

**North Reading Public Schools**  
North Reading, Massachusetts

**Regular Meeting of the School Committee**  
*Open Session*

Date: July 20, 2020  
Time: 4:00 PM and 6:30 PM  
Place: Virtual Meeting (+1 267-553-5487 / PIN: 749 478 696#)

***School Committee Members Present***

Dyana Boutwell  
Scott Buckley  
Janene Imbriano  
Rich McGowan  
Chris Pappavaselio

***Staff Members Present***

Patrick Daly – Superintendent of Schools  
Michael Connelly – Assistant Superintendent of Finance  
and Operations  
Cindy Elmore –Recording Secretary

**Visitors:** Ms. Shivani Srikanth (Class of 2022), Dr. Daniel Downs (Director of Digital Learning)

**I. Call to Order Open Session**

Chair Scott Buckley called the Open Session to order at 4:00 pm.

**School Committee 2020-2021 Goals Workshop**

As a team the School Committee reviewed their 2019-2020 School Committee Goals and worked to develop the School Committee's Goals for 2020-2021.

**Executive Session**

*The Committee voted on a motion by Mr. McGowan and seconded by Ms. Imbriano pursuant to Massachusetts General Laws, Chapter 30A, Section 21, to enter into Executive Session to discuss negotiations with union personnel and to return to Open Session. Motion passed 5-0 on a roll call vote.*

Superintendent Daly called the Open Session back to order at 6:34 pm.

**II. D.1 Reorganization of the North Reading School Committee**

By policy, an annual reorganization meeting takes place on the first Monday following Town election. Superintendent Daly acted as Chairperson for this portion of the meeting. He received a nomination from Ms. Imbriano to appoint Mr. Buckley as Chairperson which was seconded by Mr. Pappavaselio. Mr. Buckley took over the meeting at this time.

**Election of Officers:**

- a. Chair – Scott Buckley

*The Committee voted on a motion by Ms. Imbriano and seconded by Mr. Pappavaselio to appoint Mr. Buckley as the Chair of the 2020-2021 School Committee. Motion passed 5-0 on a roll call vote.*

- b. Vice-Chair – Mr. McGowan  
The Committee voted on a motion by Ms. Imbriano and seconded by Ms. Boutwell to appoint Mr. McGowan as the Vice-Chair of the 2020-2021 School Committee. Motion passed 5-0 on a roll call vote.
- c. Secretary – Janene Imbriano  
The Committee voted on a motion by Mr. McGowan and seconded by Ms. Boutwell to appoint Ms. Imbriano as the Secretary of the 2020-2021 School Committee. Motion passed 5-0 on a roll call vote.
- d. Legislative Representative – Dyana Boutwell  
The Committee voted on a motion by Ms. Imbriano and seconded by Mr. Pappavaselio to appoint Ms. Boutwell as the Legislative Representative of the 2020-2021 School Committee. Motion passed 5-0 on a roll call vote.

**II. A. Public Input**

There was no public input.

**II. B. Student Report**

Ms. Shivani Srikanth, (Class of 2022), presented the student report.

**II. D.2. Digital Learning Update**

Dr. Daniel Downs, Director of Digital Learning, presented an update on the District's academic programs K-12 and how the Digital Learning team adjusted and supported our staff and students during the period of remote learning.

**II. D.3. COVID-19 Updates and Reopening Plan Vote**

Dr. Daly updated the Committee on the district's continued response to COVID-19 including the next steps with reopening. Dr. Daly discussed the three different learning models that are being reviewed by the Schools Reopening Working Group: 1) full in person, 2) remote learning, and 3) hybrid learning. A final plan for all three models will be submitted to the DESE by August 10, 2020. No vote was taken.

**II. D.4. Anti-Racism Resolution**

Mr. Buckley read the North Reading School Committee Anti-Racism Resolution which was followed by comments by the Committee and the public, including Student Representative, Ms. Shivani Srikanth.

**II. D.5. Superintendent's Evaluation**

This item has been postponed until a later date.

**II. D.6. School Committee Goals**

This item has been postponed until a later date.

**II. D.1. Reorganization of the North Reading School Committee (continued)****Subcommittee Assignments:**

**The North Reading School Committee approved appointments to the following subcommittees:**

- a. Secondary Schools Building Committee – Janene Imbriano
- b. Policy Subcommittee (two members) – Janene Imbriano and Chris Pappavaselio
- c. Athletic Subcommittee (two members) – Dyana Boutwell and Janene Imbriano.
- d. Evaluation Subcommittee (two members) – Janene Imbriano and Chris Pappavaselio
- e. Budget & Finance Subcommittee (two members) – Scott Buckley and Dyana Boutwell
- f. NREA Contract Negotiations (two member) – Scott Buckley and Rich McGowan
- g. Fine Arts Subcommittee (two member) – Rich McGowan and Chris Pappavaselio
- h. NORCAM Advisory Board (one member) – Rich McGowan
- i. Finance Planning Team (Chair and Vice-Chair) – Scott Buckley and Rich McGowan
- j. Substance Abuse Coalition (one member) – Janene Imbriano
- k. Special Education Parent Advisory Council (one member) – Scott Buckley
- l. Capital Improvements Planning Committee – Dyana Boutwell

The Committee voted on a motion by Mr. McGowan and seconded by Ms. Imbriano to appoint Ms. Imbriano to the Secondary Schools Building Committee. Motion passed 5-0 on a roll call vote.

The Committee voted on a motion by Mr. McGowan and seconded by Ms. Imbriano to appoint Ms. Imbriano and Mr. Pappavaselio to the Policy Subcommittee. Motion passed 5-0 on a roll call vote.

The Committee voted on a motion by Mr. McGowan and seconded by Ms. Imbriano to appoint Ms. Boutwell and Ms. Imbriano to the Athletic Subcommittee. Motion passed 5-0 on a roll call vote.

The Committee voted on a motion by Mr. McGowan and seconded by Ms. Imbriano to appoint Ms. Imbriano and Mr. Pappavaselio to the Evaluation Subcommittee. Motion passed 5-0 on a roll call vote.

The Committee voted on a motion by Mr. McGowan and seconded by Ms. Imbriano to appoint Ms. Boutwell and Mr. Buckley to the Budget and Finance Subcommittee. Motion passed 5-0 on a roll call vote.

The Committee voted on a motion by Mr. McGowan and seconded by Ms. Imbriano to appoint Mr. Buckley and Mr. McGowan to be a part of the NREA Contract Negotiation Team. Motion passed 5-0 on a roll call vote.

The Committee voted on a motion by Mr. McGowan and seconded by Ms. Imbriano to appoint Mr. McGowan and Mr. Pappavaselio to the Fine Arts Subcommittee. Motion passed 5-0 on a roll call vote.

The Committee voted on a motion by Mr. McGowan and seconded by Ms. Imbriano to appoint Mr. McGowan to the NORCAM Advisory Board. Motion passed 5-0 on a roll call vote.

The Committee voted on a motion by Mr. McGowan and seconded by Ms. Imbriano to appoint Mr. Buckley and Mr. McGowan to the Finance Planning Team. Motion passed 5-0 on a roll call vote.

The Committee voted on a motion by Mr. McGowan and seconded by Ms. Imbriano to appoint Ms. Imbriano to the Substance Abuse Coalition. Motion passed 5-0 on a roll call vote.

The Committee voted on a motion by Mr. McGowan and seconded by Ms. Imbriano to appoint Mr. Buckley to the Special Education Parent Advisory Council. Motion passed 5-0 on a roll call vote.

The Committee voted on a motion by Mr. McGowan and seconded by Ms. Imbriano to appoint Ms. Boutwell to the Capital Improvements Planning Committee. Motion passed 5-0 on a roll call vote.

**II. D.7. Appointment: Northshore Education Consortium Board of Directors**

Annually it is necessary to appoint a North Reading Representative to the Northshore Education Consortium Board of Directors. The School Committee has appointed Dr. Daly, Superintendent of Schools, for a one-year term.

The Committee voted on a motion by Ms. Imbriano and seconded by Mr. McGowan to appoint Dr. Daly to the Northshore Education Consortium Board of Directors for a one-year term. Motion passed 5-0 on a roll call vote.

**II. D.8. Appointment: SEEM Collaborative Board of Directors**

Annually it is necessary to appoint a North Reading Representative to the SEEM Collaborative Board of Directors. The School Committee has appointed Dr. Daly, Superintendent of Schools, for a one-year term.

The Committee voted on a motion by Ms. Imbriano and seconded by Mr. McGovern to appoint Dr. Daly to the SEEM Collaborative Board of Directors for a one-year term. Motion passed 5-0 on a roll call vote.

**II. E.1 Minutes:**

The Committee voted on a motion by Ms. Imbriano and seconded by Mr. McGovern to approve the June 22, 2020, 6:30 PM Open Session minutes as written. Motion passed 5-0 on a roll call vote.

The Committee voted on a motion by Ms. Imbriano and seconded by Mr. McGovern to approve the June 22, 2020 6:00 PM Executive Session minutes as written. Motion passed 5-0 on a roll call vote.

**II. E.2. Budget Update:**

Mr. Connelly, Assistant Superintendent of Finance and Operations provided a final budget update for fiscal year 2020. Mr. Connelly gave an update on the two approved town meeting warrant articles, LED Lighting and Solar Projects.

**II. E.3 Staffing:**

Dr. Daly provided the names of the 2020-2021 new hires to date:

<b>Batchelder</b>	Stephanie Tannian	Administrative Assistant
	Sarah Fitzpatrick	Grade 4 Classroom Teacher
	Grace Jenkins	Grade 5 Classroom Teacher
<b>Hood</b>	Jennifer Belanger	Half Day Kindergarten Teacher (.5)
	Allyssa Schuettner	Special Education Teacher/BCBA
<b>Little</b>	Nicole Zimmerman	Half Day Kindergarten Teacher (.5)
	Katharine Trahan	Special Education Teacher, K-5
<b>Middle</b>	Brianne DiPersio	World Language Teacher
	Haley Flint	Special Education Teacher
	Meredith Gallagher	Science Teacher (6-8)
	Andrew Mellen	Special Education Teacher
	Samantha Nelson	Special Education Teacher
<b>High</b>	Joshua Rocco	Business Education/Digital Learning Teacher
<b>District</b>	Andrew (Sonny) Campagna	Director of Facilities
	Tanya Conti	Out of District Special Education Coordinator
	Heather Koleszar	Digital Learning Specialist (K-12)

**II. E.4. Bids and Donations:**

- E. Ethel Little School Parents' Association: In-kind donations from January 2020-March 2020 totaling \$11,662.36

<b>Expense Category</b>	<b>January-March 2020</b>
Teacher Stipends	230.77
Enrichment Activities	2,210.00
Technology Equipment	9,208.00
Other Miscellaneous Items	13.59
<b>Total</b>	<b>\$11,662.36</b>

The Committee voted on a motion by Mr. McGowan and seconded by Ms. Imbriano to accept with gratitude in-kind donations for the above list of school activities and expenses from January 2020 – March 2020 from the Little School Parents' Association totaling \$11,662.36. Motion passed 5-0 on a roll call vote.

- North Reading Middle School Parents' Association: In-kind donations from January 2020-March 2020 totaling \$1,200.

Expense Category	January-March 2020
Enrichment Activities	1,200.00
<b>Total</b>	<b>\$1,200.00</b>

The Committee voted on a motion by Mr. McGowan and seconded by Ms. Imbriano to accept with gratitude in-kind donations for the above list of school activities and expenses from January 2020 – March 2020 from the North Reading Middle School Parents' Association totaling \$1,200.00. Motion passed 5-0 on a roll call vote.

- J. Turner Hood School Parents' Association: In-kind donations from January 2020-March 2020 totaling \$16,456.35.

Expense Category	January-March 2020
Teacher Supply Reimbursements	\$3,191.81
Enrichment Activities	\$3,577.75
Technology Equipment	\$7,475.00
Other Misc. Items	\$2,211.79
<b>Total</b>	<b>\$16,456.35</b>

The Committee voted on a motion by Mr. McGowan and seconded by Ms. Imbriano to accept with gratitude in-kind donations for the above list of school activities and expenses from January 2020 – March 2020 from the Hood School Parents' Association totaling \$16,456.35. Motion passed 5-0 on a roll call vote.

Mr. Connelly reviewed the Fiscal Year 2020 Gifts and Donations.

**II. F.1 Subcommittee Update:** No subcommittee updates.

**II. F.2 Administrative Report:** No administrative report.

**II. F.3. Correspondence:** No correspondence.

**III. Future Business:** All are dependent on the current shelter in place orders.

July 30, 2020	8:00 AM	Regular Meeting – Review final draft of Reopening Plan
August 6, 2020	8:00 AM	Regular Meeting – Final Reopening Plan
August 24, 2020	6:30 PM	Regular Meeting – FY20 Budget Calendar/Goals
September 10, 2020	6:30 PM	Regular Meeting – School Reopening

**VI. Adjournment:**

The Committee voted on a motion made by Ms. Imbriano and seconded by Mr. McGowan to adjourn at 9:43 pm. Motion passed 5-0 on a roll call vote.

**Documents and Exhibits:**

1. Policies on Election of Officers and Officers Responsibilities
2. 2020-2021 Subcommittees
3. North Reading School Committee Anti-Racism Resolution
4. Minutes – Open Session – June 22, 2020
5. Minutes – Executive Session – June 22, 2020
6. FY20 Final Budget Report
7. New Staff 2020-2021
8. Gift Acceptance Memo – Little School Parents’ Association
9. Gift Acceptance Memo – North Reading Middle School Parents’ Association
10. Gift Acceptance Memo – Hood School Parents’ Association
11. FY20 Gifts and Donations Totals