

North Reading Public Schools
North Reading, Massachusetts

Regular Meeting of the School Committee
Open Session

Date: June 3, 2019

Time: 6:30 PM

Place: Distance Learning Lab at North Reading Middle/High School

School Committee Members Present

Dyana Boutwell

Scott Buckley

Janene Imbriano

Rich McGowan

Chris Pappavaselio

Staff Members Present

Jon Bernard – Superintendent of Schools

Dr. Patrick Daly – Assistant Superintendent

Michael Connelly – Director of Finance and Operations

Cindy Elmore –Recording Secretary

Visitors: Ms. Julia Thorstad (Student Representative, Class of 2020), Mr. Steve McManus (NR SEPAC Chairperson), Ms. Cynthia Conant (Director of Student Services), Ms. Deborah Aldrich (E.E. Little School Retiree), Mr. Sean Killeen (Principal, Batchelder School), Dr. Glen McKay (Principal, Hood School), Ms. Christine Molle (Principal, Little School), Mr. Wayne Hardacker (Supervisor of Buildings and Grounds), Ms. Jillian String (of the North Reading Transcript)

I. Call to Order Open Session:

Chair Scott Buckley called the meeting to order at 6:03 p.m. in the Superintendent's Conference Room.

Executive Session:

The Committee voted on a motion by Mr. McGowan and seconded by Mr. Pappavaselio pursuant to Massachusetts General Laws, Chapter 30A, Section 21, to go into Executive Session for the purpose of conducting strategy sessions in preparation for negotiations with non-union personnel and union personnel, and to reconvene in Open Session. Motion passed 5-0 on a roll call vote.

Open Session:

Chair Scott Buckley called the Open Session back to order at 6:36 p.m. in the Distance Learning Lab.

II. A. Public Input:

There was no public input.

II. B. Student Report:

Ms. Samantha Galvin, Class of 2020, presented the Student Report to the School Committee and presented her class work.

II. C.1. Superintendent Search Process

Ms. Imbriano and Mr. McGowan, members of the Superintendent Search Committee provided an update on the search process and progress.

II. D.1. Presentation: Special Education Parent Advisory Council (SEPAC) and Student Services

The SEPAC receives its statutory authority from Chapter 71B, Section 3 of the Massachusetts General Laws. This authority is also codified in the Code of Massachusetts Regulations (CMR), 603 CMR 28.07 (4). The Chairperson of the SEPAC should make an annual report to the School Committee.

North Reading SEPAC Chairperson, Mr. Steve McManus provided a brief presentation regarding the SEPAC's accomplishments in 2018-2019 as well as an overview of plans for the future. Ms. Cynthia Conant, Director of Student Services was also present and supported SEPAC.

II. D.2. Special Recognition

Invitations have been extended to all four elementary retirees to attend this School Committee meeting to be publicly recognized for their service to the school district. Tonight Ms. Deborah Aldrich, (E. E. Little School) was recognized and presented a gift of appreciation. Nancy Badavas and Maeve Bradley (E. E. Little School) and Mary Hayden (L.D. Batchelder School) were also recognized but unable to attend the meeting.

II. D.3. Presentation: Elementary School Improvement Plans

The Principals of the three elementary schools reviewed the progress made to achieve their 2018-2019 School Improvement Plan goals and presented their 2019-2020 School Improvement goals.

II. D.4. Presentation: Mr. Wayne Hardacker, Supervisor of Buildings and Grounds

Mr. Wayne Hardacker, Supervisor of Buildings and Grounds presented his annual Facilities Overview Report to the School Committee.

II. D.5. Presentation: Dr. Patrick Daly, Assistant Superintendent; School Start Times Advisory Committee

Dr. Patrick Daly, Assistant Superintendent and coordinator of the School Start Times Advisory Committee provided an update on the work of the advisory committee to date.

II. D.6. Fiscal Year 2018 End of Year Financial Report

Mr. Michael Connelly, Director of Finance and Operations, provided a review of the Fiscal Year 2018 End of Year Financial Report.

II. D.7. Proposed School Committee Meeting Schedule for 2019-2020

The 2019-2020 proposed School Committee Meeting Schedule was reviewed and accepted by the Committee members.

II. D.8. Appointment: Capital Improvements Planning Committee

The appointment of Mr. Michael Connelly, Director of Finance and Operations, to the town's Capital Improvements Planning Committee (CIPC), is due to expire June 30, 2019. The School Committee voted to reappoint Mr. Connelly to serve as one of two representatives from the School Committee to the CIPC for the term of July 1, 2019 to June 30, 2022 (three-year term).

The Committee voted on a motion by Ms. Imbriano and seconded by Mr. Pappavaselio to recommend to the Select Board the appointment of Mr. Michael Connelly to the Capital Improvements Planning Committee as a School Committee representative for the three-year term of July 1, 2019 to June 30, 2022. Motion passed 5-0.

II. E.1 Minutes:

No minutes to approve.

II. E.2. Budget Update:

Mr. Michael Connelly, Director of Finance and Operations provided the FY19 budget update. Mr. Connelly also provided a quarterly report on the district's Student Activity Account.

II. E.3 Staffing:

The following are current new hires for the District, for the 2019-20 school year:

- Little School - Jennifer Casoli-Vant - General Kindergarten Paraprofessional
- Little School - Kristen DiFillippo - Full-Day Kindergarten Teacher
- Little School - Kelly McCarthy - Grade 3 Teacher
- Little School - Jenny Dakin - Reading Teacher (.6)
- High School - Laura DiBacco - Athletic Secretary (.8)
- High School - Benjamin Golding - Special Education Teacher
- High School - Kristen Rybicki - Special Education Teacher

II. F.4. Bids and Donations:

Superintendent Bernard requested the acceptance of the following donations:

- Mary Staples; \$50.00 donation to the James J. Chambers Scholarship.

The Committee voted on a motion by Mr. McGowan and seconded by Ms. Boutwell to accept with gratitude a donation of \$50.00 from Mary Staples for a scholarship to be given to a graduating senior to be chosen by Administration in memory of James J. Chambers, husband of High School Guidance Secretary, Anne Chambers. Motion passed 5-0.

- Kathleen Apigian; \$50.00 donation to a scholarship for a former Batchelder student graduating from NRHS in 2019.

The Committee voted on a motion by Mr. McGowan and seconded by Ms. Boutwell to accept with gratitude a donation of \$50.00 from Kathleen Apigian for a scholarship to be given to a graduating senior who attended the Batchelder School. Motion passed 5-0.

- Laura Lee and John Loftus; \$150.00 donation to the James J. Chambers Scholarship.

The Committee voted on a motion by Mr. McGowan and seconded by Ms. Boutwell to accept with gratitude a donation of \$150.00 from Laura Lee and John Loftus for a scholarship to be given to a graduating senior to be chosen by Administration in memory of James J. Chambers, husband of High School Guidance Secretary, Anne Chambers. Motion passed 5-0.

- Hood School Parents' Association; \$350.00 donation dedicated to June Maker Day.

The Committee voted on a motion by Mr. McGowan and seconded by Ms. Boutwell to accept with gratitude a total donation of \$350.00 from the Hood Elementary School Parents' Association to be used towards the June Maker Day. Motion passed 5-0.

- Nicole Fernandez Gamer; \$500.00 donation toward the 5th grade Canobie Lake field trip at the Batchelder School.

The Committee voted on a motion by Mr. McGowan and seconded by Ms. Boutwell to accept with gratitude a donation of \$500.00 from Nicole Fernandez Gamer to be used toward the 5th grade Canobie Lake field trip at the Batchelder School. Motion passed 5-0.

- Reading Cooperative Bank; \$1,000.00 donation toward a High School Scholarship.

The Committee voted on a motion by Mr. McGowan and seconded by Ms. Boutwell to accept with gratitude a donation of \$1,000.00 from Reading Cooperative Bank for a scholarship to be given to a graduating senior to be chosen by the Administration. Motion passed 5-0.

- Fit Revolution; \$1,500.00 to all five schools for physical education and fitness equipment.

The Committee voted on a motion by Mr. McGowan and seconded by Ms. Boutwell to accept with gratitude a total donation of 1,500.00 from Fit Revolution. The gift amounts are disseminated as follows: Batchelder Elementary - \$500.00, Hood Elementary - \$250.00, Little Elementary - \$250.00, Middle School - \$250.00, and the High School – \$250.00. Motion passed 5-0.

- Hood Parents' Association; \$1,000.00 donation to make visuals around the school for Math Plan.

The Committee voted on a motion by Mr. McGowan and seconded by Ms. Boutwell to accept with gratitude a donation of \$1,000.00 from the Hood Elementary School Parents' Association to be used to make visuals around the school for Math Plan. Motion passed 5-0.

- Various Donations; \$1,315.00 to the Charles E. Jones Educator Excellence Award:

\$200.00		Nancy Matos		\$100.00		Thomas and Susan Cowell
\$50.00		John and Lorraine Silvia		\$25.00		Ann Donovan
\$100.00		Christopher and Yuki Haynes		\$25.00		Robert and Anne Cottle

\$100.00		David Griggs		\$100.00		Lee and Pamela Dickey
\$100.00		Dennis Marasca		\$50.00		Richard and Deborah Dellovo
\$200.00		Gordon and Jane Brown		\$100.00		Mark and Judith Hall
\$15.00		Nelson and Diana Rose		\$50.00		Patricia Delaney
\$100.00		Nicolo and Maria Damiano				

The Committee voted on a motion by Mr. McGowan and seconded by Ms. Boutwell to accept with gratitude a total donation of \$1,315.00 from various donors, friends and family of Charles E. Jones for the Charles E. Jones Educator Excellence Award, in memory of Charles E. Jones, former Middle School Assistant Principal. Motion passed 5-0.

- Hood Parents' Association; \$1,500.00 donation for the Eagle Scout Project school storage shed.

The Committee voted on a motion by Mr. McGowan and seconded by Ms. Boutwell to accept with gratitude a total donation of \$1,500.00 from the Hood Elementary School Parents' Association for the Eagle Scout Project school storage shed. Motion passed 5-0.

- L.D. Batchelder Elementary School Parents' Organization; \$3,987.50 in-kind donation from December thru March.

Expense Category	December – March
Enrichment Activities	\$1,575.00
Class Field Trips	\$2,412.50
Total	\$3,987.50

The Committee voted on a motion by Mr. McGowan and seconded by Ms. Boutwell to accept with gratitude in-kind donations for the above list of school activities and expenses from December 2018 through March 2019 from the L.D. Batchelder Elementary School Parents' Organization totaling \$3,987.50. Motion passed 5-0.

- Hood School Parents' Association; \$4,055.00 donation dedicated to various field trips.

The Committee voted on a motion by Mr. McGowan and seconded by Ms. Boutwell to accept with gratitude a total donation of \$4,055.00 from the Hood School Parents' Association to be used towards various field trips including grade 5. Motion passed 5-0.

II. F.1. Subcommittee Reports:

Mr. McGowan provided an update of the May 23, 2019 NORCAM Board of Directors meeting.

Mr. Buckley provided an update of the June 3, 2019 Finance Planning Team meeting.

Subcommittee Schedule:

a)	Athletic Subcommittee	June 12, 2019	12:30 PM
b)	Fine Arts Subcommittee	June 13, 2019	2:30 PM
c)	Policy Subcommittee	June 13, 2019	3:30 PM
d)	Contracts Review Subcommittee	June 21, 2019	8:30 AM
e)	NORCAM BOD	June 27, 2019	7:00 PM
f)	Finance Planning Team	TBA	
g)	Substance Abuse Coalition	TBA	

II. F.2 Administrative Report:

- **NEC and SEEM Collaborative Executive Director's Reports**
In adherence to the obligations of the Superintendent, as the school district's appointed representative to the Northshore Education Consortium and the SEEM Collaborative, recent reports issued by the Executive Directors of the respective educational institutions were distributed for review.
- **MAPLE Learning**
The Superintendent provided an update on a learning tour hosted at North Reading Middle/High School and sponsored by the Massachusetts Personalized Learning Edtech Consortium (MAPLE) on April 29, 2019.

II. F.3. Correspondence:

No correspondence.

III. Future Business:

June 7, 2019	6:15 PM	North Reading High School Class of 2019 Graduation Exercises
June 10, 2019	6:30 PM 7:00 PM	Superintendent's Conference Room Town Meeting; Performing Arts Center
June 17, 2019	6:30 PM	Regular Meeting Distance Learning Lab at North Reading Middle/High School

IV. Adjournment:

The Committee voted on a motion made by Ms. Imbriano and seconded by Mr. McGowan to adjourn at 9:21 pm. Motion passed 5-0.

Documents and Exhibits:

1. Student Work
2. L.D. Batchelder School 2019-2020 School Improvement Plan
3. J. Turner Hood School 2019-2020 School Improvement Plan
4. E. Ethel Little School 2019-2020 School Improvement Plan
5. Facilities Overview Report
6. NRPS School Start Times Advisory Committee Update
7. Town of North Reading, Massachusetts Agreed Upon Procedures Report on the End of Year Financial Report June 30, 2018
8. FY19 Budget Report
9. Student Activity Quarter 3 Report (January-March 2019)
10. Gift Acceptance Memo – Mary Staples
11. Gift Acceptance Memo – Kathleen Apigian
12. Gift Acceptance Memo – Laura Lee and John Loftus
13. Gift Acceptance Memo – Hood Parents' Association
14. Gift Acceptance Memo – Nicole Fernandez Gamer
15. Gift Acceptance Memo – Reading Cooperative Bank
16. Gift Acceptance Memo – Fit Revolution
17. Gift Acceptance Memo – Hood Parents' Association
18. Gift Acceptance Memo – Various Donors – Charles E. Jones Educator Award
19. Gift Acceptance Memo – Hood Parents' Association
20. Gift Acceptance Memo – L.D. Batchelder School Parents' Organization
21. Gift Acceptance Memo – Hood Parents' Association
22. NEC Executive Director's Report
23. SEEM Collaborative Executive Directors Report
24. NRPS MAPLE Learning Tour