

North Reading Public Schools
North Reading, Massachusetts

Regular Meeting of the School Committee
Open Session

Date: May 13, 2019
Time: 6:39 PM
Place: E. Ethel Little School Cafeteria

School Committee Members Present

Dyana Boutwell
Scott Buckley
Janene Imbriano
Rich McGowan
Chris Pappavaselio

Staff Members Present

Jon Bernard – Superintendent of Schools
Michael Connelly – Director of Finance and Operations
Cindy Elmore – (not present)

Visitors: Ms. Samantha Galvin (Student Representative, Class of 2020), Ms. Christine Molle (Principal, Little School), Little Elementary School faculty, students and parents, Ms. Julie Koepke (NR Resident), Ms. Jillian String (of the North Reading Transcript)

I. Call to Order:

As the School Committee had yet to reorganize following the Town election held on May 7, 2019, Mr. Bernard, Superintendent, called the meeting to order at 6:00 p.m. From 6:00 to 6:30 p.m., the School Committee held a workshop in the Principal's conference room at the E.E. Little School to discuss the Superintendent Search Process. At 6:30 p.m. the School Committee moved to the cafeteria for the purpose of conducting its regular meeting, which Mr. Bernard called to order at 6:39 p.m.

Superintendent Bernard advised the School Committee and the public of the passing of Mr. Charles E. Jones, former Middle School Assistant Principal. Superintendent Bernard then asked for a moment of silence.

II. Reorganization of the North Reading School Committee

By policy, an annual reorganization meeting shall take place on the first Monday following Town election. Superintendent Bernard acted as Chairperson for this portion of the meeting. He received a nomination from Ms. Imbriano to appoint Mr. Buckley as Chairperson which was seconded by Ms. Boutwell. Mr. Buckley took over the meeting at this time.

Election of Officers:

- a. Chair – Scott Buckley
The Committee voted on a motion by Ms. Imbriano and seconded by Ms. Boutwell to appoint Mr. Buckley as the Chair of the 2019-2020 School Committee. Motion passed 5-0.
- b. Vice-Chair – Janene Imbriano
The Committee voted on a motion by Mr. McGowan and seconded by Mr. Pappavaselio to appoint Ms. Imbriano as the Vice-Chair of the 2019-2020 School Committee. Motion passed 5-0.

- c. Secretary – Chris Pappavaselio
The Committee voted on a motion by Ms. Imbriano and seconded by Ms. Boutwell to appoint Mr. Pappavaselio as the Secretary of the 2019-2020 School Committee. Motion passed 5-0.
- d. Legislative Representative – Dyana Boutwell
The Committee voted on a motion by Ms. Imbriano and seconded by Mr. McGowan to appoint Ms. Boutwell as the Legislative Representative of the 2019-2020 School Committee. Motion passed 5-0.

II. A. Public Input:

There was no public input.

II. B. Student Report:

Ms. Samantha, Class of 2020, presented the Student Report to the School Committee and presented her class work.

II. D.1. Presentation: E. E. Little Elementary School Faculty and Students

Tonight represented the fifth of five School Committee meetings held in the schools across the district in the 2018-2019 school year. Ms. Christine Molle (Principal), students and staff of the Little School provided a presentation for the School Committee.

II. Reorganization of the North Reading School Committee (Continued)

Subcommittee Assignments:

The North Reading School Committee agreed with the following appointments:

- a. Policy Subcommittee (two members) – Chris Pappavaselio and Rich McGowan
- b. Athletic Subcommittee (two members) – Dyana Boutwell and Janene Imbriano.
- c. Evaluation Subcommittee (two members) – Rich McGowan and Chris Pappavaselio
- d. Budget Subcommittee (two members) – Scott Buckley and Dyana Boutwell
- e. Contracts Review Subcommittee (two members) – Scott Buckley and Dyana Boutwell
- f. Fine Arts Subcommittee (two members) – Rich McGowan and Chris Pappavaselio
- g. NORCAM Advisory Board (one members) – Rich McGowan
- h. Finance Planning Team (Chair and Vice-Chair) – Scott Buckley and Janene Imbriano
- i. Substance Abuse Coalition (one member) – Janene Imbriano
- j. Special Education Parent Advisory Council (one member) – Scott Buckley
- k. Superintendent Search Committee (two members) - Janene Imbriano (Chair) and Mr. McGowan

II. D.2. Proposed Summer Meeting Schedule

The School Committee agreed to the proposed summer meeting schedule as follows:

Monday, July 29, 2019

Goals Workshop: 4:30 p.m.; Superintendent's Conference Room

Regular Meeting: 6:30 p.m.; Distance Learning Lab

Monday, August 26, 2019

Goals Workshop (if needed): 4:30 p.m.; Superintendent's Conference Room

Regular Meeting: 6:30 p.m.; Distance Learning Lab

II. D.1. Superintendent Search Process

Ms. Imbriano and Mr. McGowan provided an update on the Superintendent Search process. The School Committee agreed to open the search to external candidates. Further discussion was held on requirements to include in the job posting.

II. E.1 Minutes:

April 8, 2019 Open Session/Budget Public Hearing

The Committee voted on a motion by Mr. McGowan and seconded by Ms. Boutwell to approve the April 8, 2019 Open Session/Budget Public Hearing Minutes as written. Motion passed 4-0-1 Mr. Pappavaselio abstained.

April 24, 2019 Open Session/FY20 Budget Workshop

The Committee voted on a motion by Mr. McGowan and seconded by Ms. Boutwell to approve the April 24, 2019 Open Session/FY20 Budget Workshop Minutes as written. Motion passed 4-0-1 Mr. Pappavaselio abstained.

April 29, 2019 Executive Session

The Committee voted on a motion by Mr. McGowan and seconded by Ms. Boutwell to approve the April 29, 2019 Executive Session Minutes as written. Motion passed 4-0-1 Mr. Pappavaselio abstained.

April 29, 2019 Open Session

The Committee voted on a motion by Mr. McGowan and seconded by Ms. Boutwell to approve the April 29, 2019 Open Session Minutes as written. Motion passed 4-0-1 Mr. Pappavaselio abstained.

Ms. Imbriano asked for clarification from Superintendent Bernard on the Grade 5 Health and Sexuality Curriculum. She had been approached by a member of the public with a question.

II. E.2. Budget Update:

There was no FY19 budget update.

II. E.3 Staffing:

No Staffing report.

II. F.4. Bids and Donations:

Superintendent Bernard requested the acceptance of the following donations:

- Multiple donors; \$50.00 donation to the James J. Chambers Scholarship fund.

The Committee voted on a motion by Mr. McGowan and seconded by Ms. Boutwell to accept with gratitude a donation of \$25.00 from Ashley Garber and \$25.00 from Jean and Harold Martin for a scholarship to be given to a graduating senior to be chosen by Administration in

memory of James J. Chambers, husband of High School Guidance Secretary, Anne Chambers. Motion passed 5-0.

- Daniel and Melissa Driscoll; \$100.00 donation for the NRHS Baseball Team.

The Committee voted on a motion by Mr. McGowan and seconded by Ms. Boutwell to accept with gratitude a donation of \$100.00 from Daniel and Melissa Driscoll for the NRHS Baseball Team. Motion passed 5-0.

- Edward and Kimberly Baker; \$200.00 donation toward grade 8, Washington DC trip.

The Committee voted on a motion by Mr. McGowan and seconded by Ms. Boutwell to accept with gratitude a total donation of \$200.00 from Edward and Kimberly Baker to offset the costs associated with the 8th grade Washington DC trip. Motion passed 5-0.

- Barbara and James Thorstad; \$200.00 donation to the NRHS Track Team.

The Committee voted on a motion by Mr. McGowan and seconded by Ms. Boutwell to accept with gratitude a donation of \$200.00 from Barbara and James Thorstad for the NRHS Track Team. Motion passed 5-0.

- Eric Pastore (\$50.00), Stephen and Janice Sarno (\$25.00); \$75.00 donation toward grade 8, Washington DC trip.

The Committee voted on a motion by Mr. McGowan and seconded by Ms. Boutwell to accept with gratitude a total donation of \$75.00 from Eric Pastore and Stephen and Janice Sarno to offset the costs associated with the 8th grade Washington DC trip. Motion passed 5-0.

- Multiple donors; \$1,425.00 toward the Charles E. Jones Educator Award.

Jon. C. Bernard	\$50.00
Beth Thomson	\$50.00
Brenda & Brian Beherrell	\$25.00
Charles Singer	\$200.00
Philip & Kathleen Dardeno	\$200.00
Brian & Cindy McNally	\$25.00
John & Barbara Gould	\$25.00
George & Joan Heller	\$25.00
Ray & Sandra Mears	\$100.00
Kristyn (Marasca) Cohen	\$25.00
Douglas & Lisa Arnold	\$50.00
Mary E. Reed	\$50.00
Samuel & Janet Foster	\$50.00

Ann Marie Gallo	\$200.00
David & Julianne Mauceri	\$350.00

The Committee voted on a motion by Mr. McGowan and seconded by Ms. Boutwell to accept with gratitude a total donation of \$1,425.00 from various donors from friends and family of Charles E. Jones for the Charles E. Jones Educator Award, in memory of Charles E. Jones, former Middle School Assistant Principal. Motion passed 5-0.

- Batchelder Parents' Association; \$894.00 donation from art sale profit shared funds.

The Committee voted on a motion by Mr. McGowan and seconded by Ms. Boutwell to accept with gratitude a donation of \$894.00 from the Batchelder Elementary School Parents' Association received from art sale profit share funds to be used at Principal's discretion.

- Chartwell's Dining Services; \$1,000.00 donation for the Chartwell's Scholarship.

The Committee voted on a motion by Mr. McGowan and seconded by Ms. Boutwell to accept with gratitude a total donation of \$1,000.00 from Chartwell's Dining Services for a scholarship to be given to a graduating senior chosen by the Administration. Motion passed 5-0.

II. F.1. Subcommittee Reports:

Mr. McGowan provided an update of the May 2, 2019 Policy Subcommittee meeting.

Subcommittee Schedule:

a) Athletic Subcommittee	May 14, 2018	12:30 PM
b) Substance Abuse Coalition	May 21, 2019	10:00 AM
c) NORCAM BOD	May 23, 2019	7:00 PM
d) Finance Planning Team	TBA	8:15 AM
e) Policy Subcommittee	TBA	

II. F.2 Administrative Report:

- **Superintendent' Spring Newsletter**
Superintendent's Spring Newsletter was distributed.
- **Staff Retirement Celebrations**
School Committee Goal
Retiring staff have been invited to attend a School Committee meeting in June (elementary level staff: June 3, 2019; secondary level staff: June 17, 2019) to be acknowledged for their service to the school district and students.

II. F.3. Correspondence:

MADESE – District qualification relief under Circuit Breaker reimbursements totaling \$249,703.00.

III. Future Business:

June 3, 2019	6:30 PM	Regular Meeting Distance Learning Lab at North Reading Middle/High School
June 7, 2019	6:15 PM	North Reading High School Class of 2019 Graduation Exercises
June 10, 2019	6:30 PM 7:00 PM	Superintendent's Conference Room Town Meeting; Performing Arts Center
June 17, 2019	6:30 PM	Regular Meeting Distance Learning Lab at North Reading Middle/High School

IV. Adjournment:

The Committee voted on a motion made by Ms. Imbriano and seconded by Mr. McGowan to adjourn at 8:45 pm. Motion passed 5-0.

Documents and Exhibits:

1. Student Work
2. E.E. Little School Presentation Agenda
3. End-of-Cycle Summative Evaluation Report: Superintendent
4. Minutes – Open Session/Budget Public Hearing – April 8, 2019
5. Minutes – Open Session/FY2020 Budget Workshop
6. Minutes – Executive Session – April 29, 2019
7. Minutes – Open Session – April 29, 2019
8. Gift Acceptance Memo – Multiple Donors
9. Gift Acceptance Memo – Daniel and Melissa Driscoll
10. Gift Acceptance Memo – Edward and Kimberly Baker
11. Gift Acceptance Memo – Barbara and James Thorstad
12. Gift Acceptance Memo – Eric Pastore and Stephen and Janice Sarno
13. Gift Acceptance Memo – Various Donors
14. Gift Acceptance Memo – Batchelder Parents' Association
15. Gift Acceptance Memo – Chartwell's Dining Services
16. Superintendent's Spring Newsletter
17. Letter from MADESE regarding Circuit Breaker Funds