

NORTH READING PUBLIC SCHOOLS
North Reading, Massachusetts

Regular Meeting of the School Committee
Open Session

Date: August 24, 2015

Time: 7:00 p.m.

Place: Distance Learning Lab at North Reading Middle/High School

School Committee Members Present

Clifford Bowers

Julie Koepke

Janene Imbriano

Gerald Venezia (not present)

Mel Webster

Staff Members Present

Jon Bernard – Superintendent of Schools

Michael Connelly – Director of Finance and Operations

Cindy Elmore – Recording Secretary

Visitors: Mr. Eric Forman (NRHS Music Teacher), Mr. Dan Tomasello (of the North Reading Transcript)

I. Executive Session

At 6:33 p.m. the Committee voted on a motion by Mr. Bowers and seconded by Mr. Webster pursuant to Massachusetts General Laws, Chapter 30A, Section 21, to go into Executive Session for the purpose of discussing ongoing legal matters, contract negotiations and school safety and security protocols, and to return to Open Session. Motion passed 4-0 on a roll call vote.

At 6:55 p.m. the Committee voted on a motion by Mr. Bowers and seconded by Mr. Webster to return to Open Session. Motion passed 4-0.

II. Call to Order Open Session:

Chairman Janene Imbriano called the Open Session to order at 7:01 p.m.

III. A. Public Input:

No public input at this time.

B.1. MSBA/SSBC Update:

- a. The binder coat of asphalt paving at the lower parking lot (portion of parking area adjacent to old high school) and access road was completed during the week of August 17th. The striping will be done this week
- b. Final coat of asphalt paving outside of the main plaza area and area north of the central office is complete
- c. Landscaping continues throughout the site
- d. Fencing and lighting around the tennis court complex is nearly complete
- e. Concrete plaza areas are complete
- f. Punchlist work continues throughout the complex
- g. Team room building is anticipated to be available for use on August 24, 2015
- h. Middle School move was carried out on August 20th, 21st, and 22nd
- i. Both gymnasiums (main and auxiliary) are slated for cleaning and application of finish material on August 28th
- j. The move of the North Reading Middle School commenced on August 20th, the Central Office move is tentatively scheduled for the week of August 31st
- k. The Middle School project is progressing extremely well and on schedule
- l. The next SSBC meeting is August 25, 2015.

III. C.1. North Reading High School Trip Proposal

Mr. Eric Forman (NRHS Music/Band Teacher) presented to the Committee a trip proposal for the High School Music and Theater students to go to Disney World in Orlando, Florida from April 27 - May 1, 2016.

The Committee voted on a motion by Mr. Bowers and seconded by Ms. Koepke to approve the April/May 2016 student trip to Disney World in Orlando, FL. Motion passed 4-0.

III. C.2. Fiscal Year 2017 Budget Development Schedule

Mr. Connelly (Director of Finance and Operations), presented and reviewed the proposed schedule / timeline for the development of the FY17 budget for the North Reading Public Schools.

The Committee voted on a motion by Mr. Webster and seconded by Ms. Koepke to approve proposed schedule / timeline for the FY17 budget development. Motion passed 4-0.

III. C.3. Update on Policy LEC: Relations with Booster and Support Organizations

Mr. Connelly provided an update on the implementation of Policy LEC: Relations with Boosters and Support Organizations, which was adopted by the School Committee in October 2014 and which is slated for full implementation on September 1, 2015. This has been an ongoing process. With the new school year about to begin, many of the boosters and support organizations have already submitted the required documentation.

III. C.4. Proposal: Freshman Volleyball Coach at North Reading High School

The Athletic Subcommittee has recently discussed the possible need to add a third volleyball coach at North Reading High School to support an anticipated large influx of freshman players in the fall 2015 season. The recommendation is that the School Committee authorize the hiring of said coach should the participation numbers dictate so (final player registration numbers will be known on or around August 27th). The stipend for the position is in the range of \$3,240 - \$4,255 for FY16 but would be covered by the athletic fees paid by the players.

The Committee voted on a motion by Mr. Webster and seconded by Mr. Bowers to approve the hiring of a third Volleyball Coach at the High School contingent on the number of student registrations. Motion passed 4-0.

III. E.1. Minutes:

The Committee voted on a motion by Mr. Webster and seconded by Mr. Bowers to approve the July 27, 2015 Executive Session minutes as written. Motion passed 4-0.

The Committee voted on a motion by Mr. Webster and seconded by Mr. Bowers to approve the July 27, 2015 Open Session minutes as written. Motion passed 4-0.

III. E.2. Budget Update:

There was no budget update at this time.

III. E.3. Staffing:

Superintendent Bernard reviewed the list of new hires for the 2015-2016 school year. The list is included in the Documents and Exhibits section.

III. E.4. Bids and Donations:

Superintendent Bernard requested the acceptance of the following donation:

- Anonymous Donation of \$300.00 to support the cost of field trips for students attending the summer special education programs.

The Committee voted on a motion by Ms. Koepke and seconded by Mr. Webster to accept with gratitude a \$300.00 donation from an anonymous donor to support the cost of field trips for students attending the summer special education programs. Motion passed 4-0.

- Fit Revolution / Hornet Hustle Road Race; \$2,750.00 donation to support physical education programs at the five schools in the district.

The Committee voted on a motion by Mr. Webster and seconded by Mr. Bowers to accept with gratitude a \$2,750.00 donation from Fit Revolution / Hornet Hustle

Road Race to support education programs at the five schools in the district. Motion passed 4-0.

III. F.1. Subcommittee Reports:

Mr. Webster gave a report on the August 4, 2015 Athletic Subcommittee meeting.

Subcommittee Schedule:

a) SSBC	August 25, 2015	5:30 PM
b) Policy Subcommittee	August 26, 2015	1:00 PM
c) NORCAM BOAD	August 27, 2015 (tentative)	7:00 PM
d) Athletic Subcommittee	September 22, 2015	12:30 PM
e) Finance Planning Team	TBD	8:15 AM

III. F.2. Administrative Report:

- Update: Little School Roof Restoration Project/MSBA Reimbursement: All requisite documents have been submitted. It is anticipated that North Reading will be assigned an Owner's Project Manager (OPM) for this project sometime in late August/early September. An applicable article for the October 5, 2015 Town Meeting Warrant has been submitted to Town Administrator Michael Gilleberto.
- 2015-2016 School Year: Information and important dates as they relate to the 2015-2016 school year:
 - August 25, 2015 (Tuesday)
 - North Reading High School Freshman Orientation Program
 - August 31 & September 1, 2015 (Monday & Tuesday)
 - Optional Classroom Set-up Days and Technology Orientation for Middle School Educators
 - September 2, 2015 (Wednesday)
 - Open House for Middle School Students
 - Grade 6: 9:00 – 11:00 a.m.
 - Grades 7 & 8: 12:00 – 2:00 p.m.
 - September 8, 2015 (Tuesday)
 - Opening Day for Faculty and Staff
 - 8:30 a.m.: Middle School/High School PAC
 - September 9, 2015 (Wednesday)
 - First Day of School: Grades 1-12
 - September 11, 2015 (Friday)
 - First Day of School for Pre-K and Kindergarten
 - September 30, 2015 (Wednesday: Tentative)
 - Community Open House/Ribbon Cutting for the new North Reading Middle School: 6:30 p.m.
- New Teacher Orientation Program: August 25th and 26th, 2015: On Tuesday, August 25, 2015 the district will welcome our new educators.

- Welcome Back Presentation for Faculty and Staff: September 8, 2015 at 8:30 a.m.: On Tuesday, September 8, 2015 beginning at 8:30 a.m. the district will welcome back faculty and staff to the new school year in the North Reading Performing Arts Center. Chairman Imbriano will present remarks on behalf of the School Committee. All members are invited to attend. Students from across the district will entertain with an inspirational choral performance.
- School Facility Tours with Supervisor of Buildings and Grounds: The Supervisor of Buildings and Grounds and the Superintendent have toured all the schools in the district (the exception being the Batchelder School, tour scheduled for August 25, 2015). Superintendent Bernard is pleased to report that our school buildings are in excellent shape for the start of the 2015-2016 school year.

III. F.3. Correspondence:

- Updated North Reading School Committee 2015-2016 Meeting Schedule
- Copy of the Article and corresponding vote language for the October 5, 2015 Town Meeting Warrant pursuant to the E. Ethel Little School Roof Project.
- Copy of a letter sent to Town Administrator Michael Gilleberto pursuant to Governor Baker's Community Compact Cabinet initiative.
- Superintendent's Summer Correspondence to Families, Faculty and Staff.

IV. Future Business:

September 14, 2015	7:00 PM	Regular Meeting, NRHS DLL
September 28, 2015	7:00 PM	Regular Meeting, NRHS DLL

Prior to adjournment Mr. Connelly discussed the busing questions regarding routes and etc. The routes will be finalized this week and families will be notified as well as the website updated.

V. Adjournment:

The Committee voted on a motion made by Mr. Bowers and seconded by Mr. Webster to adjourn at 8:27 pm. Motion passed 4-0.

Documents and Exhibits:

1. NRHS Student Trip Proposal to Disney World
2. FY17 Budget Development Schedule
3. Memo from Dave Johnson regarding addition of third level of Girls Volleyball coach
4. Minutes: Executive Session – July 27, 2015
5. Minutes: Open Session – July 27, 2015
6. Gift Acceptance memo: Anonymous Donation
7. Gift Acceptance memo: Fit Revolution / Hornet Hustle Road Race
8. NRPS New Staff 2015-16
9. New Faculty Orientation Schedule
10. Updated North Reading School Committee 2015-2016 Meeting Schedule
11. Copy of the Article and corresponding vote language for the October 5, 2015 Town Meeting Warrant pursuant to the E. Ethel Little School Roof Project.
12. Copy of a letter sent to Town Administrator Michael Gilleberto pursuant to Governor Baker's Community Compact Cabinet initiative.
13. Superintendent's Summer Correspondence to Families, Faculty and Staff.