance Planning Team	April 10, 2019	8:15 AM
d)	CIPC	April 10, 2019	4:00 PM
e)	NORCAM BOD	April 25, 2019	7:00 PM
f)	Policy Subcommittee	May 2, 2018	4:00 PM

II. F.2 Administrative Report:

- **Parent University Superintendent's Professional Practice Goal**
Superintendent Bernard provided an overview of the Parent University event held on April 6, 2019.

II. F.3. Correspondence:

No correspondence at this time.

III. Future Business:

April 24, 2019	3:00 PM	Fiscal Year 2020 Budget Workshop (if necessary) Superintendent's Conference Room
April 29, 2019	6:30 PM	Regular Meeting Fiscal Year 2020 Budget Vote Distance Learning Lab at North Reading Middle/High School
May 13, 2019	6:30 PM	Regular Meeting E. E. Little School Presentation E. E. Little School Cafeteria

IV. Adjournment:

The Committee voted on a motion made by Mr. Buckley and seconded by Mr. McGowan to adjourn at 8:15 pm. Motion passed 4-0.

Documents and Exhibits:

1. Student Work
2. FY 20 School Budget Update
3. Proposal: Trip to Quebec, Canada
4. Class of 2019 Scholarship Award Recommendation – Edith F. Holt Scholarship
5. Walter S. Flint School Fund
6. Alice G. Wilson Fund for L D Batchelder School, Recreational Equipment
7. Policy CGCA – General School Administration – Recruitment of Principals
8. Policy EDAA – Business Management – Use of School Vehicles
9. Superintendent's Evaluation; Self-Assessment
10. Minutes – Open Session – February 11, 2019
11. Gift Acceptance Memo – Arbella Insurance Foundation
12. Gift Acceptance Memo – Arbella Insurance Foundation
13. Gift Acceptance Memo – NRHS Hornet Hall of Fame Association
14. Gift Acceptance Memo – Middle School Parents' Association
15. Gift Acceptance Memo – Multiple Parents from NRMS