

North Reading Public Schools
North Reading, Massachusetts

Regular Meeting of the School Committee
Open Session

Date: June 1, 2020

Time: 6:30 PM

Place: Virtual Meeting (+1 919-588-4625 / PIN: 298 230 216#)

School Committee Members Present

Dyana Boutwell (not present)

Scott Buckley

Janene Imbriano

Rich McGowan

Chris Pappavaselio (not present)

Staff Members Present

Patrick Daly – Superintendent of Schools

Michael Connelly – Assistant Superintendent of Finance
and Operations

Cindy Elmore –Recording Secretary

Visitors: Ms. Amy Luckiewicz (Drug Free Communities Grant Director), Mr. Steve McManus (SEPAC Chairperson), Ms. Cynthia Conant (Director of Student Services), Ms. Jillian String (of the North Reading Transcript)

I. Call to Order Open Session

Chair Scott Buckley called the Open Session to order at 6:03 pm.

II. Executive Session

The Committee voted on a motion by Ms. Imbriano and seconded by Mr. McGowan, pursuant to Massachusetts General Laws, Chapter 30A, Section 21, to enter into Executive Session to discuss the Memorandums of Agreement with union personnel and to return to Open Session. Motion passed 3-0 on a roll call vote.

Chair Scott Buckley reopened the Open Session to order at 6:32 PM.

II. A. Public Input

There was no public input.

II. B. Student Report – There was no student report.

II. D.1. CORE Measurements Survey Administration

Ms. Amy Luckiewicz, Drug Free Communities Grant Director, gave a presentation regarding a survey that is to be administered to students in grades six through twelve in order to gather information needed to fulfil identified requirements of the Drug Free Communities Grant. This is the fifth year of the survey.

The Committee voted on a motion by Ms. Imbriano and seconded by Mr. McGowan to accept the administration of the CORE Measurements Survey as presented by Ms. Amy Luckiewicz. Motion passed 3-0 on a roll call vote.

II. D.2. Presentation: Special Education Parent Advisory Council (SEPAC) and Student Services

SEPAC receives its statutory authority from Chapter 71B, Section 3 of the Massachusetts General Laws. This authority is also codified in the Code of Massachusetts Regulations (CMR), 603 CMR 28.07 (4). The Chairperson of the SEPAC makes an annual report to the School Committee.

North Reading SEPAC Chairperson, Mr. Steve McManus, provided an update regarding the SEPAC's accomplishments in 2019-2020 as well as an overview of plans for the future. Ms. Cynthia Conant, Director of Student Services was also in attendance.

Mr. McManus will be stepping down as Chairperson at the end of the 2019-2020 school year. Dr. Daly, Ms. Conant and the School Committee members all thanked Mr. McManus for his dedication and hard work he has done with North Reading SEPAC.

II. D.3. Update: COVID-19 School Closure Update

Dr. Daly updated the Committee on the district's continued response to COVID-19 and school closure. The Central Office employees will be coming back on a staggered schedule beginning Monday June 8, 2020. Dr. Daly is wanted to for a Reopening Taskforce to prepare for the fall reopening.

Agreements with Bargaining Units

The following Memorandums of Agreement and Memorandums of Understanding between the NRPS Custodians, Paraprofessionals and Food Service Employees were approved.

The Committee voted on a motion by Mr. McGowan and seconded by Ms. Imbriano to approve the Memorandum of Agreement Between the North Public Schools and AFSCME Council 93, Local 1703 – Custodian Unit. Motion passed 3-0 on a roll call vote.

The Committee voted on a motion by Mr. McGowan and seconded by Ms. Imbriano to accept the Memorandum of Understanding between the North Reading Public Schools and the North Reading Federation of Paraprofessionals, Local 4972. Motion passed 3-0 on a roll call vote.

The Committee voted on a motion by Mr. McGowan and seconded by Ms. Imbriano to accept the Agreement outlined in the letter from Dr. Daly, between the North Reading Public Schools and the North Reading Food Services Associates. Motion passed 3-0 on a roll call vote.

II. D.4. Fiscal Year 2021 Budget Vote

Dr. Daly and Mr. Michael Connelly, Assistant Superintendent of Finance and Operation, gave an update of the status of the Fiscal Year 2021 budget. The Public Hearing on the Fiscal Year 2021 Budget for the North Reading Public Schools was held on April 13, 2020. The budget presented reflects the most recent revenue plan from the Financial Planning Team for presentation at the June 29, 2020 Town Meeting.

The Committee voted on a motion by Mr. McGowan and seconded by Ms. Imbriano that the School Committee approve and adopt the final FY21 School Operating Budget of \$32,526,778 representing an increase of 2.4% or \$769,005 over FY20. Motion passed 3-0 on a roll call vote.

II. E.1 Minutes:

The Committee voted on a motion by Ms. Imbriano and seconded by Mr. McGovern to approve the May 18, 2020 Open Session minutes as written. Motion passed 3-0 on a roll call vote.

The Committee voted on a motion by Ms. Imbriano and seconded by Mr. McGovern to approve the May 18, 2020 Executive Session minutes as written. Motion passed 3-0 on a roll call vote.

II. E.2. Budget Update:

Mr. Connelly, Assistant Superintendent of Finance and Operations gave an update of the FY20 budget.

In addition, Mr. Connelly also presented the Q3 Student Activity financial report which reflects certified bank account balances through March 31, 2020.

II. E.3 Staffing: There was no staffing update.

II. E.4. Bids and Donations:

- Various Parents: \$2,075.00 donation from full and half day pre-kindergarten tuition fee refunds back to the School District.

Priscilla & Greg Arsenault	\$725.00
Lauren & David Cook	\$362.50
Jennifer & Patrick Magee	\$362.50
Kimberley & Mark Begley	\$362.50
Michelle & Michael Koper	\$300.00
TOTAL	\$2,075.00

The Committee voted on a motion by Mr. McGowan and seconded by Ms. Imbriano to accept with gratitude a donation amounts totaling \$2,075.00 from full and half day pre-kindergarten parents on the above list who opted to donate their refund amount back to the School District to help support costs associated with the full and half day pre-kindergarten program. Motion passed 3-0 on a roll call vote.

- Various Parents: \$10,300.00 donation from full day kindergarten tuition fee refunds back to the School District.

Meredith Wulff	\$500.00
Sarah Allen McGoldrick	\$500.00
Andrea Spano	\$250.00
Kenneth Wegiel	\$250.00
Heather Kirleis	\$250.00
Katie and Curtis	\$100.00
Jennifer Callahan	\$100.00
Kimberly Lukas	\$50.00
Marianne Bezaire	\$200.00
Cortney Kerstein	\$500.00
Casey Taylor	\$500.00
Jessica LoBello	\$200.00
Cindy Petit	\$500.00
Suzanne Burnham	\$500.00
Kyriakos Atsalis	\$100.00
Trupti Gupte	\$100.00
Veronica Musante	\$150.00
Esperanza Casassa	\$250.00
Melissa Fritz	\$300.00
Kara Harron	\$500.00
Lisa Moran	\$500.00
Lisa Cyr	\$500.00
Kelley Gramolini	\$500.00
James Cambray	\$500.00
James Cambray	\$500.00
Kristin Turcott	\$500.00
Andrea Beagan	\$500.00
Robert Fishman	\$500.00
Jennifer Saucier-Sawyer	\$500.00
TOTAL	\$10,300

The Committee voted on a motion by Mr. McGowan and seconded by Ms. Imbriano to accept with gratitude a donation amounts totaling \$10,300.00 from full day kindergarten parents on the above list who opted to donate their refund amount back to the School District to help support costs associated with the full day kindergarten program. Motion passed 3-0 on a roll call vote.

- Various Parents: \$9,095.00 donation from parents donating their bus user fee refund back to the School District.

Kristen Abruzzese	\$100.00
Nasima Liias	\$100.00
Siohban Fitzgerald	\$160.00
Tracey Barber	\$100.00
Laura Batalis	\$100.00
Kimberley Begley	\$100.00
Kristina Benecke	\$100.00
Mugdha Bhosle	\$100.00
Cara Antonacci	\$25.00

Lee Brozena	\$100.00
Nancy Butler	\$100.00
Erin Carlson	\$160.00
Don Craig	\$100.00
Chris Cullen	\$100.00
Dorothy Curran	\$100.00
Keith Daly	\$50.00
Bridget Davis	\$160.00
Elena DeAngelis	\$100.00
Christina Dhimitri	\$160.00
Cibeline Sariano	\$50.00
Jessica Donaldson	\$100.00
Linda Emery	\$50.00
Clarissa Felicia	\$100.00
Anderson Ferreira	\$100.00
Rachel Fisher	\$160.00
Janet Florez	\$100.00
Theresa Ouellet	\$160.00
Amanda Fortin	\$50.00
John Garber	\$15.00
Melissa Grew	\$100.00
Heather Griffin	\$160.00
Lynn Hannan	\$100.00
Andrea Hanson	\$100.00
Matthew Higgins	\$160.00
Leigh Hoadley	\$100.00
Tracy Joyce	\$160.00
Daniel Kennedy	\$80.00
Stephanie Koenig	\$80.00
Rebecca Koeper	\$160.00
Julie Koepke	\$100.00
Kim Kolodzieczak	\$100.00
Nancy Butler	\$100.00
Melissa Ledoux	\$50.00
Michael Deskewies	\$50.00
Guthrie Maier	\$100.00
Kate Mancinelli	\$100.00
Colleen McBain	\$100.00
Beth McCaul	\$160.00
Christina McCormack	\$100.00
Jennifer McNeil	\$160.00
Kathleen McTeague	\$160.00
Tanya Mills	\$100.00
Barbara Serli-Mitasev	\$50.00
Rebecca Lowe	\$100.00
Maryann Murray	\$160.00
Jeanette Murray	\$100.00
Andie Farro	\$25.00
Amy Ottaviano	\$100.00
Nicole Papasso	\$100.00

Carmine Petrosino	\$60.00
Nicole Pierce	\$160.00
Mabel Tsang	\$50.00
Dan Quinn	\$160.00
Jenny Romanski	\$100.00
Dina Rooney	\$160.00
Elizabeth Rymill	\$100.00
Jon Sarno	\$100.00
Kaitlin Scott	\$100.00
Ayikudy Srikanth	\$160.00
Holly Stanieich	\$100.00
Colleen Steinmeyer	\$160.00
Andrew Stetson	\$100.00
Andrew Stevens	\$100.00
Jayne Stevenson	\$100.00
Antonia Stone	\$160.00
Stephanie Tannian	\$100.00
Gail Tenney	\$50.00
Janet Stevenson	\$50.00
Jennifer Thomson	\$160.00
Courtney Park	\$50.00
Jennifer Vant	\$160.00
Shauna Wagner	\$80.00
Julie Walsh	\$160.00
Joyce Wells	\$160.00
Andrew Street	\$160.00
William Birkmaier	\$80.00
TOTAL	\$9,095

The Committee voted on a motion by Mr. McGowan and seconded by Ms. Imbriano to accept with gratitude a donation totaling \$9,095.00 from North Reading parents on the above list who opted to donate their bus user fee refunds back to the School District to help support costs associated with the bus transportation contract. Motion passed 3-0 on a roll call vote.

- Various Parents: \$499.00 donation from before school childcare parents' refunds

Robert Fishman	\$66.00
Lisa Moran	\$92.00
Scott Pearsall	\$92.00
Kristen Abruzzese	\$156.00
Darcy Brewster	\$93.00
TOTAL	\$499.00

The Committee voted on a motion by Mr. McGowan and seconded by Ms. Imbriano to accept with gratitude a donation totaling \$499.00 from before school childcare parents on the above list who opted to donate their refunds back to the School District to help support costs associated with the before school childcare program. Motion passed 3-0 on a roll call vote.

- Nelia Jennings: \$100.00 Spring sports fee donated back to Athletic Department

The Committee voted on a motion by Mr. McGowan and seconded by Ms. Imbriano to accept with gratitude a donation of \$100.00 from Mr. & Mrs. Jennings who opted not to receive the full spring user fee refund due to them and donate the amount back to the Athletic Department at the High School. Motion passed 3-0 on a roll call vote.

- Walmart: \$1,000.00 donation to be used at the District Level

The Committee voted on a motion by Mr. McGowan and seconded by Ms. Imbriano to accept with gratitude a donation of \$1000.00 from Walmart to be used at the District level. Motion passed 3-0 on a roll call vote.

II. F.1. Subcommittee Updates:

Mr. Buckley gave an update of the May 28, 2020 and June 1, 2020 Finance Planning Team meetings.

II. F.2 Administrative Report:

- North Reading School District has been selected as the recipient of the \$1,500.00 GoFundMe Help Feed School Kids Now! School Nutrition Foundation Grant.

II. F.3. Correspondence: No correspondence at this time.

III. Future Business: All are dependent on the current shelter in place orders.

June 22, 2020	6:30 PM	Virtual: TBD School Improvement Plans
June 29, 2020	6:30 PM	Executive Session/Town Meeting
July 20, 2020	6:30 PM	Superintendent's Evaluation / Location TBD

IV. Adjournment:

The Committee voted on a motion made by Mr. McGowan and seconded by Ms. Imbriano to adjourn at 7:42 pm. Motion passed 3-0 on a roll call vote.

Documents and Exhibits:

1. Middle School / High School Survey
2. Fiscal Year 2021 Budget
3. Memorandum of Agreement Between the North Reading Public Schools and AFSCME Council 93, Local 1703 – Custodians Unit
4. Memorandum of Understanding Between the North Reading Public Schools and the North Reading Federation of Paraprofessionals, Local 4972, American Federation of Teachers, AFT Massachusetts, AFL-CIO
5. Agreement Between North Reading Public Schools and Food Services Associates
6. Minutes – Open Session – May 18, 2020
7. Minutes – Executive Session – May 18, 2020
8. FY20 Budget Report
9. Student Activity Quarter 3 Report (January – March 31, 2020)
10. Gift Acceptance Memo – Various Parents (Full and Half Day Pre-Kindergarten)
11. Gift Acceptance Memo – Various Parents (Full Day Kindergarten)
12. Gift Acceptance Memo – Various Parents (Bus User Fees)
13. Gift Acceptance Memo – Various Parents (Before School Childcare)
14. Gift Acceptance Memo – Nelia Jennings
15. Gift Acceptance Memo - Walmart
16. Letter From SNF – School Nutrition Foundation dated May 26, 2020