

NORTH READING PUBLIC SCHOOLS
North Reading, Massachusetts

Regular Meeting of the School Committee
Open Session

Date: February 1, 2016
Time: 7:00 PM
Place: NRHS Distance Learning Lab

School Committee Members Present

Clifford Bowers
Julie Koepke
Janene Imbriano
Gerald Venezia
Mel Webster

Staff Members Present

Jon Bernard – Superintendent of Schools
Dr. Patrick Daly – Assistant Superintendent of Schools
Michael Connelly – Director of Finance and Operations
Cindy Elmore – Recording Secretary

Visitors: Jenson Kaithamattam (Student Representative – Class of 2017), North Reading Middle School Faculty, Students and Parents, Ms. Catherine O’Connell (Principal, NRMS), Mr. AJ Loprete (Principal, NRHS), Mr. Wayne Hardacker (Supervisor of Buildings and Grounds), Mr. Dan Tomasello (of the North Reading Transcript)

I. Call to Order Open Session:

Chair Janene Imbriano called the Open Session to order at 7:00 PM.

II. A. Public Input:

No public input at this time.

II. B. Student Input:

Jenson Kaithamattam, Class of 2017 provided the student report and presented his class work.

II. D.1. Presentation: Middle School Faculty and Staff

This was the third of the five school presentations made to the School Committee in the 2015-2016 school year. Ms. Catherine O’Connell, Principal, and members of the North Reading Middle School faculty and students presented to the School Committee.

II. C.1. MSBA/SSBC Update:

- a. Work continues to address punchlist items
- b. Temporary project office trailers have been removed; Gilbane and PMA representatives have been afforded office space on site at the Middle/High school
- c. The installation of the gates for the generator and dumpster has begun
- d. The temporary fencing contractor is securing areas for the winter and removing unnecessary fencing
- e. Weather permitting, the drain line installation work continues at the athletic fields area at the site of the former High School
- f. The next SSBC meeting is scheduled for February 9, 2016.

II. D.2. Presentation: North Reading Middle/High School Facilities Use

Principals AJ Loprete and Catherine O'Connell gave a presentation on the use of educational spaces in the new North Reading Middle/High School.

**II. D.3. Facilities Overview Report for 2015
(Superintendent's District Improvement Goal #3)**

Mr. Wayne Hardacker, Supervisor of Buildings and Grounds, provided his annual Facilities Overview Report.

II. D.4. Middle/High School Athletic Facilities Committee Appointments

The following individuals were appointed by the School Committee to serve on the Middle/High School Athletic Facilities Committee for a term to run concurrently with the life of the identified project.

Mr. Jerry Venezia	School Committee	2 Year Term
Mr. Mel Webster	School Committee	2 Year Term
Mr. Stephen O'Leary	Board of Selectmen	2 Year Term
Mr. Jon Bernard	Superintendent of Schools	3 Year Term
Mr. AJ Loprete	High School Principal	3 Year Term
Mr. David Johnson	Athletic Director	3 Year Term
Mr. Wayne Hardacker	Supervisor Buildings and Grounds	3 Year Term
Ms. Rita Mullin	Parks and Recreation	2 Year Term
Mr. Marty Tilton	Parks and Recreation	1 Year Term
Mr. Ed Madden	Community Representative	1 Year Term
Mr. Chuck Carucci	Community Representative	1 Year Term

The Committee voted on a motion by Mr. Webster and seconded by Mr. Bowers to appoint the above named members to the Middle/High School Athletic Facilities Committee. Motion passed 5-0.

II. D.5. Superintendent's Educator Plan/Annual Goals

Superintendent Bernard presented his annual goals for the period January 2016 through April 2017. Mr. Bernard also shared his Superintendent's Self-Assessment, which contributed to the development of his goals.

II. E.1. Minutes:

The Committee voted on a motion by Ms. Koepke and seconded by Mr. Webster to approve the January 4, 2016 Executive Session minutes as written. Motion passed 5-0.

The Committee voted on a motion by Mr. Webster and seconded by Mr. Bowers to approve the January 4, 2016 Open Session minutes as written. Motion passed 5-0.

The Committee voted on a motion by Mr. Webster and seconded by Mr. Bowers to approve the January 19, 2016 Open Session minutes as written. Motion passed 5-0.

The Committee voted on a motion by Mr. Webster and seconded by Ms. Koepke to approve the January 25, 2016 Open Session minutes as written. Motion passed 5-0.

II. E.2. Budget Update:

Superintendent Bernard and Mr. Connelly, Director of Finance and Operations presented an update to the cost impact of the Capital Improvements Plan list of requests for consideration by the School Committee. The changes presented and approved are as follows.

Computers/Devices Replacement	\$60,000
Utility Vehicle - Tool Cat	\$65,000
Special Education Van Replacement	\$45,000
Hood School Parking Lot Paving, Phase 2	\$50,000
Multi-Function Activity Bus	\$52,000
TOTAL	\$272,000

The Committee voted on a motion by Mr. Bowers and seconded by Ms. Koepke to approve the amended Capital Improvements Plan totaling \$272,000.00. Motion passed 4-1, Mr. Webster voted no.

II. E.3. Staffing:

No staffing updates at this time.

II. E.4. Bids and Donations:

Superintendent Bernard requested the acceptance of the following donations:

- Middle School/Grade 8 Parents; donation of \$725.00 to help defray the costs associated with the Grade 8 trip to Washington, DC in June 2016.

Cynthia and Craig Vercolen - \$200.00
Nancy and Kenneth Carpenter - \$100.00
Robin and Maria Wilson - \$25.00
Grace Curley - \$100.00
Amy Spindler - \$100.00
Michael and Heather McGotty - \$100.00
Arthur Cogan - \$100.00

The Committee voted on a motion by Mr. Webster and seconded by Mr. Bowers to accept with gratitude a donation from the Middle School/Grade 8 Parents of \$725.00 to help defray the costs associated with the Grade 8 trip to Washington, DC in June 2016. Motion passed 5-0.

- Middle School Parents' Association; In-kind contributions totaling \$843.06 for various items and activities.

The Committee voted on a motion by Mr. Venezia and seconded by Mr. Bowers to accept with gratitude a donation from the Middle School Parents' Association of in-kind contributions totaling \$843.06 for various items and activities. Motion passed 5-0.

- Mr. Scott Ellis, resident; In-kind contributions estimated value of \$3,000.00 for installation of the new batting cage at North Reading Middle/High School.

The Committee voted on a motion by Mr. Venezia and seconded by Mr. Bowers to accept with gratitude a donation from Mr. Scott Ellis for in-kind contribution of an estimated value of \$3,000.00 for installation of the new batting cage at North Reading Middle/High School. Motion passed 5-0.

- High School Parents' Association; In-kind contributions totaling \$3,850.00 for enrichment activities.

The Committee voted on a motion by Mr. Venezia and seconded by Mr. Webster to accept with gratitude a donation from the High School Parents' Association for in-kind contributions totaling \$3,850.00 for enrichment activities. Motion passed 5-0.

- Batchelder School Parents' Organization; In-kind contributions totaling \$7,709.00 for various items and activities.

The Committee voted on a motion by Mr. Webster and seconded by Mr. Bowers to accept with gratitude a donation from the Batchelder School Parents' Organization for in-kind contributions totaling \$7,709.00 for various items and activities. Motion passed 5-0.

- Little School Parents' Association; In-kind contributions totaling \$11,459.15 for various items and activities.

The Committee voted on a motion by Mr. Venezia and seconded by Mr. Bowers to accept with gratitude a donation from the Little School Parents' Association for in-kind contributions totaling \$11,459.15 for various items and activities. Motion passed 5-0.

II. F.1. Subcommittee Reports:

Mr. Webster and Mr. Venezia gave an update of the Athletic Subcommittee meeting held on January 26, 2016.

Mr. Venezia gave an update of the NORCAM Board of Directors meeting held on January 28, 2016.

Subcommittee Schedule:

a) Policy Subcommittee	February 3, 2016	2:30 PM
b) Athletic Facilities Committee	February 8, 2016	1:00 PM
c) SSBC	February 9, 2016	5:30 PM
d) Finance Planning Team	February 10, 2016	8:15 AM
e) NORCAM BOD	February 25, 2016	7:00 PM
f) Athletic Subcommittee	March 1, 2016	12:30 PM

II. F.2. Administrative Report:

- “North Reading Night Off”: The Community Impact Team, K-12 Action Team, of which the Superintendent serves as Chairman, is sponsoring the second annual “North Reading Night Off” on Tuesday, March 15, 2016.
- Little School Roof Replacement Project Update: The Superintendent and the Director of Finance and Operations, Mr. Connelly, attended the January 27, 2016 meeting of the Massachusetts School Building Authority’s Board of Directors; the Little School Roof Replacement Project was unanimously approved.
- Bravo and Congratulations to the Cast and Crew of “Bugsy Malone, Jr.”: Ms. Carla Lister and the students of the Middle School’s theater arts program are to be commended for this past weekend’s performance of “Bugsy Malone, Jr.”

II. F.3. Correspondence:

SEEM Collaborative Annual Report
Northshore Education Consortium Annual Report

III. Future Business:

February 22, 2016	7:00 PM	Regular Meeting, NRHS DLL
March 7, 2016	7:00 PM	Regular Meeting, NRHS DLL
March 21, 2016	7:00 PM	Regular Meeting, Hood School Library

Mr. Bowers gave an update on the Suburban Coalition.

IV. Adjournment:

The Committee voted on a motion made by Mr. Webster and seconded by Mr. Bowers to adjourn at 10:10 pm. Motion passed 5-0.

Documents and Exhibits:

1. Student work
2. Middle School Presentation Agenda
3. Facilities Overview Report
4. Superintendent's Goals January 2016 through April 2017
5. Superintendent's Educator Evaluation Self-Assessment
6. Minutes: Executive Session – January 4, 2016
7. Minutes: Open Session – January 4, 2016
8. Minutes: Open Session – January 19, 2016
9. Minutes: Open Session/Workshop – January 25, 2016
10. Large Capital Improvement Plan Project Priority List
11. Gift Acceptance memo: Middle School/Grade 8 Parents
12. Gift Acceptance memo: Middle School Parents Association
13. Gift Acceptance memo: Mr. Scott Ellis
14. Gift Acceptance memo: High School Parents' Association
15. Gift Acceptance memo: Batchelder School Parents' Organization
16. Gift Acceptance memo: Little School Parents' Association
17. SEEM Collaborative Annual Report 2014-2015
18. Northshore Education Consortium Annual Report 2014-2015
19. MSBA letter dated January 27, 2016 approving the Little School Roof Project