

**North Reading Public Schools**  
North Reading, Massachusetts

**Regular Meeting of the School Committee**  
*Open Session*

Date: November 18, 2019

Time: 6:00 PM

Place: Distance Learning Lab at North Reading Middle/High School

***School Committee Members Present***

Dyana Boutwell

Scott Buckley

Janene Imbriano

Rich McGowan

Chris Pappavaselio

***Staff Members Present***

Jon Bernard – Superintendent of Schools

Patrick Daly – Assistant Superintendent of Schools

Michael Connelly – Assistant Superintendent of Finance  
and Operations

Cindy Elmore –Recording Secretary

**Visitors:** Ms. Christine Molle (Principal, Little School), Ms. Jillian String (of the North Reading Transcript)

**I. Call to Order Open Session**

Chair Scott Buckley called the Open Session to order at 6:01 PM. in the Superintendent's conference room.

**Executive Session:**

*The Committee voted on a motion by Mr. Pappavaselio and seconded by Ms. Imbriano pursuant to Massachusetts General Laws, Chapter 30A, Section 21, to go into Executive Session for the purpose of conducting strategy sessions in preparation for negotiations with non-union personnel. Motion passed 5-0 on a roll call vote.*

*At 6:25 p.m. the Committee voted on a motion by Mr. McGowan and seconded by Ms. Boutwell to return to Open Session. Motion passed 5-0 on a roll call vote.*

**Open Session:**

Chair Scott Buckley called the Open Session back to order at 6:32 p.m.

**II. A. Public Input:**

Ms. Christine Molle (Principal, Little School), spoke of the award presentation in Washington, D.C. that she, Superintendent Bernard and Assistant Superintendent Daly attended last week. The E. Ethel Little School was named an Exemplary High Performing – National Blue Ribbon School for 2019.

**II. B. Student Report:**

There was no student report.

**II. C.1. School Committee Policies**

Mr. McGowan and Mr. Pappavaselio, members of the Policy Subcommittee, gave a brief overview of the following policies for approval for a second reading.

The Committee voted on a motion by Mr. McGowan and seconded by Mr. Pappavaselio to approve the second reading of Policy GBAB – Staff Recognition. Motion passed 5-0.

The Committee voted on a motion by Mr. Pappavaselio and seconded by Mr. McGowan to approve the second reading of Policy IDFA – Athletic Policy. Motion passed 5-0.

The Committee voted on a motion by Mr. McGowan and seconded by Mr. Pappavaselio to approve the second reading of Policy IDFAC – Financial Management of Athletic Program. Motion passed 5-0.

The Committee voted on a motion by Mr. Pappavaselio and seconded by Mr. McGowan to approve the second reading of Policy IECA – Minimum Class Size. Motion passed 5-0.

**II. D.1. Presentation: “NRPS 2021: A Strategy for the Future”, Year Four Update  
School Committee Goal LG-III-B-1  
School Committee Goal LG-III-B-2**

Superintendent Bernard presented a Year Four Update (2019-2020) of the school district’s strategic plan, “NRPS 2021: A Strategy for the Future.”

**II. D.2. Presentation: Student Enrollment Projections**

Mr. Michael Connelly, Assistant Superintendent of Finance and Operations, presented a report on “Enrollment Projections.”

**II. D.3. School Committee Policies**

Mr. McGowan and Mr. Pappavaselio, members of the Policy Subcommittee, gave a brief overview of the following policies for approval for a first reading.

The Committee voted on a motion by Mr. McGowan and seconded by Mr. Pappavaselio to approve the first reading of Policy JIBB – Student Advisory Committee. Motion passed 5-0.

The Committee voted on a motion by Mr. Pappavaselio and seconded by Mr. McGowan to approve the first reading of Policy JIBB-R – Student Advisory Committee - Procedures. Motion passed 5-0.

**II. E.1 Minutes:**

The Committee voted on a motion by Ms. Imbriano and seconded by Mr. Pappavaselio to approve the November 4, 2019 Executive Session minutes as written. Motion passed 5-0.

The Committee voted on a motion by Ms. Imbriano and seconded by Mr. Pappavaselio to approve the November 4, 2019 Open Session minutes as written. Motion passed 5-0.

**II. E.2. Budget Update:**

No budget report.

**II. E.3 Staffing:**

No staffing changes at this time.

**II. E.4. Bids and Donations:**

Superintendent Bernard requested the acceptance of the following donations:

- J. Turner Hood Parents' Association; \$300.00 donation dedicated for grade 1 and 3 field trips.

The Committee voted on a motion by Mr. McGowan and seconded by Mr. Pappavaselio to accept with gratitude a donation of \$300.00 from the J. Turner Hood Parents' Association to be used towards grade 1 and grade 3 field trips at the Hood School. Motion passed 5-0.

- J. Turner Hood Parents' Association; \$300.00 donation dedicated for grade 4 field trips.

The Committee voted on a motion by Mr. McGowan and seconded by Mr. Pappavaselio to accept with gratitude a donation of \$300.00 from the J. Turner Hood Parents' Association to be used towards grade 4 field trips at the Hood School. Motion passed 5-0.

- Meera and Robert Reynolds: \$2,500.00 donation to be dedicated for music related items.

The Committee voted on a motion by Mr. McGowan and seconded by Mr. Pappavaselio to accept with gratitude a donation of \$2,500.00 from Meera and Robert Reynolds to be used towards music related items at the Hood School. Motion passed 5-0.

- Jeff and Kirsten MacLellan: \$150.00 donation to be used towards sweatshirts for the Track Team.

The Committee voted on a motion by Mr. McGowan and seconded by Mr. Pappavaselio to accept with gratitude a donation of \$150.00 from Jeff and Kirsten MacLellan to be used towards sweatshirts for the Track Team at the High School. Motion passed 5-0.

**III. F.1. Subcommittee Updates:**

Mr. Buckley provided an update on the November 8, 2019 Finance Planning Team meeting.

**Subcommittee Schedule:**

a) Substance Use Coalition	November 19, 2019	10:00 AM
b) Fine Arts Subcommittee	November 20, 2019	2:30 PM
c) NORCAM BOD	November 21, 2019	7:00 PM
d) Policy Subcommittee	November 25, 2019	3:45 PM
e) Athletic Subcommittee	December 11, 2019	12:30 PM
f) Finance Planning Team	December 13, 2019	8:15 AM

**III. F.2 Administrative Report:**

There was no administrative report.

**III. F.3. Correspondence:**

No correspondence at this time.

**IV. Future Business:**

December 9, 2019	6:30 PM	Regular Meeting JT Hood Elementary School Cafeteria
January 13, 2020	6:30 PM	Regular Meeting Distance Learning Lab at North Reading Middle/High School
January 27, 2020	6:30 PM	Regular Meeting L.D. Batchelder Elementary School Cafeteria

**V. Adjournment:**

*The Committee voted on a motion made by Mr. Pappavaselio and seconded by Ms. Imbriano to adjourn at 7:29 pm. Motion passed 5-0.*

**Documents and Exhibits:**

1. Policy – GBAB – Personnel, Professional – Staff Recognition
2. Policy – IDFA – Instructional Program – Athletic Policy
3. Policy – IDFAC – Instructional Program – Financial Management of Athletic Program
4. Policy – IECA – Instructional Program – Minimum Class Size
5. NRPS – NRPS 2021: A Strategy for the Future
6. NRPS – Enrollment Projections Presentation
7. Policy – JIBB – Students – Student Advisory Committee
8. Policy – JIBB-R – Students – Student Advisory Committee – Procedures
9. Minutes – Executive Session – November 4, 2019
10. Minutes – Open Session – November 4, 2019
11. Gift Memo – J. T. Hood Parents' Association
12. Gift Memo – J. T. Hood Parents' Association
13. Gift Memo – Meera and Robert Reynolds
14. Gift Memo – Jeff and Kirsten MacLellan