

**North Reading Public Schools**  
North Reading, Massachusetts

**Regular Meeting of the School Committee**  
*Open Session*

Date: July 29, 2019

Time: 6:30 PM

Place: Distance Learning Lab at North Reading Middle/High School

***School Committee Members Present***

Dyana Boutwell

Scott Buckley

Janene Imbriano

Rich McGowan

Chris Pappavaselio

***Staff Members Present***

Jon Bernard – Superintendent of Schools

Michael Connelly – Director of Finance and Operations

Cindy Elmore –Recording Secretary

**Visitors:** Ms. Amy Luckiewicz (Drug Free Communities Grant Coordinator), Ms. Marcia Bailey, Ms. Jillian String (of the North Reading Transcript)

**I. Call to Order Open Session:**

Chair Scott Buckley called the Open Session/Goals Workshop meeting to order at 4:35 p.m. in the Superintendent's Conference Room.

**II. Executive Session:**

At 6:15 p.m., the Committee voted on a motion by Ms. Boutwell and seconded by Mr. Buckley pursuant to Massachusetts General Laws, Chapter 30A, Section 21, to go into Executive Session for the purpose of discussing potential legal matters and negotiations with non-union personnel. Motion passed 5-0 on a roll call vote.

At 6:35 p.m. the Committee voted on a motion by Ms. Imbriano and seconded by Ms. Boutwell to return to Open Session. Motion passed 5-0 on a roll call vote.

**III. Open Session:**

Chair Scott Buckley called the Open Session back to order at 6:42 p.m. in the Distance Learning Lab.

**III. A. Public Input:**

There was no public input.

**III. B. Student Report:**

No student report.

**III. C.1. Ms. Amy Luckiewicz, Drug Free Communities Grant Coordinator; CORE Measurements Survey Results.**

Ms. Amy Luckiewicz, Drug Free Communities Grant Coordinator; provided an overview of the results of the CORE Measurements Survey that was administered to students at North Reading Middle School and North Reading High School in the spring 2019. The administration of the survey to students is a requirement of the Drug Free Communities Grant that the Town of North Reading has received.

**III. D.2. October 7, 2019 Town Meeting Warrant Articles**

The School Committee had no items to submit for the Warrant for the October 7, 2019 Town Meeting.

**III. D.3. Appointment: Northshore Education Consortium Board of Directors**

It is necessary to appoint annually a North Reading representative to the Northshore Education Consortium Board of Directors, a position traditionally held by the Superintendent of Schools. Superintendent Bernard was appointed for the term of August 2019-December 2019, and Dr. Daly, January 2020-July 2020.

The Committee voted on a motion by Ms. Imbriano and seconded by Mr. McGowan to appoint to the Northshore Education Consortium Board of Directors Superintendent Bernard from August 2019-December 2019, then Dr. Daly after he takes his new position of Superintendent from January 2020-July 2020. Motion passed 5-0.

**III. D.3. Appointment: SEEM Collaborative Board of Directors**

It is necessary to appoint annually a North Reading representative to the SEEM Collaborative Board of Directors, a position traditionally held by the Superintendent of Schools. Superintendent Bernard was appointed for the term of August 2019-December 2019, and Dr. Daly, January 2020-July 2020.

The Committee voted on a motion by Ms. Imbriano and seconded by Mr. McGowan to appoint to the SEEM Collaborative Board of Directors Superintendent Bernard from August 2019-December 2019, then Dr. Daly after he takes his new position of Superintendent from January 2020-July 2020. Motion passed 5-0.

**III. E.1 Minutes:**

The Committee voted on a motion by Ms. Imbriano and seconded by Mr. McGowan to approve the June 3, 2019 Executive Session minutes as written. Motion passed 5-0.

The Committee voted on a motion by Ms. Imbriano and seconded by Mr. McGowan to approve the June 3, 2019 Open Session minutes as written. Motion passed 5-0.

The Committee voted on a motion by Ms. Imbriano and seconded by Mr. McGowan to approve the June 10, 2019 Open Session/Town Meeting minutes as written. Motion passed 5-0.

The Committee voted on a motion by Ms. Imbriano and seconded by Mr. McGowan to approve the June 17, 2019 Open Session minutes as written. Motion passed 5-0.

**III. E.2. Budget Update:**

Mr. Michael Connelly, Director of Finance and Operations, presented the July and final Fiscal Year 2019 Budget report, a report on the Fiscal Year 2019 gifts and in-kind donations received by the district, and a report on the Student Activities account for the fourth quarter of Fiscal Year 2019.

The School Department greatly appreciates the generous support of the various individuals who have donated through out the year. It is recognized that the School District could not make the North Reading education experience what it is today, without the support of all the parent organizations, booster and support groups, parents, local business and private donors.

**III. E.3 Staffing:**

Superintendent Bernard announced the following new hires for the North Reading Public Schools:

<b>Batchelder:</b>	Kerin Bakst	Kindergarten Teacher (.5)
	Sarah Fitzpatrick	Grade 4 Teacher (Long-Term Substitute, FY20)
	Jennifer Pedersen	Grade 1 Teacher
	Stacey Piwinski	Art Teacher (.6), Long-Term Substitute, FY20)
<b>Hood:</b>	Ali Hughes	Grade 3 Teacher
	Sarah Liekweg	Kindergarten Teacher (.5)
<b>Little:</b>	Ashley Zinchuk	Special Education Teacher (PreK-1)
<b>Middle:</b>	Cynthia Friedman	Science Teacher
	Jason Parrella	Special Education Teacher
	Alison Stewart	Science Teacher
	Susan Susman	Digital Learning and Computer Science Teacher
<b>High:</b>	Joseph Hehn	Interim Assistant Principal
<b>District:</b>	Paul Ayvazian	K-12 Digital Learning Specialist/HS Teacher
	Lauren Hinchian	Elementary Speech-Language Pathologist
	Daniel Muse	Elementary Instrumental Music Teacher

**III. F.4. Bids and Donations:**

- North Reading High School Parents' Association; In-kind donations from April – June 2019 of this school year.

<b>Expense Category</b>	<b>April-June 2019</b>
Enrichment Activities	\$500.00
Other Miscellaneous Items	\$785.55
<b>Total</b>	<b>\$1,285.55</b>

The Committee voted on a motion by Mr. McGowan and seconded by Ms. Imbriano to accept with gratitude in-kind donations for the above list of school activities and expenses from April – June 2019 from the North Reading High School Parents' Association totaling \$1,285.55. Motion passed 5-0.

- North Reading Middle School Parents' Association; In-kind donations from April – June 2019 of this school year.

<b>Expense Category</b>	<b>April-June 2019</b>
Enrichment Activities	\$3,247.75
Class Field Trips	\$1,528.76
Other Miscellaneous Items	\$268.78
<b>Total</b>	<b>\$5,045.29</b>

The Committee voted on a motion by Mr. McGowan and seconded by Ms. Imbriano to accept with gratitude in-kind donations for the above list of school activities and expenses from April – June 2019 from the North Reading Middle School Parents' Association totaling \$5,045.29. Motion passed 5-0.

- J.T. Hood Elementary School Parents' Association; In-kind donations from April – June 2019 of this school year.

<b>Expense Category</b>	<b>April-June 2019</b>
Enrichment Activities	\$5,100.75
Teacher Supply Reimbursements	\$4,841.48
<b>Total</b>	<b>\$9,942.23</b>

The Committee voted on a motion by Mr. McGowan and seconded by Ms. Imbriano to accept with gratitude in-kind donations for the above list of school activities and expenses from April – June 2019 from the J.T. Hood Elementary School Parents' Association totaling \$9,942.23. Motion passed 5-0.

- E.E. Little Elementary School Parents' Association; In-kind donations from April – June 2019 of this school year.

<b>Expense Category</b>	<b>April-June 2019</b>
Teacher Stipends	\$374.97
Enrichment Activities	\$3,294.50
Class Field Trips	\$2,057.20
Other Miscellaneous Items	\$5,020.32
<b>Total</b>	<b>\$10,746.99</b>

The Committee voted on a motion by Mr. McGowan and seconded by Ms. Imbriano to accept with gratitude in-kind donations for the above list of school activities and expenses from April – June 2019 from the E.E. Little Elementary School Parents' Association totaling \$10,746.99. Motion passed 5-0.

- L.D. Batchelder School Parents' Organization; In-kind donations from April – June 2019 of this school year.

<b>Expense Category</b>	<b>April-June 2019</b>
Teacher Supply Reimbursements	\$1,004.05
Enrichment Activities	\$6,115.26
Class Field Trips	\$9,127.25
Other Miscellaneous Items	\$469.64
<b>Total</b>	<b>\$16,716.20</b>

The Committee voted on a motion by Mr. McGowan and seconded by Ms. Imbriano to accept with gratitude in-kind donations for the above list of school activities and expenses from April – June 2019 from the L.D. Batchelder Elementary School Parents' Organization totaling \$16,716.20. Motion passed 5-0.

- Fred & Janice Lomas and Geoffrey & Patricia Bemiss; \$200.00 donation toward the Charles E. Jones Educator Excellence Award.

The Committee voted on a motion by Mr. McGowan and seconded by Ms. Imbriano to accept with gratitude a donation of \$200.00 from Fred & Janice Lomas and Geoffrey & Patricia Bemiss for the Charles E. Jones Educator Excellence Award, in memory of Charles E. Jones, former Middle School Assistant Principal. Motion passed 5-0.

- Barry and Ferma Kipnes; \$174.00 donation towards NRHS Boys Basketball team.

The Committee voted on a motion by Mr. McGowan and seconded by Ms. Imbriano to accept with gratitude a donation of \$174.00 from Barry and Ferma Kipnes to support the NRHS Boys Basketball Team. Motion passed 5-0.

- Moynihan Lumber; \$218.65 donation toward Eagle Scout Project for school storage shed.

The Committee voted on a motion by Mr. McGowan and seconded by Ms. Imbriano to accept with gratitude a donation of supplies and materials valued at \$218.65 from Moynihan Lumber to support Christopher Nearing's Eagle Scout Project to build a school storage shed. Motion passed 5-0.

- Various donors; \$325.00 donation toward the Charles E. Jones Educator Excellence Award.

Gail Poplaski	\$50.00
Peter and Roberta Shaw	\$25.00
Leo and Joanne Maestranzi	\$100.00
Daniel and Priscilla Hurley	\$100.00
William and Sharon Gouveia	\$50.00

The Committee voted on a motion by Mr. McGowan and seconded by Ms. Imbriano to accept with gratitude a total donation of \$325.00 from various donors listed above for the Charles E. Jones Educator Excellence Award, in memory of Charles E. Jones, former Middle School Assistant Principal. Motion passed 5-0.

- DonorsChoose.org (Judith Chasin); \$449.85 donation towards Janna Comeau's music class.

The Committee voted on a motion by Mr. McGowan and seconded by Ms. Imbriano to accept with gratitude a donation of \$449.85 from DonorsChoose.org (Judith Chasin) to support Janna Comeau's music class. Motion passed 5-0.

- Batchelder School Parents' Organization; \$1,038.65 donation towards school wish list items.

The Committee voted on a motion by Mr. McGowan and seconded by Ms. Imbriano to accept with gratitude a donation of \$1,038.65 from the Batchelder School Parents' Organization to support Batchelder school wish list items. Motion passed 5-0.

- North Reading Music Boosters; \$1,107.59 donation to support Masquers-Music in the Park transportation fees.

The Committee voted on a motion by Mr. McGowan and seconded by Ms. Imbriano to accept with gratitude a donation of \$1,107.59 from the North Reading Music Boosters to support Music in the Park bus transportation fees. Motion passed 5-0.

- Middle School Parents' Association; \$4,000.00 donation to be used at the Principal's discretion.

The Committee voted on a motion by Mr. McGowan and seconded by Ms. Imbriano to accept with gratitude a donation of \$4,000.00 from the Middle School Parents' Association to be used at the Principal's discretion. Motion passed 5-0.

- Jim and Paula Desrosiers; \$10,000.00 donation to support the Drama/Masquers Department.

The Committee voted on a motion by Mr. McGowan and seconded by Ms. Imbriano to accept with gratitude a donation of \$10,000.00 from Jim and Paula Desrosiers to support the Drama/Masquers Department. Motion passed 5-0.

### **III. F.1. Subcommittee Reports:**

Mr. McGowan and Mr. Pappavaselio provided an update of the July 29, 2019 Policy Subcommittee meeting.

#### **Subcommittee Schedule:**

a) Finance Planning Team	August 22, 2019	8:15 AM
b) Athletic Subcommittee	September 18, 2019	12:30 PM
c) Fine Arts Subcommittee	September 25, 2019	2:30 PM
d) Policy Subcommittee	September 25, 2019	3:30 PM
e) NORCAM BOD	September 26, 2019	7:00 PM

### **III. F.2 Administrative Report:**

No Administrative Report at this time.

**III. F.3. Correspondence:**

Correspondence was distributed congratulating three members of the staff at North Reading High School:

Ms. Amy St. Arnaud and Ms. Maggie Miller for their work in promoting the Massachusetts Foreign Language Association, and Mr. Ben Owens for his work as Assistant Jazz Band Manager of the 47<sup>th</sup> Annual Northeastern District Junior Festival Concert Staff of the Massachusetts Music Educators' Association, Inc.

**IV. Future Business:**

August 26, 2019	4:30 PM	2019-2020 School Committee Goals Workshop (If needed) Superintendent's Conference Room
August 26, 2019	6:30 PM	Regular Meeting Distance Learning Lab at North Reading Middle/High School
September 3, 2019	12:00 PM	2019-2020 Opening Day Meeting with Faculty and Staff Performing Arts Center at North Reading Middle/High School
September 9, 2019	6:30 PM	Regular Meeting Distance Learning Lab at North Reading Middle/High School

**V. Adjournment:**

*The Committee voted on a motion made by Ms. Imbriano and seconded by Mr. Pappavaselio to adjourn at 7:55 pm. Motion passed 5-0.*

**Documents and Exhibits:**

1. PowerPoint Presentation – 2018-2019 Core Measurement Result Snapshot
2. Memo: October Town Meeting 2019 Warrant Closing
3. Minutes – Executive Session – June 3, 2019
4. Minutes – Open Session – June 3, 2019
5. Minutes – Open Session/Town Meeting – June 10, 2019
6. Minutes – Open Session – June 17, 2019
7. Memo – FY19 Final Budget Report
8. Memo – FY19 Gifts and Donations
9. Memo – FY19 Student Activity Quarter 4 Report (April – June 2019)
10. Staffing Report 2019-2020
11. Gift Acceptance Memo – NRHS Parents' Association
12. Gift Acceptance Memo – NRMS Parents' Association
13. Gift Acceptance Memo – J.T. Hood Elementary School Parents' Association
14. Gift Acceptance Memo – E.E. Little Elementary School Parents' Association
15. Gift Acceptance Memo – L.D. Batchelder Elementary School Parents' Organization
16. Gift Acceptance Memo – Fred & Janice Lomas, Geoffrey & Patricia Bemiss
17. Gift Acceptance Memo – Barry & Ferma Kipnes
18. Gift Acceptance Memo – Moynihan Lumber
19. Gift Acceptance Memo – Various Donors
20. Gift Acceptance Memo – DonorsChoose.org (Judith Chasin)
21. Gift Acceptance Memo – Batchelder Elementary School Parents' Organization
22. Gift Acceptance Memo – North Reading Music Boosters
23. Gift Acceptance Memo – Middle School Parents' Association
24. Gift Acceptance Memo – Jim and Paula Desrosiers
25. Letter – Massachusetts Foreign Language Association
26. Letter – Massachusetts Music Educators' Association, Inc.