

**North Reading Public Schools**  
North Reading, Massachusetts

**Regular Meeting of the School Committee**  
*Open Session*

Date: June 22, 2020  
Time: 6:30 PM  
Place: Virtual Meeting (+1 715-802-6873 / PIN: 223 937 408#)

***School Committee Members Present***

Dyana Boutwell  
Scott Buckley  
Janene Imbriano  
Rich McGowan  
Chris Pappavaselio

***Staff Members Present***

Patrick Daly – Superintendent of Schools  
Michael Connelly – Assistant Superintendent of Finance  
and Operations  
Cindy Elmore –Recording Secretary

**Visitors:** Retiring teachers and staff of NRPS, Mr. Sean Killeen (Principal of the Batchelder Elementary School), Mr. AJ Loprete (Principal of the NRHS), Dr. Glen McKay (Principal of the Hood Elementary School), Ms. Christine Molle (Principal of the Little Elementary School), Dr. Catherine O’Connell (Principal of the NRMS), Ms. Jillian String (of the North Reading Transcript)

**I. Call to Order Open Session**

Chair Scott Buckley called the Open Session to order at 6:01 pm.

**Executive Session**

*The Committee voted on a motion by Ms. Imbriano and seconded by Mr. McGowan pursuant to Massachusetts General Laws, Chapter 30A, Section 21, to enter into Executive Session to discuss the North Reading Federation of Paraprofessionals Memorandum of Agreement and personnel updates, and to return to Open Session. Motion passed 5-0 on a roll call vote.*

Chair Scott Buckley called the Open Session back to order at 6:31 PM.

**II. A. Public Input**

There was no public input.

**II. B. Student Report**

Ms. Bridget Grew, Class of 2020, presented the student report.

**II. D.2. Special Recognition**

Dr. Daly and the School Committee members recognized retiring teachers and staff for their service to the school district. Retirees include: Wayne Hardacker, Supervisor of Buildings and Grounds; Kathleen Dasho, District Digital Learning Specialist; Catherine Grant, Kindergarten Teacher, Hood School; Paul Larsen, Grade 3 Teacher, Hood School; Susan Musacchio, Computer Tech/Robotics Teacher, Middle School; Sandra Pothier,

Special Education Paraprofessional, Middle School; Linda Reynolds, Special Education Paraprofessional, Middle School; Linda Welch, General Paraprofessional, Hood School; Lisa Martini, Food Service Association, Batchelder School; Rachel Zimmerman, Food Service Association, Little School; and Nan Cook, Data Specialist, North Reading School District.

**II. D.1. Racial Justice Committee Update**

Dr. Daly gave an update of the first meeting of the Racial Justice Committee.

**II. D.3. School Improvement Plans**

The principals of all five schools reviewed the progress made to achieve their 2019-2020 School Improvement Plan goals and presented the 2020-2021 School Improvement Plans.

**II. D.4. Update: COVID-19 School Closure Update**

Dr. Daly updated the Committee on the district's continued response to COVID-19 and school closure.

**II. D.9. Assistant Superintendent Update**

Dr. Daly announced the appointment of Mr. Sean Killeen as the Assistant Superintendent for Teaching and Learning. He also thanked the other two candidates who applied for the position, Dr. Catherine O'Connell and Dr. Daniel Downs.

**II. D.5. Revised – Fiscal Year 2021 Budget Vote**

Dr. Daly and Mr. Michael Connelly, Assistant Superintendent of Finance and Operation, facilitated an update of the status of the Fiscal Year 2021 budget. The Finance Planning Team identified additional revenue for the School Department in the amount of \$66,438. This additional amount brings the School Department budget amount from \$32,526,778 to \$32,593,216.

*The Committee voted on a motion by Mr. McGowan and seconded by Ms. Imbriano that due to additional revenue that has been identified the Committee vote to approve and hereby adopt the final FY'21 School Operating Budget of \$32,593,216; this represents an increase of 2.6% or \$835,443 over FY'20. Motion passed 5-0 on a roll call vote.*

**II. D.6. Paraprofessional Contract Update**

Dr. Daly reviewed the Paraprofessional Contract.

*The Committee voted on a motion by Mr. McGowan and seconded by Ms. Imbriano to approve the negotiated contract between the North Reading Public Schools and School Committee and the North Reading Federation of Paraprofessionals as discussed. Motion passed 5-0 on a roll call vote.*

**II. D.7. Town Warrant Articles**

The Committee reviewed and recommended Town Warrant Articles.

The Committee voted on a motion by Mr. McGowan and seconded by Ms. Imbriano to recommend Article 14 as written in the June 29, 2020 Town Meeting Warrant. Motion passed 5-0 on a roll call vote.

The Committee voted on a motion by Mr. McGowan and seconded by Ms. Imbriano to recommend Article 15, Capital Expenditures, in the June 29, 2020 Town Meeting Warrant as printed. Motion passed 5-0 on a roll call vote.

The Committee voted on a motion by Mr. McGowan and seconded by Ms. Imbriano to recommend Article 19 in the June 29, 2020 Town Meeting Warrant as printed. Motion passed 5-0 on a roll call vote.

The Committee voted on a motion by Mr. McGowan and seconded by Ms. Imbriano to recommend Article 20 in the June 29, 2020 Town Meeting Warrant as printed. Motion passed 5-0 on a roll call vote.

The Committee voted on a motion by Mr. McGowan and seconded by Ms. Imbriano to recommend Article 21 in the June 29, 2020 Town Meeting Warrant as printed. Motion passed 5-0 on a roll call vote.

The Committee voted on a motion by Mr. McGowan and seconded by Ms. Imbriano to recommend Article 22 the June 29, 2020 Town Meeting Warrant as printed. Motion passed 5-0 on a roll call vote.

## **II. D.8. Solar RFP Recommendation and Proposal Information**

Mr. Connelly presented the details on the Solar RFP and proposal information.

The Committee voted on a motion by Ms. Boutwell and seconded by Mr. Pappavaselio as recommended by the Administration to authorize the ECA Solar, LLC be identified as the most advantageous firm to execute the solar project at North Reading Middle/High School and authorizes the Administration to pursue the necessary next steps for approval of this project with the appropriate Town Officials. Motion passed 5-0 on a roll call vote.

## **II. D.10. Proposed School Committee Meeting Schedule for 2020-2021**

Dr. Daly proposed School Committee Meeting Schedule for the 2020-2021 school year.

The Committee voted on a motion by Mr. McGowan and seconded by Mr. Pappavaselio to approve the tentative calendar as provided by the Administration with exception of the July 29, 2020 meeting that we move the Goals Workshop to July 20, 2020 as previously scheduled. Motion passed 5-0 on a roll call vote.

Mr. Buckley thanked the North Reading Transcript journalist, Ms. Jillian String, for her time as the reporter of the School Committee meetings.

## **II. E.1 Minutes:**

The Committee voted on a motion by Ms. Imbriano and seconded by Mr. McGowan to approve the June 1, 2020 Open Session minutes as written. Motion passed 3-0-2 on a roll call vote with Ms. Boutwell and Mr. Pappavaselio abstaining.

The Committee voted on a motion by Ms. Imbriano and seconded by Mr. McGowan to approve the June 1, 2020 Executive Session minutes as written. Motion passed 3-0-2 on a roll call vote with Ms. Boutwell and Mr. Pappavaselio abstaining.

**II. E.2. Budget Update:** No budget update was given.

**II. E.3 Staffing:** There was no staffing update.

**II. E.4. Bids and Donations:**

- Veterans Business Supply Inc.: \$6,603.00 donation for Personal Protection Equipment

The Committee voted on a motion by Mr. McGowan and seconded by Ms. Imbriano to accept with gratitude a donation for Personal Protection Equipment, including face masks, gloves, gowns, goggles, face shields and Clorox wipes from Veterans Business Supply. Motion passed 5-0 on a roll call vote.

- Reading Cooperative Charitable Foundation: \$1,000.00 donation for a High School Student Scholarship

The Committee voted on a motion by Mr. McGowan and seconded by Ms. Imbriano to accept with gratitude a donation of \$1,000.00 from Reading Cooperative Charitable Foundation to provide a scholarship for Joseph Hoadley, a student at North Reading High School. Motion passed 5-0 on a roll call vote.

- Batchelder Parents' Organization: \$8,000.00 donation to be used towards water bottle filling stations

The Committee voted on a motion by Mr. McGowan and seconded by Ms. Imbriano to accept with gratitude a donation of \$8,000.00 from the Batchelder Parents' Organization to be used towards water bottle filling stations at the Batchelder school. Motion passed 5-0 on a roll call vote.

- Various Parents: \$2,028.00 donation from before school childcare parents' refunds

First Name	Last Name	Donation	Parent Name	Address
Lillian	Arian Aitchison	92.00	Brian Aitchison	5 Bigham Road
Stacia/Raquel	DePerrio	186.00	Val DePerrio	5 Ashwood Drive
Kylie/Alivia	Heck	276.00	Kevin Heck	1 School Hill Lane
Jack	McGoldrick	276.00	Sarah McGoldrick	4 John Bickford Way
Greta	Koeper	92.00	Rebecca Koeper	81 Haverhill Street
Davin	Tsay	184.00	Sharon Tsay	10 Gillis Drive
Lukas/Hendrik	Schomp	138.00	Margot Schomp	24 Tower Hill Road
Maris	Ottaviano	184.00	Amy Ottaviano	27 Pine Ridge Road
Madeline/Mallory	D'Amato	276.00	Leah Damato	2 Hillside Road
Willow	Koepke	48.00	Dane Koepke	5 Elvira Road
Vivian/Sophia	Barabani	276.00	Jessica Barabani	15 Lakeside Blvd.
	<b>Total:</b>	<b>\$2,028</b>		

The Committee voted on a motion by Mr. McGowan and seconded by Ms. Imbriano to accept with gratitude a donation amounts totaling \$2,028.00 from before school childcare parents on the above list who opted to donate their refund amount back to the School District to help support costs associated with the before school childcare program. Motion passed 5-0 on a roll call vote.

**II. F.2 Subcommittee Update**

Mr. Buckley gave an update of the June 8, 2020 Finance Planning Team meeting.

**II. F.2 Administrative Report:**

- Dr. Daly complimented North Reading students who received the Seal of Literacy.

**II. F.3. Correspondence:** No correspondence at this time.

**III. Future Business: All are dependent on the current shelter in place orders.**

June 29, 2020            6:30 PM            Executive Session/Town Meeting

July 20, 2020            6:30 PM            Superintendent's Evaluation / Location TBD

**IV. Adjournment:**

The Committee voted on a motion made by Ms. Imbriano and seconded by Mr. McGowan to adjourn at 10:04 pm. Motion passed 5-0 on a roll call vote.

**Documents and Exhibits:**

1. Fiscal Year 2021 Budget
2. Batchelder School Improvement Plan
3. Hood School Improvement Plan
4. Little School Improvement Plan
5. NRMS School Improvement Plan
6. NRHS School Improvement Plan
7. North Reading June Annual Town Meeting Warrant and Report of the Finance Committee
8. Memo: Solar RFP Project Results and Recommendation
9. North Reading School Committee 2020-2021 Meeting Schedule
10. North Reading Federation of Paraprofessionals July 1, 2020 – June 30, 2021 Contract
11. Minutes – Open Session – June 1, 2020
12. Minutes – Executive Session – June 1, 2020
13. Gift Acceptance Memo – Veterans Business Supply, Inc.
14. Gift Acceptance Memo – Reading Cooperative Bank – Reading Cooperative Charitable Foundation
15. Gift Acceptance Memo – Batchelder Parents' Organization
16. Gift Acceptance Memo – Various Parents (Before School Childcare)