

NORTH READING PUBLIC SCHOOLS
North Reading, Massachusetts

Regular Meeting of the School Committee
Open Session

Date: October 19, 2015

Time: 7:00 PM

Place: Distance Learning Lab at North Reading High School

School Committee Members Present

Clifford Bowers

Julie Koepke

Janene Imbriano

Gerald Venezia

Mel Webster

Staff Members Present

Jon Bernard – Superintendent of Schools

Dr. Patrick Daly – Assistant Superintendent of Schools

Michael Connelly – Director of Finance and Operations

Cindy Elmore – Recording Secretary

Visitors: Mr. John Barrette (NR Resident), Mrs. Laina Simone (NR Resident), Mr. Dan Madden (Student Representative, Class of 2017), Dr. Daniel Downs (Digital Learning Coordinator), Ms. Cynthia Conant (Director of Pupil Personnel Services), Mr. Dan Tomasello (of the North Reading Transcript)

I. Executive Session

At 6:35 p.m. the Committee voted on a motion by Mr. Bowers and seconded by Ms. Koepke pursuant to Massachusetts General Laws, Chapter 30A, Section 21, to go into Executive Session for the purpose of discussing ongoing legal matters and school safety and security protocols, and to return to Open Session. Motion passed 5-0 on a roll call vote.

At 6:59 p.m. the Committee voted on a motion by Mr. Webster and seconded by Ms. Koepke to return to Open Session. Motion passed 5-0.

II. Call to Order Open Session:

Chair Janine Imbriano called the Open Session to order at 7:05 PM.

III. A. Public Input:

Mrs. Laina Simone presented to the Committee her concern that her elementary school child has been given an email address. This was responded to by Dr. Daniel Downs (Digital Learning Coordinator), stating that this is an internal email only and cannot be used outside of the district.

Mr. John Barrette inquired as to the position of the district on the PARCC test. Reference was made to the survey conducted and the letter sent to Commissioner Chester and the DESE.

III. B. Student Input:

Daniel Madden, Class of 2017 provided the student report and presented his class work.

III. C.1. MSBA/SSBC Update:

- a. Punchlist work throughout the middle school and high school continues; items to be addressed through mid-November.
- b. Demolition of the former high school continues and is anticipated to be substantially complete in October/early November.
- c. Restoration (drain lines, electrical, fields, parking) of the former high school continues. This work will continue through the end of the calendar year, with plantings, lawn seeding, etc. to take place in the spring of 2016.
- d. The next SSBC meeting is October 27, 2015.

III. C.2. Public Input: Naming of School Facilities

Mr. Venezia addressed the Committee on the naming of a school facility pursuant to community interest expressed in honoring Mr. Charles Jones. At this point the naming of Main Street at the Middle/High School would not be possible so Mr. Venezia will be on a committee to determine how the district can honor Mr. Jones with a plaque or naming of an area.

III. D.1. North Reading High School Club Proposal

North Reading High School student Daniel Madden presented a proposal for a new student club at the High School: The Political Society. This club will be open to all political parties.

The Committee voted on a motion by Mr. Webster and seconded by Mrs. Koepke to approve the pilot club at the North Reading High School – The Political Society. Motion passed 5-0.

III. D.2. School Trip - North Reading High School Student Council

North Reading High School student Daniel Madden, President of the NRHS Student Council and Vice-President of the Northeastern Massachusetts Association of Student Councils (NEMASC) presented a request to attend the Massachusetts Association of Student Councils (MASC) Annual Conference in Hyannis on March 9-11, 2016. The MASC conference is held annually to provide students with both motivational and educational experiences. Attendees are trained in areas of leadership development, allowed to network with students from across Massachusetts, and celebrated as student leaders for their achievements throughout the year.

The Committee voted on a motion by Mr. Venezia and seconded by Mr. Bowers to approve the NRHS Student Council annual trip to Hyannis on March 9-11, 2016 to attend the Massachusetts Association of Student Councils annual conference. Motion passed 5-0.

III. D.3. Introduction of New Digital Learning Coordinator

Superintendent Bernard and Assistant Superintendent Dr. Daly introduced the school districts new Digital Learning Coordinator, Dr. Daniel Downs. Dr. Downs began his work in North Reading on October 5, 2015.

III. D.4. Coordinated Program Review (CPR) Update

Ms. Cynthia Conant, Director of Pupil Personnel Services and Dr. Patrick Daly, Assistant Superintendent provided an overview of the final report of the Coordinated Program Review and the next steps in the process for the school district.

III. D.5. Superintendent's Evaluation

Ms. Koepke and Mr. Webster, members of the Evaluation Subcommittee, reviewed the process for conducting the annual evaluation of the Superintendent of Schools, which will include the following: (1) presentation and review of the Superintendent's Evaluation documents; (2) invitation to review by November 2, 2015 the Superintendent's portfolio of artifacts and evidence located in the Superintendent's office; (3) complete the "End-of-Cycle Summative Evaluation Report: Superintendent" and submit this to Mr. Webster by November 2, 2015; (4) public discussion of the Superintendent's Evaluation at the November 16, 2015 meeting of the North Reading School Committee.

III. E.1. Minutes:

The Committee voted on a motion by Mr. Webster and seconded by Mr. Bowers to approve the October 5, 2015 Open Session minutes as written. Motion passed 5-0.

III. E.2. Budget Update:

Mr. Connelly, Director of Finance and Operations provided a status report of the FY16 budget.

III. E.3. Staffing:

No staffing updates at this time.

III. E.4. Bids and Donations:

Superintendent Bernard requested the acceptance of the following donation:

- Little School PTO: donation of \$370.00 to support the costs associated with a Grade three field trip to the Harvard Museum of National History.

The Committee voted on a motion by Ms. Koepke and seconded by Mr. Venezia to accept with gratitude a \$370.00 donation from the Little School PTO to support the costs associated with a Grade three field trip to the Harvard Museum of National History. Motion passed 5-0.

- Little School PTO: donation of \$410.00 to support the costs associated with a Kindergarten field trip to Smolak Farms.

The Committee voted on a motion by Mr. Webster and seconded by Ms. Koepke to accept with gratitude a \$410.00 donation from the Little School PTO to support the costs associated with a Kindergarten field trip to Smolak Farms. Motion passed 5-0.

- Friends of North Reading Parks and Recreation: donation of \$820.00 for new track equipment for the High School's boys and girls track team.

The Committee voted on a motion by Mr. Venezia and seconded by Mr. Bowers to accept with gratitude a \$820.00 donation from the Friends of North Reading Parks and Recreations for new track equipment for the boys and girls track team. Motion passed 5-0.

- The Savings Bank: donation of \$10,000 as "seed money" for a synthetic turf field at the North Reading High School athletic complex.

The Committee voted on a motion by Mr. Venezia and seconded by Mr. Webster to accept with gratitude a \$10,000.00 donation from The Savings Bank to help support the cost associated with the construction of a new synthetic turf field at the North Reading High School athletic complex. Motion passed 5-0.

III. F.1. Subcommittee Reports:

Subcommittee Schedule:

a) Athletic Subcommittee	October 20, 2015	12:30 PM
b) NORCAM BOD	October 22, 2015	7:00 PM
c) Finance Planning Team	October 23, 2015	8:15 AM
d) SSBC	October 27, 2015	5:30 PM
e) Policy Subcommittee	TBD	3:00 PM
f) Evaluation Subcommittee	TBD	3:15 PM

III. F.2. Administrative Report:

- Update: Little School Roof Restoration Project/MSBA Reimbursement: The schematic design package will be submitted to the MSBA by the November 9, 2015 deadline and will be presented to the MSBA in January, 2016.
- President John Adams Impressionist: Attorney George Baker will present his President John Adams Impressionist Program in the Performing Arts Center on November 12, 2015 at 6:30 p.m. Admission is free although a

suggested donation of \$5.00 per person to benefit North Reading Dollars for Scholars would be greatly appreciated. This program is generously sponsored by the Reading Cooperative Bank.

III. F.3. Correspondence:

- Memo to Superintendent from Director of Finance & Operations dated October 5, 2015.

The following organizations have successfully completed the requirements of the application for recognition of a booster and support organization under School Committee Policy LEC.

1. North Reading Touchdown Club
2. North Reading High School Boys Hockey Boosters

The Committee voted on a motion made by Mr. Venezia and seconded by Mr. Bowers to recommend that the North Reading School Committee vote to recognize the above organizations as support groups whose mission is consistent with the North Reading Public Schools mission and school committee policies and authorize School Administration to have a collaborative working relationship for the betterment of the North Reading Public Schools and its fine programs. Motion passed 5-0.

- North Reading High School SAT Score Data* 1993-2015

IV. Future Business:

November 2, 2015	7:00 PM	Regular Meeting, NRHS DLL
November 16, 2015	7:00 PM	Regular Meeting, NRHS DLL
November 30, 2015	7:00 PM	Regular Meeting, NRHS DLL

V. Adjournment:

The Committee voted on a motion made by Mr. Venezia and seconded by Ms. Koepke to adjourn at 8:50 pm. Motion passed 5-0.

Documents and Exhibits:

1. Student work
2. Policy: FDCA: Facility Expansion Program / Naming of Schools and School Related Facilities
3. Student Council request to attend MASC State Conference in Hyannis
4. Resume: Dr. Daniel Downs, Digital Learning Coordinator
5. PowerPoint: NRPS – Coordinated Program Review – Corrective Action Plan 2015
6. FY16 Budget Report
7. Minutes: Open Session – October 5, 2015
8. Gift Acceptance memo: Little School PTO
9. Gift Acceptance memo: Little School PTO
10. Gift Acceptance memo: Friends of North Reading Parks and Recreation
11. Gift Acceptance memo: The Savings Bank
12. Memo to Superintendent from Director of Finance & Operations dated October 5, 2015
13. North Reading High School SAT Score Data* 1993-2015