

**NORTH READING PUBLIC SCHOOLS**  
North Reading, Massachusetts

**Regular Meeting of the School Committee**  
*Open Session*

Date: May 9, 2016

Time: 7:00 PM

Place: NRHS Distance Learning Lab

***School Committee Members Present***

Clifford Bowers

Julie Koepke

Janene Imbriano (not present)

Gerald Venezia

Mel Webster

***Staff Members Present***

Jon Bernard – Superintendent of Schools

Michael Connelly – Director of Finance and Operations

Cindy Elmore – Recording Secretary

**Visitors:** Mr. Dan Madden (Student Representative – Class of 2017), Mr. Steve McManus (Chairperson, North Reading SEPAC), Ms. Cynthia Conant (Director of Pupil Personnel Services), Laina Simone (North Reading Resident), Mr. Dan Tomasello (of the North Reading Transcript)

**I. Call to Order Open Session:**

Superintendent Bernard called the Open Session to order at 7:00 PM.

**II. A Reorganization of the North Reading School Committee**

By policy, an annual reorganization meeting shall take place on the first Monday following Town election. Superintendent Bernard acted as Chairperson for this portion of the meeting.

**Election of Officers:**

*The Committee voted on a nomination by Mr. Venezia and seconded by Mr. Webster to appoint Mr. Clifford Bowers as Chair of the North Reading School Committee. Motion passed 4-0.*

After the vote, Mr. Bowers assumed the position of Chair of the meeting.

*The Committee voted on a nomination by Mr. Webster and seconded by Ms. Koepke to appoint Mr. Venezia as Vice Chair of the North Reading School Committee. Motion passed 4-0.*

The Committee voted on a nomination by Ms. Koepke and seconded by Mr. Venezia to appoint Mr. Webster as Secretary of the North Reading School Committee. Motion passed 4-0.

The Committee voted on a nomination by Mr. Webster and seconded by Mr. Venezia to appoint Ms. Koepke as Legislative Representative of the North Reading School Committee. Motion passed 4-0.

**Subcommittee Assignments:**

**a. Policy Subcommittee**

The Committee voted on a motion by Mr. Venezia and seconded by Ms. Koepke to appoint Mr. Webster to the Policy Subcommittee. Motion passed 4-0.

The Committee voted on a motion by Mr. Webster and seconded by Mr. Venezia to appoint Ms. Imbriano to the Policy Subcommittee. Motion passed 4-0.

**b. Athletic Subcommittee**

The Committee voted on a motion by Mr. Webster and seconded by Ms. Koepke to appoint Mr. Venezia to the Athletic Subcommittee. Motion passed 4-0.

The Committee voted on a motion by Mr. Venezia and seconded by Ms. Koepke to appoint Mr. Webster to the Athletic Subcommittee. Motion passed 4-0.

**c. Evaluation Subcommittee**

The Committee voted on a motion by Mr. Webster and seconded by Mr. Venezia to appoint Ms. Koepke to the Evaluation Subcommittee. Motion passed 4-0.

The Committee voted on a motion by Mr. Webster and seconded by Ms. Koepke to appoint Ms. Imbriano to the Evaluation Subcommittee. Motion passed 4-0.

**d. Capital Improvement Planning Committee**

The Committee voted on a motion by Mr. Webster and seconded by Mr. Venezia to recommend the appointment of Ms. Koepke to the Capital Improvement Planning Committee. Motion passed 4-0.

**e. NORCAM Advisory Board**

The Committee voted on a motion by Mr. Webster and seconded by Ms. Koepke to appoint Mr. Venezia to the NORCAM Advisory Board. Motion passed 4-0.

**f. Finance Planning Team**

The Chair and Vice Chair of the School Committee are appointed to this Committee.

**II. B. Public Input:**

No public input at this time.

**II. C. Student Input:**

Dan Madden, Class of 2017 provided the student report and presented his class work.

**II. D.1. MSBA/SSBC Update:**

- a. The identification of plants and trees to be replaced has been completed. Plantings at the site of the former high school will lead to replacement plantings at the site of the new school.
- b. Tennis Court Resurfacing: Gilbane is coordinating with Manafort on the repairs to the surface of the tennis courts. Tentative date for the work to be completed is May 27, 2016. This may need to be held over until the end of the school year.
- c. Construction Schedule: The weeks of May 9<sup>th</sup> and May 16<sup>th</sup> are shaping up to be particularly busy weeks. Anticipated work to be included is as follows: paving of sidewalks at the site of the former high school (binder coat and curbing), paving of binder coat of parking lots adjacent to field areas. Anticipated substantial completion of the project is tentatively the week of June 6<sup>th</sup>.
- d. The school site is to be maintained by the contractor (lawns cut, etc.).
- e. Bill Brow has asked to join the SSBC.
- f. The next SSBC meeting is scheduled for May 10, 2016.

**II. E.1. Presentation: Special Education Parent Advisory Council (SEPAC) and Pupil Personnel Services (PPS)**  
***Superintendent's Professional Practice Goal***

North Reading SEPAC Chairperson, Mr. Steve McManus and Director of Pupil Personnel Services, Ms. Cynthia Conant provided a brief presentation regarding the SEPAC's accomplishments this year as well as an overview of plans for the future. SEPAC is an advocate for students with disabilities and resources to parents.

**II. E.2. First Reading: Policy JC: Student Behavior Code**

Mr. Bowers and Ms. Koepke, members of the Policy Subcommittee, reviewed recommended changes to Policy JC/JCR; Student Behavior Code.

*The Committee voted on a motion by Mr. Webster and seconded by Ms. Koepke to approve the first reading of the revised Policy JC and Regulations JCR, Student Behavior Code as written. Motion passed 4-0.*

**II. F.1. Minutes:**

No Minutes at this time.

**II. F.2. Budget Update:**

Mr. Connelly, Director of Finance and Operations and Superintendent Bernard reviewed a list of reductions identified to balance the FY17 recommended budget,

adopted by the School Committee at the May 2, 2016 meeting, and pursuant to the request of the School Committee at that same meeting.

Members of the Committee also addressed the negative comments made by Selectman Jeff Yull in the North Reading Transcript with regard to the NRPS budget.

## **II. F.3. Staffing:**

No staffing updates at this time.

## **II. F.4. Bids and Donations:**

Superintendent Bernard requested the acceptance of the following donations:

- Hood School Parents' Association; donation of \$708.80 for the purchase of technology-related items for grades 1 and 2 classrooms.

The Committee voted on a motion by Ms. Koepke and seconded by Mr. Webster to accept with gratitude a donation from the Hood School Parents' Association of \$708.80 for the purchase of technology-related items for grades 1 and 2 classrooms. Motion passed 4-0.

- North Reading High School Hall of Fame; donation of \$10,000.00 to be contributed to the cost of additional upgrades to the Middle/High School athletic facilities.

The Committee voted on a motion by Mr. Webster and seconded by Ms. Koepke to accept with gratitude a donation from the North Reading High School Hall of Fame of \$10,000 to be contributed to the cost of additional upgrades to the Middle/High School athletic facilities. Motion passed 4-0.

## **II. G.1. Subcommittee Reports:**

Mr. Webster and Mr. Venezia gave an update of the Middle/High School Athletic Facilities Committee meeting held on May 4, 2016.

### **Subcommittee Schedule:**

a) Athletic Facilities Comm	May 10, 2016	1:00 PM
b) SSBC	May 10, 2016	5:30 PM
c) NORCAM BOD	May 26, 2016	7:00 PM
d) Finance Planning Team	June 3, 2016	8:15 AM
e) Athletic Subcommittee	TBD	12:30 PM
f) Policy Subcommittee	TBD	2:30 PM
g) Evaluation Subcommittee	TBD	3:15 PM

**II. G.2. Administrative Report:**

- Little School Roof Replacement Project Update: The Construction Bid for the roof replacement at the E. Ethel Little School has been awarded to Stanley Roofing of Ipswich (May 4, 2016). The project remains on schedule.
- North Reading High School's Class of 2016 Commencement Exercises: Mark your calendars for the Commencement Exercises for North Reading High School's Class of 2016: Friday, June 10, 2016 at 6:15 p.m. Please plan to arrive at the High School Principal's office by 5:45 p.m.
- Update: North Reading Education Foundation: Superintendent Bernard is hosting a meeting of the North Reading Education Foundation on May 10, 2016. The overarching purpose of this meeting is to review and discuss the Foundation's current status and possibilities for the future.

**II. G.3. Correspondence:**

No correspondence at this time.

**III. Future Business:**

May 23, 2016	7:00 PM	Regular Meeting, E. Ethel Little School
June 6, 2016	6:30 PM	Town Meeting, Superintendent's Conf. Rm.
June 20, 2016	7:00 PM	Regular Meeting, High School DLL
June 27, 2016	7:00 PM	Regular Meeting, High School DLL

**IV. Adjournment:**

The Committee voted on a motion made by Mr. Venezia and seconded by Ms. Koepke to adjourn at 8:33 pm. Motion passed 4-0.

**Documents and Exhibits:**

1. Student work
2. Policy: JC and JC-R: Student Behavior
3. FY17 School Budget Update
4. Gift Acceptance memo: Hood School Parents' Association
5. Gift Acceptance memo: North Reading High School Hall of Fame